AGENDA

JACKSON MUNICIPAL REGIONAL PLANNING COMMISSION CITY HALL – GEORGE A. SMITH MEETING ROOM FIRST FLOOR – 109 EAST MAIN STREET – SUITE 107 DECEMBER 1, 2021 – 3:00 P.M.

- I. CALL TO ORDER/DETERMINATION OF QUORUM
- II. APPROVAL OF MINUTES FOR THE NOVEMBER 3, 2021 MEETING

III. SUBDIVISION

- 1. Consideration of a preliminary plat for Providence, comprising 27 lots and 3 common areas, on 22.63± acres, in a RS (Single Family Residential) District, submitted by Superior Development, LLC on behalf of Michele Billings
- 2. Consideration of a final plat for Westhaven Subdivision Section 3, comprising 16 lots on 7.44± acres, in a RS (Single Family Residential) District, submitted by Surveying Services, Inc. on behalf of McAlexander Family Partners

IV. DESIGN REVIEW

1. Consideration of a design review application for Marco's Pizza, proposed to be located at 1683 South Highland Avenue on 1.49± acres, in a B-5 (Highway Business) District, submitted by Kelly Richardson Investments, LLC on behalf of Matthews Winifred Garey Trust

V. OTHER BUSINESS

- 1. Any other business properly presented.
- VI. ADJOURN

MINUTES

JACKSON MUNICIPAL REGIONAL PLANNING COMMISSION CITY HALL – GEORGE A. SMITH MEETING ROOM FIRST FLOOR – 109 EAST MAIN STREET – SUITE 107

NOVEMBER 3, 2021—3:00 P.M.

Members Present:

Jerry Day, Chair

Wayne Arnold, Vice Chair

Charles Adams Mandy White Pat Ross Janna Hellums Chris Edwards

Councilwoman Marda Wallace

Members Absent:

Mayor Scott Conger

Staff Present:

Stan Pilant, Director of Planning

Others Present: Tom Wolf

The meeting was called to order upon Chair Jerry Day determining that a quorum was present.

The minutes of the October 6, 2021 meeting were presented and a motion to approve the minutes was made by Charles Adams, seconded by Wayne Arnold. The motion passed unanimously.

Afterwards, Councilwoman Marda Wallace requested to include a history portion of the final plat for Wyndchase Section 19 in the October 6, 2021 meeting minutes.

Consideration of a Plan of Service, proposed annexation and zoning for an area referred to as "Havner", submitted by Charles Havner, comprising 1.5 acres, more or less, located at 2832 and 2836 Old Medina Road. The proposed zoning for the area is SC-1 (Planned Unit Commercial Development) District. -- Mr. Pilant presented the annexation to the planning commission. Using a location map, he explained the location of the site, surrounding uses in the area, and that the applicant is requesting this annexation to join the city limits and prepare both lots for future development.

The Planning Staff recommended approval of the annexation, plan of service and zoning classification of SC-1 (Planned Unit Commercial Development) District.

A motion was made by Wayne Arnold, seconded by Charles Adams to recommend approval of the annexation, plan of service and zoning classification, as recommended by the staff. Motion passed unanimously.

Consideration of a final plat for Jackson Creek Sections 2-B and 3, comprising 16 lots and 1 common area on 8.06± acres, in a RS-1 (Single Family Residential) District, submitted by Surveying Services, Inc. on behalf of DMC/ Winberry -- Mr. Pilant presented the final plat to the Planning Commission. Using a location map, he explained the location of the site, surrounding uses in the area and the components of the final plat.

After the administrative review, the planning, engineering, and JEA engineering staffs recommend approval of the final plat with the following conditions:

- 1) The developer provides to the Jackson Energy Authority a wastewater system development fee in the amount of \$4,800.
- 2) The developer provides to the Jackson Energy Authority a water system development fee in the amount of \$3,200.
- All inspections and testing will need to be completed prior to recording the final plat.

Mr. Pilant stated that a street performance security will not be provided because the road is already completed.

