

## **AGENDA**

### **JACKSON CITY COUNCIL MEETING**

**MAY 5, 2020 – 9:00 A.M.**

### **GEORGE A. SMITH MEETING ROOM**

- I. CALL TO ORDER.**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG.**  
**(COUNCILMAN GARY PICKENS)**
- III. ROLL CALL.**
- IV. APPROVAL OF MINUTES OF THE APRIL 7, 2020 MEETING.**
- V. PROCLAMATIONS.**
- VI. INVITATION FOR PUBLIC COMMENT.**
- VII. FIRST READINGS:**
  1. None
- VIII. SECOND READINGS:**
  1. Consideration of a Budget Amendment for the Toyota Keep Jackson Beautiful Grant.
  2. Consideration of a Budget Amendment for the Tennessee Counts Census Grant.
  3. Consideration of a Budget Amendment to Reclass Animal Control from Solid Waste Fund to General Fund.
  4. Consideration of a Budget Amendment to Reclass Street Sweeping, Property and Leaf Maintenance from Solid Waste Fund to General Fund.
  5. Consideration of a Budget Amendment to Write Off Inter-Fund Receivables and Payables between General Fund and Solid Waste Fund.
  6. Consideration of a Budget Amendment to Write Off Inter-Fund Receivables and Payables between General Fund and Sportsplex Fund.
  7. Consideration of a Budget Amendment to Write Off Inter-Fund Receivables and Payables between Debt Service Fund and Sportsplex Fund.
  8. Consideration of an Ordinance to annex, and an Ordinance to zone property referred to as "Kingston Creek" located on Cooper Anderson Road, east of Emerald Breeze Drive and south of Gatewick Drive, comprising 53.73 acres, more or less. The proposed zoning

classification for the annexation area is RS-2/FH (Single Family Residential/Special Food Hazard) District.

**IX. NEW BUSINESS:**

1. Update on the FY 21 Budget and COVID 19 Impact.
2. Consideration of a contract award to Schaus, LLC for assistance with Coronavirus Pandemic Administrative Assistance including FEMA Public Assistance Project Application, Grants Portal Entry, and Project Management.
3. Consideration of a Resolution to Approve Substantial Amendment to Annual Action Plan 2019-2020, Community Development.
4. Consideration of a Resolution to approve an application for the Governor's Local Government Support Grant.
5. Consideration of a Street Acceptance Request for Wynchase Section 17-B, #325 - #381 Stornaway Drive.
6. Consideration of a Street Acceptance Request for Shepherd's Field Section 8A and 9B, #62 - #98 Samuel Drive and #3 - #22 Jeremiah Drive.
7. Consideration of a Street Acceptance Request for Shepherd's Field Section 10, #107 - #155 Abraham Drive, #45 - #58 Nathan Drive, and all of Jabez Cove.
8. Consideration of reappointment of Pam Finney to Jackson Energy Authority Board.
9. Consideration of appointment of Kelly Boyd to Jackson Transit Authority Board.
10. Consideration of invoices over \$10,000.

**X. ADJOURN.**

**MINUTES**  
**CITY COUNCIL MEETING**  
**April 7, 2020**

The Jackson, Tennessee, City Council met for their regular monthly meeting on Tuesday, April 07, 2020, at 9:00 a.m. in the George A. Smith Meeting Room at City Hall with Mayor Scott Conger and Councilmembers Ernest Brooks II; Harvey Buchanan, David Cisco Johnny Dodd; Russ McKelvey; Gary Pickens; Ross Priddy; Paul Taylor; and Marda Wallace present via Go-to Meeting. Also present was Sandy Maxwell recorder of the minutes.

Councilman David Cisco gave the invocation and led the audience in the Pledge of Allegiance to the Flag.

The minutes for March 7, 2020, meeting were approved and signed.

There were no proclamations today.

This was the time and place advertised for public comment to items for opposition or in favor of items on the first readings. Comments would have been done before the meeting via Social Media Outlets, calls, or emails to the Mayor's office or Councilmembers. This meeting is held remotely in accordance with Governor Bill Lee's Executive Order #16 public meetings can now be broadcast electronically due to the COVID-19 pandemic.

This was the time and place advertised for consideration of a Budget Amendment for the Toyota Keep Jackson Beautiful Grant that was passed on the first reading. On the motion of Councilmember Cisco, seconded by Councilmember Brooks, the motion carried with a unanimous vote on the second reading.

This was the time and place advertised for consideration of a Budget Amendment for the Tennessee Counts Census Grant that was passed on the first reading. On the motion of Councilmember Dodd, seconded by Councilmember Buchanan, the motion carried with a unanimous vote on the first reading.

This was the time and place advertised for consideration of a Budget Amendment to Re-class Animal Control from Solid Waste Fund to General Fund that was passed on the first reading. Bobby Arnold said this consistent with the Tennessee Comptroller's office request to reclassify and move the item to the general fund. On the motion of Councilmember Buchanan, seconded by Councilmember Pickens, the motion carried with a unanimous vote on the first reading.

This was the time and place advertised for consideration of a Budget Amendment to Re-class Street Sweeping, Property, and Leaf Maintenance from Solid Waste Fund to General Fund that was passed on the first reading. Mr. Arnold reminded the council that reclassifying items to the general fund is keeping with the Comptroller's recommendation. Councilmember Taylor asked if management structure any or is this accounting. Mayor Conger stated management structure is changing as well. Property, Street and leaf maintenance, those will be going to Groundskeeping and the Street Department. Budgets and equipment will be moving with the change. Councilmember Pickens asked if this was from the Comptroller's Office. Mayor Conger stated yes. On the motion of Councilmember Pickens, seconded by Councilmember Wallace, the motion carried with a unanimous vote on the first reading.

This was the time and place advertised for Consideration of a Budget Amendment to Write Off Inter-Fund Receivables and Payables between General Fund and Solid Waste Fund. that was passed on the first reading. Mr. Arnold said again that the Tennessee comptroller's Office requirements are requiring us to write off the Inter-Fund liability that exists between the funds by the end of the fiscal year. He said that it is an estimated amount, not to exceed \$500,702. On the motion of Councilmember Wallace, seconded by Councilmember Brooks, the motion carried with a unanimous vote on the first reading.

This was the time and place advertised for consideration of a Budget Amendment to Write Off Inter-Fund Receivables and Payables between General Fund and Sportsplex Fund that was passed on the first reading. Mr. Arnold said this amount, not to exceed \$400,000. On the motion of

Councilmember Cisco, seconded by Councilmember Pickens, the motion carried with a unanimous vote on the first reading.

This was the time and place advertised for consideration of a Budget Amendment to Write Off Inter-Fund Receivables and Payables between Debt Service Fund and Sportsplex Fund that was passed on the first reading. Per Mr. Arnold, once again the same as items 5 and 6, not to exceed \$300,000 On the motion of Councilmember Buchanan, seconded by Councilmember Wallace, the motion carried with a unanimous vote on the first reading. Bobby Arnold stated that on a daily basis, the budget has been disrupted due to COVID-19 situation, but none the less, work has continued and you can expect that in the days ahead. Councilmember Brooks asked if we are looking at any specific kind of modeling during COVID-19 relative to the lack of revenue. Bobby Arnold stated that yes and we've had discussions with the Comptroller's Office as well as the State Department of Revenue. We are monitoring the situation daily. We will have to make some decisions regarding the impact before we bring a proposed budget for your consideration. We are working hard to understand the state stimulus opportunities and other grant opportunities that may help mitigate some of that revenue interruption.

This was the time and place advertised for consideration of an Ordinance to annex the property referred to as "Kingston Creek" that was passed on the first reading. On the motion of Councilmember Buchanan, seconded by Councilmember Brooks, the motion carried with a unanimous vote on the first reading.

This was the time and place advertised for consideration of a Resolution to adopt a Plan of Service. The proposed zoning of property referred to as "Kingston Creek" located on Cooper Anderson Road, east of Emerald Breeze Drive and south of Gatewick Drive, comprising 53.73 acres, more, or less that was passed on the first reading. On the motion of Councilmember Dodd, seconded by Councilmember Brooks, the motion carried with a unanimous vote on the first reading.

This was the time and place advertised for consideration of The proposed zoning classification for the annexation area is RS-2/FH (Single Family Residential/Special Food Hazard)

District that was passed on the first reading. On the motion of Councilmember Pickens, seconded by Councilmember Dodd, the motion carried with a unanimous vote on the first reading.

This was the time and place advertised for Consideration of a Budget Amendment – Arts Access Grant that was passed on the first reading. On the motion of Councilmember Brooks, seconded by Councilmember Taylor, the motion carried with a unanimous vote on the second reading.

This was the time and place advertised for Consideration of an Ordinance to amend the text of the City Zoning Ordinance, ARTICLE V, SPECIFIC DISTRICT REGULATIONS, Section 18. F-H (SPECIAL FOOD HAZARD) District that was passed on the first reading. On the motion of Councilmember Taylor, seconded by Councilmember Dodd, the motion carried with a unanimous vote on the second reading.

On the motion of Councilmember Buchanan, seconded by Brooks, to approve a contract with Sysco for the Sportsplex concessions, based upon unit pricing. Motion passes unanimously.

On the motion of Councilmember Pickens, seconded by Taylor, to approve a contract with Stansell Electric Company for a signal upgrade of South Highland at Harts Bridge Road, based upon unit pricing. Motion passes unanimously.

On the motion of Councilmember Dodd, seconded by Buchanan, to approve a contract for the street resurfacing project, based upon unit pricing. Motion passes unanimously.

On the motion of Councilmember Buchanan, seconded by Brooks, to approve Safe Hope Center Grant Application with Match. Motion passes unanimously.

On the motion of Councilmember Cisco, seconded by Brooks, to approve Street Acceptance Request for U.S. Highway Bypass Frontage Road from 228 feet north of the centerline of Sterling Farms Drive to Old Humboldt Road. Motion passes with one abstaining.

On the motion of Councilmember Brooks, seconded by Taylor, to approve the appointment of Dr. Martha Robinson and Kara Reeves to the Jackson Madison County Education Foundation. Motion passes unanimously.