Tom Wolf, City Engineer, discussed his opinion on the street performance security for Jackson Creek.

A motion was made by Wayne Arnold, seconded by Councilwoman Marda Wallace to approve the final plat, with the contingencies recommended by the staff. Motion passed unanimously.

Consideration of a final plat for Old Humboldt Road Subdivision, comprising 30 lots on 9.51± acres, in a RG-2 (General Residential) District, submitted by Surveying Services, Inc. on behalf of MRP Development, LLC -- Mr. Pilant presented the final plat to the Planning Commission. Using a location map, he explained the location of the site, surrounding uses in the area and the components of the final plat.

After the administrative review, the planning, engineering, and JEA engineering staffs recommend approval of the final plat with the following conditions:

- 1) The developer provides to the Jackson Energy Authority a wastewater system development fee in the amount of \$9,000.
- The developer provides to the Jackson Energy Authority a water system development fee in the amount of \$6,000.
- 3) The developer pays a street light installation fee in an amount determined by Jackson Energy Authority.
- 4) The developer provides to the City of Jackson a street performance security in the amount of \$34,800.
- 5) All inspections and testing will need to be completed prior to recording the final plat.

A motion was made by Mandy White, seconded by Wayne Arnold to approve the final plat, with the contingencies recommended by the staff. Motion passed unanimously.

Consideration of a final plat for Palmer Woods Sections 5-B and 6-A, comprising 17 lots on 4.67± acres, in a RS-1 (Single Family Residential) District, submitted by Surveying Services, Inc. on behalf of VFW Partners -- Mr. Pilant presented the final plat to the Planning Commission. Using a location map, he explained the location of the site, surrounding uses in the area and the components of the final plat.

After the administrative review, the planning, engineering, and JEA engineering staffs recommend approval of the final plat with the following conditions:

- 1) The developer provides to the Jackson Energy Authority a wastewater system development fee in the amount of \$5,100.
- 2) The developer provides to the Jackson Energy Authority a water system development fee in the amount of \$3,400.

- 3) The developer pays a street light installation fee in an amount determined by Jackson Energy Authority.
- 4) The developer provides to the City of Jackson a street performance security in the amount of \$16,800.
- 5) All inspections and testing will need to be completed prior to recording the final plat.

A motion was made by Charles Adams, seconded by Wayne Arnold to approve the final plat, with the contingencies recommended by the staff. Motion passed unanimously.

Consideration of a site plan for a multi-use commercial development, proposed to be located at the southwest corner of Ridgecrest Road Extended and Dr. F.E. Wright Drive on 10.91± acres in a SC-1 (Planned Unit Commercial Development) District, submitted by Brandon Buchanan on behalf of BC North Partners -- Mr. Pilant presented the preliminary site plan for the multi-use commercial development. Using a location map, he explained the location of the site and the components of the site plan.

The staff recommended approval of the preliminary site plan. (See Site Plan Staff Report.)

A motion was made by Wayne Arnold, seconded by Mandy White to approve the proposed multi-use commercial development preliminary site plan, as recommended by the staff. Motion passed unanimously.

Consideration of a site plan for Wow Wash, proposed to be located at the 101 block of West University Parkway on 1.22± acres in a SC-1 (Planned Unit Commercial Development) District, submitted by Brandon Buchanan on behalf of Parkway Partners -- Mr. Pilant presented the preliminary site plan for Wow Wash. Using a location map, he explained the location of the site and the components of the site plan.

The staff recommended approval of the preliminary site plan. (See Site Plan Staff Report.)

A motion was made by Charles Adams, seconded by Wayne Arnold to approve the proposed Wow Wash preliminary site plan, as recommended by the staff. Motion passed unanimously.

Afterwards, Mandy White questioned if there could be a way to make sure the timer on the wash bay operates correctly if it is ever broken.

Mr. Pilant clarified that the wash bay operating appropriately is a part of the applicants zoning approval to be in compliance.

There being no further business, the meeting was adjourned.