On the motion of Councilmember Wallace, seconded by Buchanan, to approve the reappointment of Pam Finney, Candy Campbell, and Councilman Ross Priddy to the Municipal Solid Waste Regional Planning Board. Motion passes unanimously.

On the motion of Councilmember Buchanan, seconded by Pickens, to approve invoices over \$10,000. Motion passes unanimously.

Councilmember Brooks asked how we are engaging the homeless community related to the virus. Mayor Conger stated that we are working with Area Relief Ministries and they are asking their volunteers not to come in. We have worked with one hotel owner, who owns two hotels. He's offered his hotels, one as a triage center for surge capacity and the other as a shelter for the homeless population. Matthew Marshall with United Way and Jason with EMA, is working with TEMA and FEMA on how to classify the hotel as a shelter for the homeless population if need be, then if we have to move them, we have the availability. Councilmember Brooks asked if the totals for Madison County, do we know how many may have contracted the virus in the City? Mayor Conger stated no, because they don't give addresses, just Madison County. Councilmember Brooks asked if there are any demographics information on race and gender of those infected with the virus. Mayor Conger stated no, we only get age and gender.

There being no further business, the meeting was adjourned.

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SCOTT CONGER, MAYOR

CITY OF JACKSON  
 FY20 Budget Amendment  
 BUDGET ORDINANCE/AMENDMENTS

Amendment #: 10

MAYOR APPROVAL DATE: \_\_\_\_\_

COUNCIL APPROVAL DATE: \_\_\_\_\_

Account/Description	APPROVED FY20 BUDGET	BUDGET AMENDMENT	TOTAL AMENDED FY20 BUDGET
<b>TOYOTA KEEP JACKSON BEAUTIFUL GRANT 31625</b>			
<b>GRANT REVENUE</b> <b>110-XXXXX</b>	-	<b>10,000.00</b>	<b>10,000.00</b>
<b>TOTAL GRANT REVENUE</b>	-	<b>10,000.00</b>	<b>10,000.00</b>

EXPENDITURE Account/Description	APPROVED FY20 BUDGET	BUDGET AMENDMENT	TOTAL AMENDED FY20 BUDGET
<b>AMEND FOR GRANT</b>			
<b>KEEP JACKSON BEAUTIFUL GRANT</b> <b>XXXXX-321</b>	-	<b>10,000.00</b>	<b>10,000.00</b>

Keep Jackson Beautiful grant. Funds already received on March 1st from Toyota.

**NOTES**

AMENDMENTS ENTERED BY: \_\_\_\_\_

AMENDMENTS ENTERED DATE: \_\_\_\_\_

Created Date:                      3/5/2020 By:                      Cathy Keck

CITY OF JACKSON  
 FY20 Budget Amendment  
 BUDGET ORDINANCE/AMENDMENTS

Amendment #: 11

MAYOR APPROVAL DATE: \_\_\_\_\_

COUNCIL APPROVAL DATE: \_\_\_\_\_

Account/Description	APPROVED FY20 BUDGET	BUDGET AMENDMENT	TOTAL AMENDED FY20 BUDGET
<b>TN COUNTS (CENSUS)</b>			
<b>GRANT REVENUE</b>	<b>110-XXXXX</b>	-	<b>10,000.00</b>
<b>TOTAL GRANT REVENUE</b>	-	<b>10,000.00</b>	<b>10,000.00</b>

EXPENDITURE Account/Description	APPROVED FY20 BUDGET	BUDGET AMENDMENT	TOTAL AMENDED FY20 BUDGET
<b>AMEND FOR GRANT</b>			
<b>SUPPLIES</b>	<b>XXXXX-320</b>	-	<b>8,000.00</b>
<b>TRAVEL/TRAINING</b>	<b>XXXXX-280</b>	-	<b>2,000.00</b>
<b>TOTAL GRANT EXPENDITURE</b>	-	<b>10,000.00</b>	<b>10,000.00</b>

Complete Count Census project that support local efforts to increase awareness of and participation in the 2020 Census.

**NOTES**

AMENDMENTS ENTERED BY: \_\_\_\_\_

AMENDMENTS ENTERED DATE: \_\_\_\_\_

Created Date: 3/5/2020 By: Cathy Keck

CITY OF JACKSON  
 FY20 Budget Amendment  
 BUDGET ORDINANCE/AMENDMENTS

Amendment #: 12

MAYOR APPROVAL DATE: \_\_\_\_\_

COUNCIL APPROVAL DATE: \_\_\_\_\_

Account/Description	APPROVED FY20 BUDGET	BUDGET AMENDMENT	TOTAL AMENDED FY20 BUDGET
<b>H&amp;S ANIMAL CONTROL TO ANIMAL CARE</b>			
<b>TOTAL GRANT REVENUE</b>	-	-	-

EXPENDITURE Account/Description	APPROVED FY20 BUDGET	BUDGET AMENDMENT	TOTAL AMENDED FY20 BUDGET
<b>AMEND TO MOVE TO GENERAL FUND ANIMAL CARE</b>			
SALARIES 131-44143-111	73,804.80	(73,804.80)	-
OVERTIME SALARIES 131-44143-112	40,000.00	(40,000.00)	-
BENEFITS 131-44143-130	39,611.33	(39,611.33)	-
TELEPHONE, CELL PHONE 131-44143-245	1,200.00	(1,200.00)	-
TRAVEL/TRAINING 131-44143-280	5,000.00	(5,000.00)	-
OPERATING SUPPLIES 131-44143-320	3,500.00	(3,500.00)	-
UNIFORMS & CLOTHING 131-44143-326	1,000.00	(1,000.00)	-
MOTOR VEHICLES FUEL 131-44173-331	9,000.00	(9,000.00)	-
MOTOR VEHICLES 131-44143-339	3,000.00	(3,000.00)	-
<b>TOTAL 131 FUND</b>	<b>176,116.13</b>	<b>(176,116.13)</b>	<b>-</b>

<b>AMEND TO MOVE FROM H&amp;S ANIMAL CONTROL</b>			
SALARIES 110-41903-111	375,090.40	73,804.80	448,895.20
OVERTIME SALARIES 110-41903-112	2,500.00	40,000.00	42,500.00
BENEFITS 110-41903-130	66,473.32	39,611.33	106,084.65
TELEPHONE, CELL PHONE 110-41903-245	500.00	1,200.00	1,700.00
TRAVEL/TRAINING 110-41903-280	1,500.00	5,000.00	6,500.00
OPERATING SUPPLIES 110-41903-320	8,000.00	3,500.00	11,500.00
UNIFORMS & CLOTHING 110-41093-326	1,250.00	1,000.00	2,250.00
MOTOR VEHICLES FUEL 110-41903-331	3,500.00	9,000.00	12,500.00
MOTOR VEHICLES 110-41903-339	1,500.00	3,000.00	4,500.00
<b>TOTAL 110 FUND</b>	<b>460,313.72</b>	<b>176,116.13</b>	<b>636,429.85</b>
<b>TOTAL EXPENDITURE</b>	<b>636,429.85</b>	<b>-</b>	<b>636,429.85</b>

Move Animal Control from fund H&S fund 131 to General Fund 110. There will be no need to move revenue since General Fund revenue has a surplus of \$507,859.86 in current FY20 budget.

**NOTES**

AMENDMENTS ENTERED BY: \_\_\_\_\_

AMENDMENTS ENTERED DATE: \_\_\_\_\_

Created Date: 3/20/2020 By: Cathy Keck

CITY OF JACKSON  
 FY20 Budget Amendment  
 BUDGET ORDINANCE/AMENDMENTS

Amendment #: 13

MAYOR APPROVAL DATE: \_\_\_\_\_

COUNCIL APPROVAL DATE: \_\_\_\_\_

Account/Description	APPROVED FY20 BUDGET	BUDGET AMENDMENT	TOTAL AMENDED FY20 BUDGET
<b>H&amp;S TO GROUNDSKEEPING/STREET</b>			
STATE REIMB - SWEEPING	131-34315	130,000.00	(130,000.00)
STATE REIMB - SWEEPING	110-31942	-	130,000.00
UNRESERVED FUND BALANCE	110-27150	-	(879,550.17)
FROM FUND BALANCE (Revenue Acct)	110-37900	-	879,550.17
<b>TOTAL GRANT REVENUE</b>	<b>130,000.00</b>	<b>-</b>	<b>130,000.00</b>

EXPENDITURE Account/Description	APPROVED FY20 BUDGET	BUDGET AMENDMENT	TOTAL AMENDED FY20 BUDGET
<b>AMEND TO MOVE TO GENERAL FUND</b>			
SALARIES	131-43230-111	1,713,191.18	(579,113.60)
BENEFITS	131-43230-130	588,586.95	(237,436.57)
UNIFORMS & CLOTHING	131-43230-326	15,000.00	(7,000.00)
MOTOR VEHICLES FUEL	131-43230-331	100,000.00	(50,000.00)
MOTOR VEHICLES EXP	131-43230-339	225,000.00	(125,000.00)
UTILITIES - UNION ST	131-43230-241	11,000.00	(11,000.00)
<b>TOTAL 131 FUND</b>	<b>2,652,778.13</b>	<b>(1,009,550.17)</b>	<b>1,643,227.96</b>

<b>AMEND TO MOVE FROM H&amp;S</b>			
SALARIES	110-43190-111	1,231,958.54	171,310.40
BENEFITS	110-43190-130	483,722.82	70,237.26
UNIFORMS & CLOTHING	110-43190-326	5,700.00	1,750.00
MOTOR VEHICLES FUEL	110-43190-331	52,000.00	10,000.00
MOTOR VEHICLES EXP	110-43190-339	120,000.00	25,000.00
UTILITIES - UNION ST	110-43190-241	-	11,000.00
SALARIES	110-44730-111	844,547.18	407,803.20
BENEFITS	110-44730-130	334,902.54	167,199.31
UNIFORMS & CLOTHING	110-44730-326	3,973.10	5,250.00
MOTOR VEHICLES FUEL	110-44730-331	25,375.13	40,000.00
MOTOR VEHICLES EXP	110-44730-339	23,149.99	100,000.00
<b>TOTAL 110 FUND</b>	<b>3,125,329.30</b>	<b>1,009,550.17</b>	<b>4,134,879.47</b>
<b>TOTAL EXPENDITURE</b>	<b>5,778,107.43</b>	<b>-</b>	<b>5,778,107.43</b>

**NOTES**

Move Employees, and associated uniforms, fuel, and vehicle expense from H&S fund 131 to General Fund 110 Groundskeeping and SSA-Street Maintenance. Moving State Sweeping revenue to help cover Revenue. Leaves balance of \$798,550.17 in Revenue to be moved from Unreserved Fund Balance to General Fund Revenue.

AMENDMENTS ENTERED BY: \_\_\_\_\_

AMENDMENTS ENTERED DATE: \_\_\_\_\_

CITY OF JACKSON  
 FY20 Budget Amendment  
 BUDGET ORDINANCE/AMENDMENTS

Amendment #: 14

MAYOR APPROVAL DATE: \_\_\_\_\_

COUNCIL APPROVAL DATE: \_\_\_\_\_

Account/Description	APPROVED FY20 BUDGET	BUDGET AMENDMENT	TOTAL AMENDED FY20 BUDGET
<b>GENERAL FUND TO H&amp;S FUND</b>			
UNRESERVED FUND BALANCE	110-27150	-	(500,702.00)
TRANSFER FROM OTHER	131-37840	-	500,702.00
<b>TOTAL GRANT REVENUE</b>	-	-	-

EXPENDITURE Account/Description	APPROVED FY20 BUDGET	BUDGET AMENDMENT	TOTAL AMENDED FY20 BUDGET
DUE TO SINKING FUND	110-21415	-	(500,702.00)
DUE FROM GENERAL FUND	131-13610	-	500,702.00
<b>TOTAL EXPENDITURE</b>	-	-	-

**NOTES**

Transfer from General Fund Unreserved Fund balance to H&S Revenue to offset H&S due to/from that is owed to General Fund. This amount is not to exceed \$500,702.00 for year end.

AMENDMENTS ENTERED BY: \_\_\_\_\_

AMENDMENTS ENTERED DATE: \_\_\_\_\_

Created Date: 3/30/2020 By: Cathy Keck

CITY OF JACKSON  
 FY20 Budget Amendment  
 BUDGET ORDINANCE/AMENDMENTS

Amendment #: 15

MAYOR APPROVAL DATE: \_\_\_\_\_

COUNCIL APPROVAL DATE: \_\_\_\_\_

Account/Description	APPROVED FY20 BUDGET	BUDGET AMENDMENT	TOTAL AMENDED FY20 BUDGET
<b>GENERAL FUND TO SPORTSPLEX FUND</b>			
UNRESERVED FUND BALANCE (DEBIT)      110-27150	-	(400,000.00)	(400,000.00)
TRANSFER FROM GENERAL FUND (CREDIT) 124-37841	-	400,000.00	400,000.00
<b>TOTAL GRANT REVENUE</b>	-	-	-

EXPENDITURE Account/Description	APPROVED FY20 BUDGET	BUDGET AMENDMENT	TOTAL AMENDED FY20 BUDGET
DUE FROM OTHER FUNDS (CREDIT)      110-13610	-	400,000.00	400,000.00
DUE TO GENERAL FUND (DEBIT)      124-21411	-	(400,000.00)	(400,000.00)
<b>TOTAL EXPENDITURE</b>	-	-	-

**NOTES**

Transfer \$400,000.00 from General Fund Unreserved Fund balance to Sportsplex Revenue to offset \$400,000 Sportsplex due to/from that is owed to General Fund. Total amount is not to exceed \$400,000.

AMENDMENTS ENTERED BY: \_\_\_\_\_

AMENDMENTS ENTERED DATE: \_\_\_\_\_

Created Date:                      3/31/2020 By:                      Cathy Keck

CITY OF JACKSON  
 FY20 Budget Amendment  
 BUDGET ORDINANCE/AMENDMENTS

Amendment #: 16

MAYOR APPROVAL DATE: \_\_\_\_\_

COUNCIL APPROVAL DATE: \_\_\_\_\_

Account/Description	APPROVED FY20 BUDGET	BUDGET AMENDMENT	TOTAL AMENDED FY20 BUDGET
<b>DEBT SERVICE FUND TO SPORTSPLEX FUND</b>			
UNRESERVED FUND BALANCE (DEBIT)      211-27150		(300,000.00)	(300,000.00)
TRANSFER FROM DEBT SERVICE (CREDIT)    124-37842	-	300,000.00	300,000.00
<b>TOTAL GRANT REVENUE</b>	-	-	-

EXPENDITURE Account/Description	APPROVED FY20 BUDGET	BUDGET AMENDMENT	TOTAL AMENDED FY20 BUDGET
DUE FROM OTHER FUNDS (CREDIT)      211-13611	-	300,000.00	300,000.00
DUE TO OTHER FUNDS (DEBIT)      124-21420	-	(300,000.00)	(300,000.00)
<b>TOTAL EXPENDITURE</b>	-	(300,000.00)	(300,000.00)

**NOTES**

Transfer \$300,000.00 from Debt Service Fund Unreserved Fund balance to Sportsplex Revenue to offset \$300,000 that Sportsplex owes Debt Service. Total amount is not to exceed \$300,000.

AMENDMENTS ENTERED BY: \_\_\_\_\_

AMENDMENTS ENTERED DATE: \_\_\_\_\_

Created Date: 3/31/2020 By: Cathy Keck

Stan Pilant  
111 E. Main St.  
Suite 201  
Jackson, Tennessee 38301



Telephone: 731-425-8286  
Fax: 731-425-8281  
Email: [spilant@cityofjackson.net](mailto:spilant@cityofjackson.net)

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## MEMORANDUM

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**TO: Mayor Scott Conger**

**FROM: Byanker Cole, Planning Coordinator**

**SUBJECT: Planning Related Council Agenda Items for April 2020**

**DATE: March 24, 2020**

Please place the following planning related council agenda item under First Reading on the April, 2020 City Council Agenda:

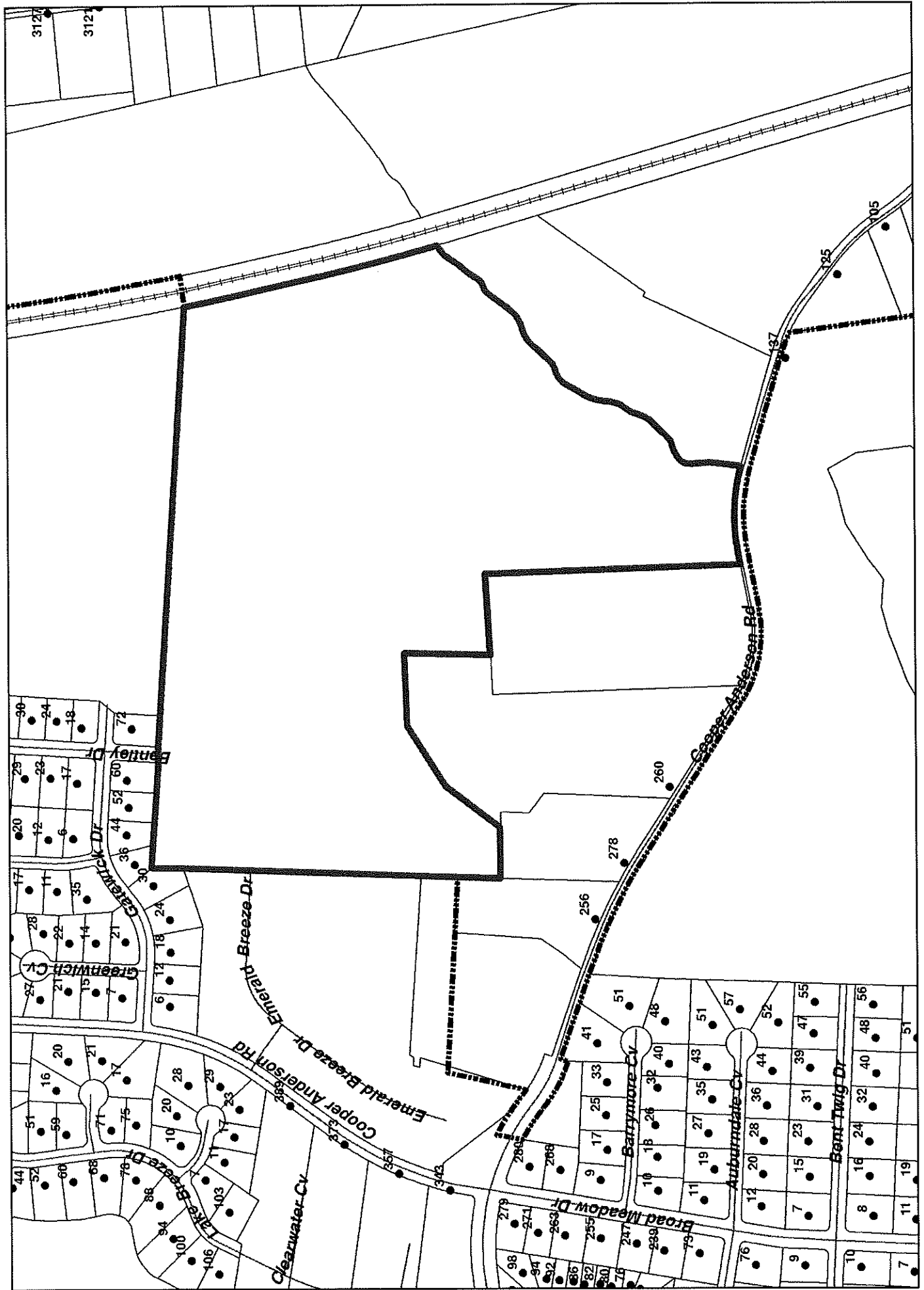
1. Consideration of an Ordinance to annex, a Resolution to adopt a Plan of Service and the proposed zoning of property referred to as "Kingston Creek", located on Cooper Anderson Road, east of Emerald Breeze Drive and south of Gatewick Drive, comprising 53.73 acres, more or less. The proposed zoning classification for the annexation area is RS-2/FH (Single Family Residential/Special Flood Hazard) District.