SUBDIVISION STAFF REPORT Providence Preliminary Plat

A preliminary plat has been submitted for Planning Commission review and approval for the above subdivision by the property owner, Superior Development/ Jason Lenard.

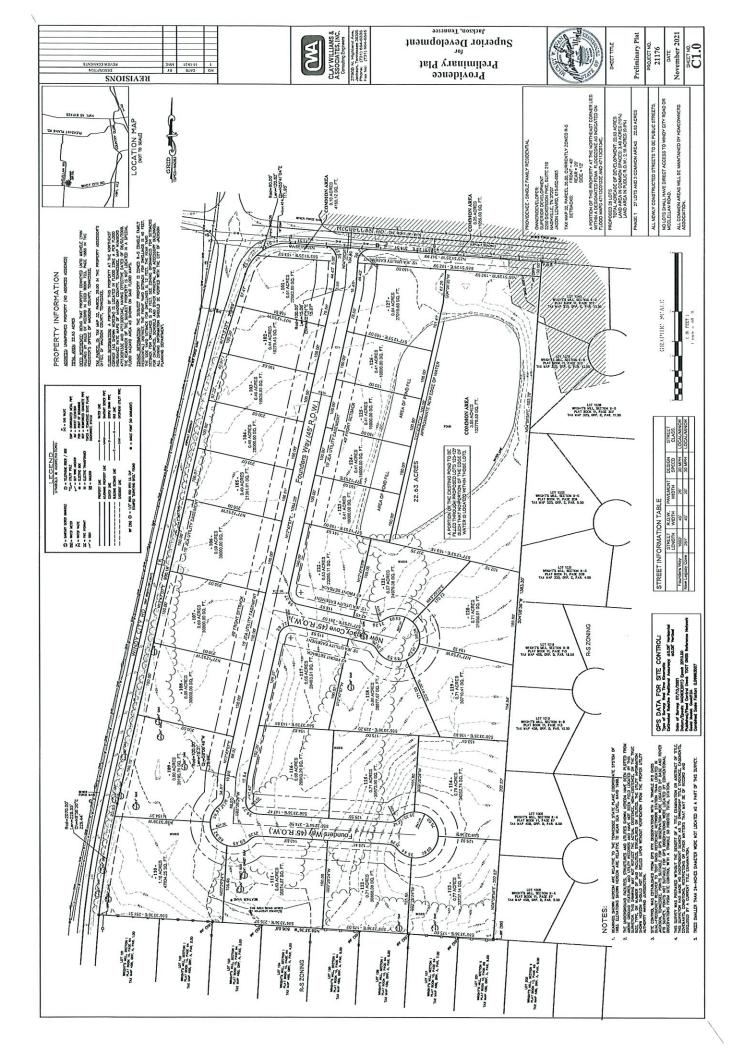
The owner has submitted a preliminary plat for the Providence Subdivision. This property is situated within the R-S (Single Family Residential) District. The subdivision contains a proposed 27 residential lots and 3 common areas on 22.63 acres. The lot sizes and widths meet all zoning requirements. The street pattern will consist of one major public access point off McClellan Road along with another cul-de-sac. Stormwater detention is provided by one detention basin within this development.

A portion of this property lies within the 1% annual chance floodplain. This portion is located in a commons area and will not be developed.

After the administrative review, the planning, engineering, and JEA engineering staffs recommend approval of the preliminary plat as submitted by the applicant.