Please place the following planning related council agenda item under Second Reading on the April, 2020 City Council Agenda:

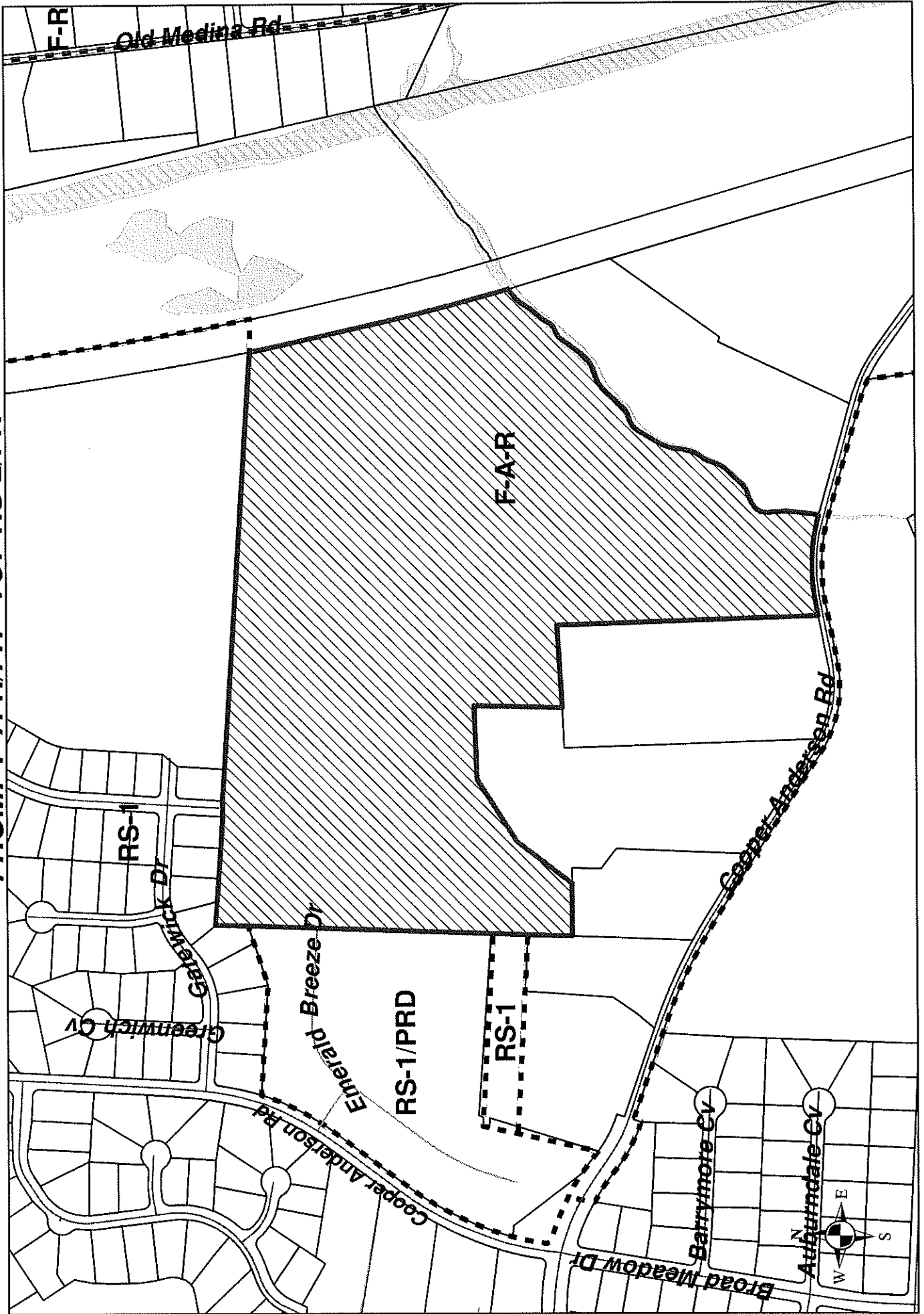
1. Consideration of an Ordinance to amend to the text of the City Zoning Ordinance, ARTICLE V, SPECIFIC DISTRICT REGULATIONS, Section 18. F-H (SPECIAL FLOOD HAZARD) District.

Scott Conger, Mayor

# NOTICE OF PROPOSED ANNEXATION KINGSTON CREEK AREA - COOPER ANDERSON ROAD



**PROPOSED ZONING - KINGSTON CREEK AREA  
COPPER ANDERSON ROAD  
FROM: F-A-R/FH TO: RS-2/FH**



**ORDINANCE # \_\_\_\_\_**

**AN ORDINANCE TO AMEND THE OFFICIAL MAP OF THE CITY OF JACKSON**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF JACKSON; THAT

SECTION I. The Official Zoning Ordinance of the City of Jackson and the Zoning Map, which is part thereof, is hereby amended by changing from a county zoning classification of FAR/FH (Forestry Agriculture Recreation/Special Flood Hazard) District to a city zoning classification of RS-2/FH (Single Family Residential/Special Flood Hazard) District, an annexation area referred to as "Kingston Creek", comprising 53.73 acres more or less, generally located on Cooper Anderson Road just east of Emerald Ridge Drive, and being more fully described as follows:

Beginning at the intersection of a ditch and the center of Cooper Anderson Road and being Joe Collins' southwest corner as described in Deed Book 726 Page 1724 in the Register's Office of Madison County, Tennessee; Runs thence with the center of Cooper Anderson Road, North 74 degrees 37 minutes 40 seconds West a distance of 16.63 feet; Runs thence along a curve to the left having a radius of 550.00 feet, 252.45 feet, said curve having a chord direction of North 87 degrees 46 minutes 37 seconds West and a chord length of 250.24 feet; Runs thence South 79 degrees 04 minutes 26 seconds West a distance of 50.09 to Kevin Martin's southeast corner as described in Deed Book 742 Page 1261; Runs thence with Martin's east line, and iron pin being set at 25 feet in the north margin of said road, North 01 degrees 53 minutes 39 seconds West a distance of 831.95 feet to an iron pin set (all iron pins set are 18 inch long, 1/2 inch rebar with an identification cap stamped Surveying Services); Runs thence with Martin's north line, South 87 degrees 40 minutes 56 seconds West a distance of 260.03 feet to a fence corner, being an interior corner of Kevin Martin as described in Deed Book 711 Page 1271; Runs thence with Martin's east line (fence line) North 01 degrees 33 minutes 31 seconds East a distance of 278.55 feet to a fence corner; Runs thence with Martin's north line (fence line) South 87 degrees 59 minutes 09 seconds West a distance of 232.97 feet to a fence corner; Runs thence with Martin's north line (fence line) South 57 degrees 34 minutes 23 seconds West a distance of 232.00 feet to a fence corner; Runs thence with Martin's north line, South 37 degrees 22 minutes 56 seconds West a distance of 218.65 feet to an iron pin found in the north line of Lot 2 of the King Bradley Subdivision, a plat of which is of record in Plat Book 10 Page 699; Runs thence with said north line, North 89 degrees 53 minutes 56 seconds West a distance of 186.93 to an iron pin found in the east line of Lot 1 of the King Bradley Subdivision, a plat of which is of record in Plat Book 10 Page 578; Runs thence with said east line of said Lot 1, then with Robert Austin's east line (Deed Book 727 Page 637) and thence the east line of Emerald Breeze Partners (Deed Book 751 Page 1727), North 03 degrees 18 minutes 04 seconds East a distance of 1130.91 feet to an iron pin found in the south line of Walnut Trace North, Section 13, a plat of which is of record in Plat Book 10 Page 181; Runs thence with the south line of said Section 13 and then the south line of Trace Partners as described in Deed Book 737 Page 1407, South 86 degrees 24 minutes 19 seconds East a distance of 1802.56 feet to an iron pin found in the west margin of the West Tennessee Railroad (50 feet from the centerline); Runs thence with said west margin along a curve to the left having a radius of 11214.36 feet, 841.46 feet along said curve, said curve having a chord direction of South 13 degrees 18 minutes 05 seconds East and a chord length of 841.27 feet to the intersection of a ditch and being a corner of the Joe Collins as described aforesaid; Runs thence with Joe Collins' north and west line, a drainage ditch, South 42 degrees 03 minutes 40 seconds West a distance of 128.00 feet; Runs thence South 45 degrees 21 minutes 15 seconds West a distance of 258.39 feet; Runs thence South 45 degrees 22 minutes 43 seconds West a distance of 146.24 feet; Runs thence South 76 degrees 56 minutes 44 seconds West a distance of 50.69 feet; Runs thence

(4/2/2020) Sandy Maxwell - Ordinance to zone Kingston Creek Annexation Area.doc

South 25 degrees 25 minutes 09 seconds West a distance of 321.40 feet; Runs thence South 51 degrees 01 minutes 09 seconds West a distance of 179.90 feet; Runs thence South 03 degrees 50 minutes 30 seconds West a distance of 201.59 feet to the **Point of Beginning containing 53.73 acres more or less.**

SECTION II. This Ordinance becomes effective 30 days after its adoption, the public welfare requiring

it.

\_\_\_\_\_ MAYOR

INTRODUCED: \_\_\_\_\_

ADOPTED: \_\_\_\_\_

**ORDINANCE # \_\_\_\_\_**

**AN ORDINANCE TO ANNEX CERTAIN TERRITORY  
AND TO INCORPORATE SAME WITHIN THE CORPORATE BOUNDARIES  
OF THE CITY OF JACKSON, TENNESSEE FOR AN AREA REFERRED TO AS  
KINGSTON CREEK**

WHEREAS, a public hearing before this body was held on the 7<sup>th</sup> day of April, 2020 and notice thereof published in the Jackson Sun on the 23<sup>rd</sup> day of March 2020; and

WHEREAS, it now appears the prosperity of this city and of the territory herein described will be materially retarded and the safety and welfare of the inhabitants and property thereof endangered if such territory is not annexed; and

WHEREAS, the annexation of such territory is deemed necessary for the welfare of the residents and property owners thereof and of the city as a whole; and

WHEREAS, a plan of service for this area was adopted by Resolution on March 5, 2019 as required by Tennessee Code Annotated Section 6-51-103.

NOW, THEREFORE, be it ordained by the Council of the City of Jackson, Tennessee:

**SECTION 1.** In accordance with TCA Sections 6-51-102 through 6-51-113, there is hereby annexed to the City of Jackson, Tennessee, and incorporated within the corporate boundaries thereof, the following described territory adjoining the present corporate boundaries:

Embracing that certain part of Madison County, Tennessee, being more particularly described, as follows:

Beginning at the intersection of a ditch and the center of Cooper Anderson Road and being Joe Collins' southwest corner as described in Deed Book 726 Page 1724 in the Register's Office of Madison County, Tennessee; Runs thence with the center of Cooper Anderson Road, North 74 degrees 37 minutes 40 seconds West a distance of 16.63 feet; Runs thence along a curve to the left having a radius of 550.00 feet, 252.45 feet, said curve having a chord direction of North 87 degrees 46 minutes 37 seconds West and a chord length of 250.24 feet; Runs thence South 79 degrees 04 minutes 26 seconds West a distance of 50.09 to Kevin Martin's southeast corner as described in Deed Book 742 Page 1261; Runs thence with Martin's east line, and iron pin being set at 25 feet in the north margin of said road, North 01 degrees 53 minutes 39 seconds West a distance of 831.95 feet to an iron pin set (all iron pins set are 18 inch long, 1/2 inch rebar with an identification cap stamped Surveying Services); Runs thence with Martin's north line, South 87 degrees 40 minutes 56 seconds West a distance of 260.03 feet to a fence corner, being an interior corner of Kevin Martin as described in Deed Book 711 Page 1271; Runs thence with Martin's east line (fence line) North 01 degrees 33 minutes 31 seconds East a distance of 278.55 feet to a fence corner; Runs thence with Martin's north line (fence line) South 87 degrees 59 minutes 09 seconds West a distance of 232.97 feet to a fence corner; Runs thence with Martin's north line (fence line) South 57 degrees 34 minutes 23 seconds West a distance of 232.00 feet to a fence corner; Runs thence with Martin's north line, South 37 degrees 22 minutes 56 seconds West a distance of 218.65 feet to an iron pin found in the north line of Lot 2 of the King Bradley Subdivision, a plat of which is of record in Plat Book 10 Page 699; Runs thence with said north line, North 89 degrees 53 minutes 56 seconds West a distance of 186.93 to an iron pin found in the east line of Lot 1 of the King Bradley Subdivision, a plat of which is of record in Plat Book 10 Page 578; Runs thence with said east line of said Lot 1, then with Robert Austin's east line (Deed Book 727 Page 637) and thence the east line of Emerald Breeze Partners (Deed Book 751 Page 1727), North 03 degrees 18 minutes 04 seconds East a distance of 1130.91 feet to an iron pin found in the south line of Walnut Trace North, Section 13, a plat of which is of record in Plat Book 10 Page 181; Runs thence with the south line of said Section 13 and then the south line of Trace Partners as described in Deed Book 737 Page 1407, South 86 degrees 24 minutes 19 seconds

(4/2/2020) Sandy Maxwell - Ordinance to annex Kingston Creek doc

East a distance of 1802.56 feet to an iron pin found in the west margin of the West Tennessee Railroad (50 feet from the centerline); Runs thence with said west margin along a curve to the left having a radius of 11214.36 feet, 841.46 feet along said curve, said curve having a chord direction of South 13 degrees 18 minutes 05 seconds East and a chord length of 841.27 feet to the intersection of a ditch and being a corner of the Joe Collins as described aforesaid; Runs thence with Joe Collins' north and west line, a drainage ditch, South 42 degrees 03 minutes 40 seconds West a distance of 128.00 feet; Runs thence South 45 degrees 21 minutes 15 seconds West a distance of 258.39 feet; Runs thence South 45 degrees 22 minutes 43 seconds West a distance of 146.24 feet; Runs thence South 76 degrees 56 minutes 44 seconds West a distance of 50.69 feet; Runs thence South 25 degrees 25 minutes 09 seconds West a distance of 321.40 feet; Runs thence South 51 degrees 01 minutes 09 seconds West a distance of 179.90 feet; Runs thence South 03 degrees 50 minutes 30 seconds West a distance of 201.59 feet to the Point of Beginning containing 53.73 acres more or less.

SECTION 2. This Ordinance shall become effective thirty (30) days after its passage, the public welfare requiring

it.

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Effective Date: \_\_\_\_\_

\_\_\_\_\_  
MAYOR

**RESOLUTION TO ADOPT A  
PLAN OF SERVICE  
FOR THE ANNEXATION OF AN AREA REFERRED TO AS  
KINGSTON CREEK**

Whereas, Tennessee Code Annotated Section 6-51-102, as amended, requires that a plan of service be adopted by the governing body of a city prior to passage of an annexation ordinance;

Whereas, the City of Jackson contemplates the proposed annexation of the area described as follows:

Beginning at the intersection of a ditch and the center of Cooper Anderson Road and being Joe Collins' southwest corner as described in Deed Book 726 Page 1724 in the Register's Office of Madison County, Tennessee; Runs thence with the center of Cooper Anderson Road, North 74 degrees 37 minutes 40 seconds West a distance of 16.63 feet; Runs thence along a curve to the left having a radius of 550.00 feet, 252.45 feet, said curve having a chord direction of North 87 degrees 46 minutes 37 seconds West and a chord length of 250.24 feet; Runs thence South 79 degrees 04 minutes 26 seconds West a distance of 50.09 to Kevin Martin's southeast corner as described in Deed Book 742 Page 1261; Runs thence with Martin's east line, and iron pin being set at 25 feet in the north margin of said road, North 01 degrees 53 minutes 39 seconds West a distance of 831.95 feet to an iron pin set (all iron pins set are 18 inch long, 1/2 inch rebar with an identification cap stamped Surveying Services); Runs thence with Martin's north line, South 87 degrees 40 minutes 56 seconds West a distance of 260.03 feet to a fence corner, being an interior corner of Kevin Martin as described in Deed Book 711 Page 1271; Runs thence with Martin's east line (fence line) North 01 degrees 33 minutes 31 seconds East a distance of 278.55 feet to a fence corner; Runs thence with Martin's north line (fence line) South 87 degrees 59 minutes 09 seconds West a distance of 232.97 feet to a fence corner; Runs thence with Martin's north line (fence line) South 57 degrees 34 minutes 23 seconds West a distance of 232.00 feet to a fence corner; Runs thence with Martin's north line, South 37 degrees 22 minutes 56 seconds West a distance of 218.65 feet to an iron pin found in the north line of Lot 2 of the King Bradley Subdivision, a plat of which is of record in Plat Book 10 Page 699; Runs thence with said north line, North 89 degrees 53 minutes 56 seconds West a distance of 186.93 to an iron pin found in the east line of Lot 1 of the King Bradley Subdivision, a plat of which is of record in Plat Book 10 Page 578; Runs thence with said east line of said Lot 1, then with Robert Austin's east line (Deed Book 727 Page 637) and thence the east line of Emerald Breeze Partners (Deed Book 751 Page 1727), North 03 degrees 18 minutes 04 seconds East a distance of 1130.91 feet to an iron pin found in the south line of Walnut Trace North, Section 13, a plat of which is of record in Plat Book 10 Page 181; Runs thence with the south line of said Section 13 and then the south line of Trace Partners as described in Deed Book 737 Page 1407, South 86 degrees 24 minutes 19 seconds East a distance of 1802.56 feet to an iron pin found in the west margin of the West Tennessee Railroad (50 feet from the centerline); Runs thence with said west margin along a curve to the left having a radius of 11214.36 feet, 841.46 feet along said curve, said curve having a chord direction of South 13 degrees 18 minutes 05 seconds East and a chord length of 841.27 feet to the intersection of a ditch and being a corner of the Joe Collins as described aforesaid; Runs thence with Joe Collins' north and west line, a drainage ditch, South 42 degrees 03 minutes 40 seconds West a distance of 128.00 feet; Runs thence

South 45 degrees 21 minutes 15 seconds West a distance of 258.39 feet; Runs thence South 45 degrees 22 minutes 43 seconds West a distance of 146.24 feet; Runs thence South 76 degrees 56 minutes 44 seconds West a distance of 50.69 feet; Runs thence South 25 degrees 25 minutes 09 seconds West a distance of 321.40 feet; Runs thence South 51 degrees 01 minutes 09 seconds West a distance of 179.90 feet; Runs thence South 03 degrees 50 minutes 30 seconds West a distance of 201.59 feet to the **Point of Beginning containing 53.73 acres.**

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF JACKSON, TENNESSEE:

SECTION 1. Pursuant of the provisions of TCA Section 6-51-102, there is hereby adopted for the area bounded as described above, the following plan of service:

A. Police

1. Patrolling, radio response to calls, and other routine police services using present personnel and equipment will be provided on the effective date of annexation.
2. As the area described above begins to develop and population increases, additional police personnel and patrol cars will be added, if needed, to maintain the present level of police service throughout the city, including the newly annexed area.

B. Fire

1. Fire protection will be provided by the Jackson Fire Department supported by the Madison County Volunteer Fire Department under an existing mutual aid agreement between said departments.

2. Fire protection for the area will be accomplished using present personnel and equipment on the effective date of annexation.

C. Water

Water is currently available for this area. Access fees are due at time of request or at final plat approval. Connection fees are due at time of request. Water within the development to be installed by Developer with plans review and inspection by JEA. Extension fee of \$25 per linear foot of road frontage on the development's southern property line along Cooper Anderson due prior to final plat approval.

D. Wastewater

Wastewater extension required at Developer's cost. Access fees are due at time of request or at final plat approval. Connection fees are due at time of service request. Wastewater within the development to be installed by Developer with plans review and inspection by JEA.

E. Electricity

Electric is available on Cooper Anderson Road and neighboring subdivisions inside JEA's service territory. Developer responsible for cost difference between overhead and underground as requested. Decorative Lighting is available from JEA as well.