McCLELLAN ROAD @ WINDY CITY ROAD Millstream Dr ba dime adol WindyCityRd M. 4

SITE LOCATION MAP PRELIMINARY PLAT - PROVIDENCE S/D





SUBDIVISION STAFF REPORTWesthaven Section 3 Final Plat

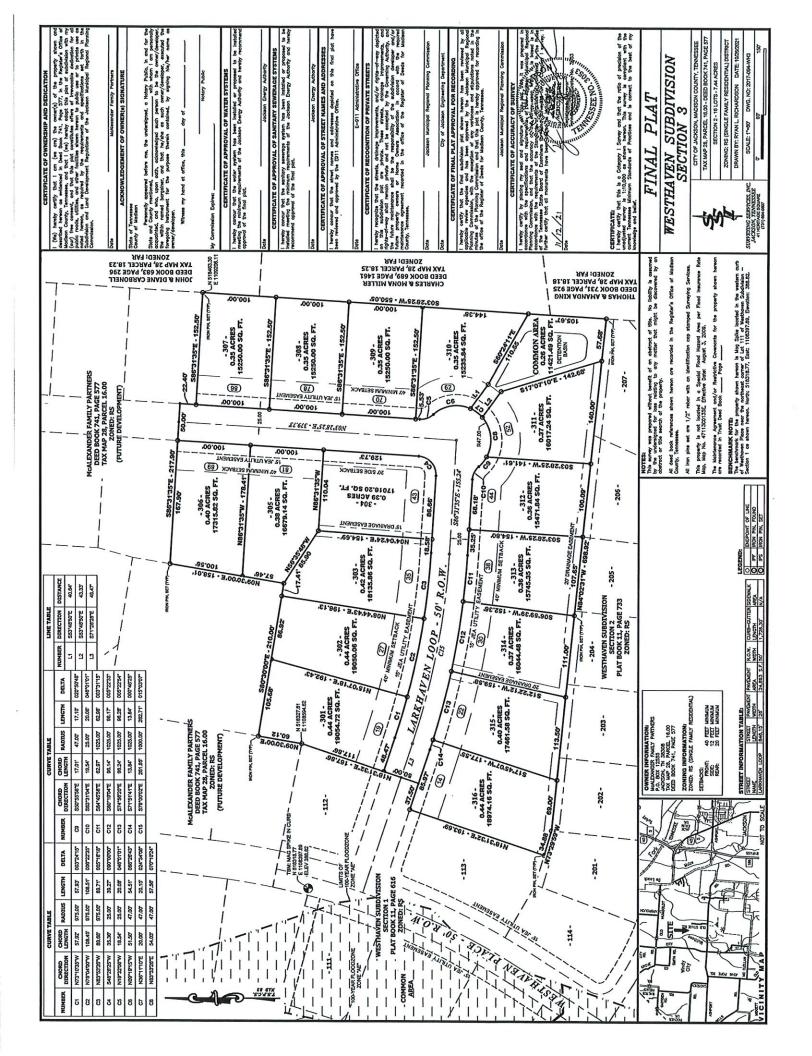
A final plat has been submitted for Planning Commission review and approval by the property owner, McAlexander Family Partners. The subdivision creates 16 new building lots by extending Larkhaven Loop, which is a private street.

After the administrative review, the planning, engineering, and JEA engineering staffs recommend approval of the final plat with the following conditions:

- 1) The developer provides to the Jackson Energy Authority a wastewater system development fee in the amount of \$4,800.
- 2) The developer provides to the Jackson Energy Authority a water system development fee in the amount of \$3,200.
- 3) The developer provides to the City of Jackson a street performance security in the amount of \$17,300.
- 4) All inspections and testing will need to be completed prior to recording the final plat.

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SITE LOCATION MAP FINAL PLAT - WESTHAVEN SECTION 3





DESIGN REVIEW STAFF REPORT MARCO'S PIZZA 1683 South Highland Avenue

David Kelly, Kelly Richardson Investments, LLC is requesting design review to construct a restaurant on South Highland Avenue.

The planning staff recommends approval of the design review request with the following conditions:

- 1) The preliminary site plan does not show required green space. Applicant must revise preliminary site plan to show that the green space can be met.
- 2) The queuing lane for the drive through does not meet requirements. Applicant must revise preliminary site plan to show that proper queuing length.
- 3) The six (6) parking spaces that are inside the right-of-way should be eliminated and replaced with green space.
- 4) This is a preliminary site plan. Therefore, there will be revisions and modifications necessary to meet requirements, including but not limited to landscaping and storm water detention, when a final site plan is submitted for permitting.
- 5) All signage must be approved prior to permitting.