F. Gas

Gas is available for this area on Cooper Anderson Rd. JEA to install gas main justified by load inside any development or subdivision of this annexation area after final plat approved. Gas services and cost to be determined at the time service is requested.

G. Refuse Collection

1. The refuse collection service now provided to the city will be extended to the Kingston Creek Annexation Area.

H. Streets

1. Once developed, routine maintenance on the same basis as in the present city will begin in the annexed area, if applicable, when funds from the state gasoline tax, based on the annexed population, are received by the city (usually July 1 following the effective date of annexation).
2. If needed reconstruction and resurfacing of streets, reconstruction of curb and gutter, and other such major improvements will be accomplished under current city policy.
3. Appropriate street name signs will be installed as needed.

I. Inspection Services

1. All inspection services provided by the city (building, electrical, plumbing, gas, housing, fire, sanitation, etc.) will begin in the annexed area upon the effective date of annexation.

J. Planning and Zoning

1. The planning and zoning jurisdiction of the Jackson Municipal Regional Planning Commission presently includes the Kingston Creek Annexation Area and will continue to serve the area after the effective date of annexation.
2. Specific zoning for the annexed area will be adopted upon the effective date of annexation. The proposed zoning classification for the North Parkway East Annexation Area is RS-2/FH (Single Family Residential/Special Flood Hazard) District.

K. Street Lights

1. Street lights will be installed in the area as it develops to a level determined to warrant such installation.

L. Recreation

1. The same standards and policies now used in the present city will be followed in expanding the recreational program and facilities in the enlarged city.

M. Telecommunications

1. JEA Telecommunications is currently available to all customers in this area. No additional construction to distribution network will be required. Customers requesting service may require a service drop.

SECTION 2. This Resolution shall become effective thirty (30) days after its passage, the public welfare requiring it.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY RECORDER

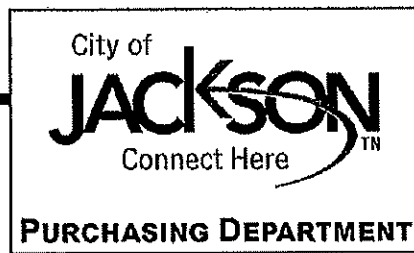
**This company will assist the City of Jackson with Coronavirus (Covid-19) Pandemic Administrative Assistance including FEMA Public Assistance Project Application, Grants Portal Entry, and Project management. This Agreement can be utilized for natural or manmade disasters such as tornados, floods, wildfires, earthquakes, ice storms, etc.. This Agreement can be utilized for any event previous Federal Declarations or post 2020.**

**The City of Jackson used this company after the tornados hit Jackson a few years back and they proved an asset in fund recovery and project management.**

**This contract is a professional service which according to Tennessee Code Annotated means that these types of contracts shall not be based upon competitive bids, but shall be awarded on the basis of recognized competence and integrity.**

---

Susan White, CPPB, Director  
115 E. Main St.  
Suite 202  
P.O. Box 2508  
Jackson, Tennessee 38302



Telephone: 731-425-8245  
Fax: 731-265-1869  
Email: [swhite@cityofjackson.net](mailto:swhite@cityofjackson.net)

**Date:** April 24, 2020  
**To:** Mayor and Council members  
**Subject:** May agenda item  
**From:** Susan White, Director of Purchasing

For the May, 2020 Council meeting, I will have the following item.

1. Recommendation of contract award to Schaus, LLC

Scott Conger, Mayor

**STATE OF TENNESSEE  
CITY OF JACKSON  
OFFICE OF MAYOR  
CONTRACT FOR PROFESSIONAL SERVICES  
#41420**

May 5, 2020  
(Revised May 1, 2020)

1. **Parties.** This contract is made and entered into by and between the City of Jackson Tennessee, (City of Jackson or Jackson) and SCHAUS, LLC (SCHAUS).
2. **Purpose.** The City of Jackson hereby engages the services of the SCHAUS and SCHAUS hereby agrees to render to Jackson, those certain services described in Paragraph 3, "Scope of Services," below.
3. **Scope of Services.** The intent of this contract is to assist The City of Jackson with Coronavirus (COVID-19) Pandemic Administrative Assistance including FEMA Public Assistance Project Application, Grants Portal Entry, and Project Management. This Agreement can also be utilized for natural or manmade disasters such as Tornados, Floods, Wildfires, Earthquakes, Ice Storms, etc. This Agreement can be utilized for any such event previous Federal Declarations or post 2020. SCHAUS shall perform and render the following:
  1. **Scope of Services:**
    1. SCHAUS will assist Jackson with FEMA COVID-19 Public Assistance Project Application.
    2. SCHAUS will assist Jackson with FEMA Category B Emergency Protective Measures Data Collection/Documentation.
    3. SCHAUS will submit funding requests to FEMA through the Public Assistance Grants Portal on behalf of Jackson.
    4. SCHAUS will provide certified personnel to oversee and document individual or multiple projects.
    5. SCHAUS will work with the City of Jackson, Jackson-Madison EMA, TEMA, and FEMA for documentation, approvals, follow-up, and closeouts.
  2. **Deliverables:**
    1. COVID-19 Public Assistance Project Application and Grants Portal Entry Completions.
    2. Review and assist with hazard mitigation grant projects pre or post contract.
    3. TEMA and or FEMA negotiations and documentation
4. **Period of Performance.** The period of performance of services under this Contract shall be for one year beginning May 5, 2020 and ending April 30, 2021 and will automatically renew annually, not to exceed a total of five (5) years. The City of Jackson reserves the right to cancel the automatic renewal, with or without cause. Notice of any such cancellation must be sent to SCHAUS in writing at least thirty (30) days prior to the effective termination date.

5. **Consideration and Method of Payment.** Consulting upon activation will require hourly rates reviewed annually for updates. Rates for 2020 through April 2021 are as follows:

<b>POSITIONS</b>	<b>HOURLY RATES</b>
FEMA Consultant	\$ 85.00/hour
Sr. Project Manager/Planner/Consultant	\$ 95.00/hour
Field/Technical Manager	\$ 65.00/hour
Clerk	\$ 35.00/hour

**Expenses:**

Excessive trips/mileage (over 50 miles from Jackson)	\$At Current IRS Rate
Copies, Photo Documentation, Scanning, etc.	\$At Cost Plus 10%

**No Indivial Project shall exceed \$17,500.00 without approval of the City of Jackson.**

SCHAUS will bill The City of Jackson monthly for Activated Services under any federal declaration. The monthly payments will be added to the FEMA Project Worksheets as submitted weekly. Professional Services such as Hazard Mitigation Grant Preparation, development of Debris Plan, or Debris Bid will be also be billed monthly.

Should the City of Jackson not desire to continue to utilize the services of the SCHAUS, then Jackson shall notify the SCHAUS in writing, and Jackson shall be under no further obligation under this contract.

6. **Relationship of Parties.** It is expressly understood and agreed that the City of Jackson enters into this contract with SCHAUS based on the purchase of Professional Services and not based on an employer-employee relationship. For all purposes under this contract:
- A. SCHAUS represents that it has, or will secure, at its own expense, applicable personnel who shall be qualified to perform the duties required to be performed under this contract. Such personnel shall not be deemed in any way, directly or indirectly, expressly, or by implication, to be employees of the City of Jackson without approval of the City of Jackson.
  - B. Any person or subcontractor employed by SCHAUS to perform the services hereunder shall be the responsibility of SCHAUS, who shall have the sole right to hire and discharge its employee.
  - C. It is further understood that the consideration expressed herein constitutes full and complete compensation for all services and performances hereunder, and that any sum due and payable to SCHAUS for services actually rendered shall be so paid with no withholdings or deductions being made by the City of Jackson for any purpose except as provided in Paragraph 7 herein.

1. SCHAUS shall pay, when due, all salaries and wages of its employees, and it accepts exclusive responsibility for the payment of and shall pay any tax and any withholdings that may be required.

7. **Termination for Cause.** If, through any cause, SCHAUS shall fail to fulfill in a timely and proper manner, as determined by the City of Jackson, its obligations under this Contract, or if SCHAUS shall violate any of the covenants, agreements, or stipulations of this contract, the City of Jackson shall thereupon have the right to terminate the contract by giving written notice to SCHAUS of such termination and specifying the effective date thereof, at least thirty (30) days before the effective date of such termination. Satisfactory work shall be determined by the City of Jackson in its sole discretion. In the event of such termination, SCHAUS shall be entitled to receive just and equitable compensation for satisfactory work completed on documents, services or materials collected and/or prepared by SCHAUS in connection with this contract as of the date of receipt of notification of termination. Such compensation shall be based upon the fees set forth in Paragraph 5, but, in no case, shall said compensation exceed the total contract price.

Notwithstanding the above, SCHAUS shall not be relieved of liability to the City of Jackson for damages sustained by the City of Jackson by virtue of any breach of this contract by SCHAUS and the City of Jackson may withhold any payments to SCHAUS for the purpose of set off until such times as the exact amount of damages due to the City of Jackson from SCHAUS are determined.

8. **Termination for Convenience.** Either the City of Jackson or SCHAUS may terminate this Contract at any time by giving written notice to the other party of such termination and specifying the effective date thereof, at least thirty (30) days before the effective date of such termination. SCHAUS shall be paid an amount which bears the same ratio to the total compensation as the services actually performed bear to the total services of SCHAUS covered by the Contract, less payments previously made.

9. **Ownership of Documents and Work Product.** Except as otherwise required by law with regard to the confidentiality all documents, notes, programs, books, data bases (and all applications thereof), files, reports, studies, unfinished documents and/or other materials collected or prepared by SCHAUS specifically at the request and/or solely for the use of the City of Jackson, which information is not of the sort that would be compiled in the ordinary course and scope of SCHAUS regular business activities, shall be owned by the City of Jackson upon completion or termination of this agreement. The City of Jackson reserves the rights to any and all information and/or materials collected on its behalf.

SCHAUS assures that any and all information regarding clients of the City of Jackson will be kept strictly confidential per State and Federal requirements and will become the property of the City of Jackson. SCHAUS further assures that the City of Jackson shall have full access to all information collected.

SCHAUS is prohibited from use of the above described information and/or materials without the expressed, written approval of the City of Jackson.

10. **Agreements by SCHAUS, LLC.**

Subcontractors. It is understood and agreed that SCHAUS may enter into agreements or subcontracts with qualified entities, to perform the obligations contained in this agreement. Any such contracts, subcontracts or agreements shall include or incorporate by reference, the terms and conditions of this agreement. SCHAUS shall bear full responsibility for the performance of any and all contractors and subcontractors.

Subcontractor Liability. In any agreement or subcontract for the performance of any service or services under this agreement, SCHAUS shall require a contractor or subcontractor to indemnify, release, save and hold harmless the City of Jackson from and against all claims, demands, liabilities, suits, damages and costs of every kind and nature whatsoever, including court costs and attorney's fees arising under this agreement.

SCHAUS shall require any and all licensed professionals either employed by or under a contract/subcontract to SCHAUS to perform services under this Contract shall be fully responsible and liable to SCHAUS and the City of Jackson for work performed or any omission by any associates, employees and/or consultants. SCHAUS shall require that any such licensed professional such as Engineers, Environmentalist, etc. carry errors and omissions insurance coverage in an amount equal to at least one million (\$1,000,000.00), to include all associates, employees and/or consultants, and that the cost thereof shall be borne by the licensed professional. Such errors and omissions coverage shall remain in full force and effect for the period of time that the professional or subcontractor is responsible for performance of any part of this Contract. SCHAUS shall provide the City of Jackson proof of said errors and omissions insurance coverage within three (3) working days of the execution of this contract by all parties and shall have the duty to provide to the City of Jackson proof thereof within three (3) working days of future coverage renewals.

11. **Record Retention and Access to Records.** SCHAUS shall maintain, and shall make available to the City of Jackson, any state/federal agency authorized to audit the City of Jackson, the federal grantor agency, the Comptroller General of the United States or any of their duly authorized representatives, financial records, supporting documents, statistical records and all other records pertinent to the services performed under this Contract. These records shall be maintained for at least three (3) years; however, if any litigation or other legal action, by or on behalf of the State or Federal Government has begun that is not completed at the end of the three (3) year period, or if audit findings, litigation or other legal action has not been resolved at the end of the three (3) year period, the records shall be retained until resolution.
12. **Modification or Amendment.** Modifications, changes or amendments to this Contract may be made upon mutual agreement of the parties, in writing and signed by the parties hereto.
13. **Assignment.** The SCHAUS may not assign or otherwise transfer its obligations or duties under this Contract without the prior written consent of the City of Jackson. Any attempt to assign or transfer the obligations and duties hereunder without such consent shall be void.

14. **Waiver.** Failure of either party hereto to insist upon strict compliance with any of the terms, covenants and conditions hereof shall not be deemed a waiver or relinquishment of any similar right or power there under at any subsequent time or of any other provision hereof, nor shall it be construed to be a modification of the terms of this Contract.
15. **Funding.** It is expressly understood by the parties hereto that the fulfillment of the obligations of the City of Jackson under this agreement is conditioned upon the availability of the City of Jackson funds. In the event that funds are insufficient or otherwise unavailable to satisfy payments due under this agreement, the City of Jackson shall satisfy within thirty (30) days, all payment requests of completed service by the SCHAUS and shall notify SCHAUS to cease work.
16. **Indemnification.** SCHAUS agrees to indemnify, defend, save and hold harmless the City of Jackson from and against all claims, demands, liabilities, suits, damages and costs of every kind and nature whatsoever, including court costs and attorney's fees, arising out of or caused by SCHAUS, LLC, its agents, subcontractors, or employees in the performance of this Contract.
17. **Governing Law and Legal Remedies.** This Contract shall be construed and governed in accordance with the laws of the State of Tennessee. SCHAUS expressly agrees that under no circumstances shall the City of Jackson Tennessee be obligated to pay an attorney's fee or the cost of legal action to the SCHAUS, LLC.  
  
SCHAUS and the City of Jackson agree that the courts of general jurisdiction of the City of Jackson and appropriate appellate courts therefrom, shall have exclusive venue and jurisdiction for the litigation and resolution of any dispute regarding this Contract.
18. **Severability.** If any term or provision of this Contract is prohibited by the laws of the State of Tennessee or declared invalid or void by a court of competent jurisdiction, the remainder of this Contract shall not be affected thereby and each term and provision of this Contract shall be valid and enforceable to the fullest extent permitted by law.
19. **Disputes.** Any dispute concerning a question of fact arising under this Contract may be disposed of by good faith negotiation between a duly authorized representative of the City of Jackson and the SCHAUS, LLC. Such a resolution shall be reduced to writing, executed by both parties, and a copy thereof mailed or furnished to the other and shall be final and conclusive, unless within ten (10) days from the date of such resolution, a party mails or furnishes to other, a written request for review.
20. **Compliance with Laws.** SCHAUS shall comply with all applicable laws, regulations, policies and procedures and Grant requirements (if applicable) of the United States of America or any agency thereof, the State of Tennessee or any agency thereof and any local governments or political subdivisions that may affect the performance of services under this Contract. Specifically, but not limited to, SCHAUS shall not discriminate against any employee nor shall any party be subject to discrimination in the performance of this Contract because of race, color, sex, age, religion, national origin or disability.

21. **Notice.** Any notice required or permitted to be given under this Contract shall be in writing and sent by United States Certified Mail, Return Receipt Requested, to the party to whom the notice should be given at the address set forth following:

THE CITY OF JACKSON  
TENNESSEE:

Scott Conger, Mayor  
121 East Main Street  
Jackson, Tennessee 38301

SCHAUS, LLC: Danny Shows, President and CEO  
SCHAUS, LLC  
PO Box 331  
523 East Hickory Street  
Ellisville, MS 39437

The parties agree to promptly notify each other of any change of address.

23. **Suspension and Debarment.** SCHAUS certifies that its organization and its principals are not suspended or debarred or otherwise excluded from or ineligible for participation in Federal Assistance Programs.
24. SCHAUS Understands and will comply with Federal Guidelines for Contracting including:
- A. Equal Employment Opportunity/Non-Discrimination
  - B. Contract Work Hours and Safety Standards Act
  - C. Clean Air Act and Federal Pollution Control Act
  - D. Procurement of Recovered Materials
  - E. Public Accountability
  - F. Public Notice

IN WITNESS WHEREOF, this contract has been entered into and executed by the parties hereto in duplicate originals.

Witness my signature this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**The City of Jackson Tennessee**

By: \_\_\_\_\_  
Scott Conger  
Mayor, The City of Jackson

Witness: \_\_\_\_\_  
\_\_\_\_\_

Witness my signature this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**SCHAUS, LLC**

By: \_\_\_\_\_  
Danny Shows  
President and CEO

Witness: \_\_\_\_\_  
\_\_\_\_\_

**STATE OF TENNESSEE  
CITY OF JACKSON  
OFFICE OF MAYOR  
CONTRACT FOR PROFESSIONAL SERVICES  
#41420**

May 5, 2020  
(Revised May 1, 2020)

1. **Parties.** This contract is made and entered into by and between the City of Jackson Tennessee, (City of Jackson or Jackson) and SCHAUS, LLC (SCHAUS).
2. **Purpose.** The City of Jackson hereby engages the services of the SCHAUS and SCHAUS hereby agrees to render to Jackson, those certain services described in Paragraph 3, "Scope of Services," below.
3. **Scope of Services.** The intent of this contract is to assist The City of Jackson with Coronavirus (COVID-19) Pandemic Administrative Assistance including FEMA Public Assistance Project Application, Grants Portal Entry, and Project Management. This Agreement can also be utilized for natural or manmade disasters such as Tornados, Floods, Wildfires, Earthquakes, Ice Storms, etc. This Agreement can be utilized for any such event previous Federal Declarations or post 2020. SCHAUS shall perform and render the following:
  1. **Scope of Services:**
    1. SCHAUS will assist Jackson with FEMA COVID-19 Public Assistance Project Application.
    2. SCHAUS will assist Jackson with FEMA Category B Emergency Protective Measures Data Collection/Documentation.
    3. SCHAUS will submit funding requests to FEMA through the Public Assistance Grants Portal on behalf of Jackson.
    4. SCHAUS will provide certified personnel to oversee and document individual or multiple projects.
    5. SCHAUS will work with the City of Jackson, Jackson-Madison EMA, TEMA, and FEMA for documentation, approvals, follow-up, and closeouts.
  2. **Deliverables:**
    1. COVID-19 Public Assistance Project Application and Grants Portal Entry Completions.
    2. Review and assist with hazard mitigation grant projects pre or post contract.
    3. TEMA and or FEMA negotiations and documentation
4. **Period of Performance.** The period of performance of services under this Contract shall be for one year beginning May 5, 2020 and ending April 30, 2021 and will automatically renew annually, not to exceed a total of five (5) years. The City of Jackson reserves the right to cancel the automatic renewal, with or without cause. Notice of any such cancellation must be sent to SCHAUS in writing at least thirty (30) days prior to the effective termination date.

5. **Consideration and Method of Payment.** Consulting upon activation will require hourly rates reviewed annually for updates. Rates for 2020 through April 2021 are as follows:

<b>POSITIONS</b>	<b>HOURLY RATES</b>
FEMA Consultant	\$ 85.00/hour
Sr. Project Manager/Planner/Consultant	\$ 95.00/hour
Field/Technical Manager	\$ 65.00/hour
Clerk	\$ 35.00/hour

**Expenses:**

Excessive trips/mileage (over 50 miles from Jackson)	\$At Current IRS Rate
Copies, Photo Documentation, Scanning, etc.	\$At Cost Plus 10%

**No Indivial Project shall exceed \$17,500.00 without approval of the City of Jackson.**

SCHAUS will bill The City of Jackson monthly for Activated Services under any federal declaration. The monthly payments will be added to the FEMA Project Worksheets as submitted weekly. Professional Services such as Hazard Mitigation Grant Preparation, development of Debris Plan, or Debris Bid will be also be billed monthly.

Should the City of Jackson not desire to continue to utilize the services of the SCHAUS, then Jackson shall notify the SCHAUS in writing, and Jackson shall be under no further obligation under this contract.

6. **Relationship of Parties.** It is expressly understood and agreed that the City of Jackson enters into this contract with SCHAUS based on the purchase of Professional Services and not based on an employer-employee relationship. For all purposes under this contract:
- A. SCHAUS represents that it has, or will secure, at its own expense, applicable personnel who shall be qualified to perform the duties required to be performed under this contract. Such personnel shall not be deemed in any way, directly or indirectly, expressly, or by implication, to be employees of the City of Jackson without approval of the City of Jackson.
  - B. Any person or subcontractor employed by SCHAUS to perform the services hereunder shall be the responsibility of SCHAUS, who shall have the sole right to hire and discharge its employee.
  - C. It is further understood that the consideration expressed herein constitutes full and complete compensation for all services and performances hereunder, and that any sum due and payable to SCHAUS for services actually rendered shall be so paid with no withholdings or deductions being made by the City of Jackson for any purpose except as provided in Paragraph 7 herein.

1. SCHAUS shall pay, when due, all salaries and wages of its employees, and it accepts exclusive responsibility for the payment of and shall pay any tax and any withholdings that may be required.

7. **Termination for Cause.** If, through any cause, SCHAUS shall fail to fulfill in a timely and proper manner, as determined by the City of Jackson, its obligations under this Contract, or if SCHAUS shall violate any of the covenants, agreements, or stipulations of this contract, the City of Jackson shall thereupon have the right to terminate the contract by giving written notice to SCHAUS of such termination and specifying the effective date thereof, at least thirty (30) days before the effective date of such termination. Satisfactory work shall be determined by the City of Jackson in its sole discretion. In the event of such termination, SCHAUS shall be entitled to receive just and equitable compensation for satisfactory work completed on documents, services or materials collected and/or prepared by SCHAUS in connection with this contract as of the date of receipt of notification of termination. Such compensation shall be based upon the fees set forth in Paragraph 5, but, in no case, shall said compensation exceed the total contract price.

Notwithstanding the above, SCHAUS shall not be relieved of liability to the City of Jackson for damages sustained by the City of Jackson by virtue of any breach of this contract by SCHAUS and the City of Jackson may withhold any payments to SCHAUS for the purpose of set off until such times as the exact amount of damages due to the City of Jackson from SCHAUS are determined.

8. **Termination for Convenience.** Either the City of Jackson or SCHAUS may terminate this Contract at any time by giving written notice to the other party of such termination and specifying the effective date thereof, at least thirty (30) days before the effective date of such termination. SCHAUS shall be paid an amount which bears the same ratio to the total compensation as the services actually performed bear to the total services of SCHAUS covered by the Contract, less payments previously made.

9. **Ownership of Documents and Work Product.** Except as otherwise required by law with regard to the confidentiality all documents, notes, programs, books, data bases (and all applications thereof), files, reports, studies, unfinished documents and/or other materials collected or prepared by SCHAUS specifically at the request and/or solely for the use of the City of Jackson, which information is not of the sort that would be compiled in the ordinary course and scope of SCHAUS regular business activities, shall be owned by the City of Jackson upon completion or termination of this agreement. The City of Jackson reserves the rights to any and all information and/or materials collected on its behalf.

SCHAUS assures that any and all information regarding clients of the City of Jackson will be kept strictly confidential per State and Federal requirements and will become the property of the City of Jackson. SCHAUS further assures that the City of Jackson shall have full access to all information collected.

SCHAUS is prohibited from use of the above described information and/or materials without the expressed, written approval of the City of Jackson.

10. **Agreements by SCHAUS, LLC.**

Subcontractors. It is understood and agreed that SCHAUS may enter into agreements or subcontracts with qualified entities, to perform the obligations contained in this agreement. Any such contracts, subcontracts or agreements shall include or incorporate by reference, the terms and conditions of this agreement. SCHAUS shall bear full responsibility for the performance of any and all contractors and subcontractors.

Subcontractor Liability. In any agreement or subcontract for the performance of any service or services under this agreement, SCHAUS shall require a contractor or subcontractor to indemnify, release, save and hold harmless the City of Jackson from and against all claims, demands, liabilities, suits, damages and costs of every kind and nature whatsoever, including court costs and attorney's fees arising under this agreement.

SCHAUS shall require any and all licensed professionals either employed by or under a contract/subcontract to SCHAUS to perform services under this Contract shall be fully responsible and liable to SCHAUS and the City of Jackson for work performed or any omission by any associates, employees and/or consultants. SCHAUS shall require that any such licensed professional such as Engineers, Environmentalist, etc. carry errors and omissions insurance coverage in an amount equal to at least one million (\$1,000,000.00), to include all associates, employees and/or consultants, and that the cost thereof shall be borne by the licensed professional. Such errors and omissions coverage shall remain in full force and effect for the period of time that the professional or subcontractor is responsible for performance of any part of this Contract. SCHAUS shall provide the City of Jackson proof of said errors and omissions insurance coverage within three (3) working days of the execution of this contract by all parties and shall have the duty to provide to the City of Jackson proof thereof within three (3) working days of future coverage renewals.

11. **Record Retention and Access to Records.** SCHAUS shall maintain, and shall make available to the City of Jackson, any state/federal agency authorized to audit the City of Jackson, the federal grantor agency, the Comptroller General of the United States or any of their duly authorized representatives, financial records, supporting documents, statistical records and all other records pertinent to the services performed under this Contract. These records shall be maintained for at least three (3) years; however, if any litigation or other legal action, by or on behalf of the State or Federal Government has begun that is not completed at the end of the three (3) year period, or if audit findings, litigation or other legal action has not been resolved at the end of the three (3) year period, the records shall be retained until resolution.
12. **Modification or Amendment.** Modifications, changes or amendments to this Contract may be made upon mutual agreement of the parties, in writing and signed by the parties hereto.
13. **Assignment.** The SCHAUS may not assign or otherwise transfer its obligations or duties under this Contract without the prior written consent of the City of Jackson. Any attempt to assign or transfer the obligations and duties hereunder without such consent shall be void.

14. **Waiver.** Failure of either party hereto to insist upon strict compliance with any of the terms, covenants and conditions hereof shall not be deemed a waiver or relinquishment of any similar right or power there under at any subsequent time or of any other provision hereof, nor shall it be construed to be a modification of the terms of this Contract.
15. **Funding.** It is expressly understood by the parties hereto that the fulfillment of the obligations of the City of Jackson under this agreement is conditioned upon the availability of the City of Jackson funds. In the event that funds are insufficient or otherwise unavailable to satisfy payments due under this agreement, the City of Jackson shall satisfy within thirty (30) days, all payment requests of completed service by the SCHAUS and shall notify SCHAUS to cease work.
16. **Indemnification.** SCHAUS agrees to indemnify, defend, save and hold harmless the City of Jackson from and against all claims, demands, liabilities, suits, damages and costs of every kind and nature whatsoever, including court costs and attorney's fees, arising out of or caused by SCHAUS, LLC, its agents, subcontractors, or employees in the performance of this Contract.
17. **Governing Law and Legal Remedies.** This Contract shall be construed and governed in accordance with the laws of the State of Tennessee. SCHAUS expressly agrees that under no circumstances shall the City of Jackson Tennessee be obligated to pay an attorney's fee or the cost of legal action to the SCHAUS, LLC.  
  
SCHAUS and the City of Jackson agree that the courts of general jurisdiction of the City of Jackson and appropriate appellate courts therefrom, shall have exclusive venue and jurisdiction for the litigation and resolution of any dispute regarding this Contract.
18. **Severability.** If any term or provision of this Contract is prohibited by the laws of the State of Tennessee or declared invalid or void by a court of competent jurisdiction, the remainder of this Contract shall not be affected thereby and each term and provision of this Contract shall be valid and enforceable to the fullest extent permitted by law.
19. **Disputes.** Any dispute concerning a question of fact arising under this Contract may be disposed of by good faith negotiation between a duly authorized representative of the City of Jackson and the SCHAUS, LLC. Such a resolution shall be reduced to writing, executed by both parties, and a copy thereof mailed or furnished to the other and shall be final and conclusive, unless within ten (10) days from the date of such resolution, a party mails or furnishes to other, a written request for review.
20. **Compliance with Laws.** SCHAUS shall comply with all applicable laws, regulations, policies and procedures and Grant requirements (if applicable) of the United States of America or any agency thereof, the State of Tennessee or any agency thereof and any local governments or political subdivisions that may affect the performance of services under this Contract. Specifically, but not limited to, SCHAUS shall not discriminate against any employee nor shall any party be subject to discrimination in the performance of this Contract because of race, color, sex, age, religion, national origin or disability.

21. **Notice.** Any notice required or permitted to be given under this Contract shall be in writing and sent by United States Certified Mail, Return Receipt Requested, to the party to whom the notice should be given at the address set forth following:

THE CITY OF JACKSON  
TENNESSEE:

Scott Conger, Mayor  
121 East Main Street  
Jackson, Tennessee 38301

SCHAUS, LLC: Danny Shows, President and CEO  
SCHAUS, LLC  
PO Box 331  
523 East Hickory Street  
Ellisville, MS 39437

The parties agree to promptly notify each other of any change of address.

23. **Suspension and Debarment.** SCHAUS certifies that its organization and its principals are not suspended or debarred or otherwise excluded from or ineligible for participation in Federal Assistance Programs.
24. SCHAUS Understands and will comply with Federal Guidelines for Contracting including:
- A. Equal Employment Opportunity/Non-Discrimination
  - B. Contract Work Hours and Safety Standards Act
  - C. Clean Air Act and Federal Pollution Control Act
  - D. Procurement of Recovered Materials
  - E. Public Accountability
  - F. Public Notice

IN WITNESS WHEREOF, this contract has been entered into and executed by the parties hereto in duplicate originals.

Witness my signature this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**The City of Jackson Tennessee**

By: \_\_\_\_\_  
Scott Conger  
Mayor, The City of Jackson

Witness: \_\_\_\_\_  
\_\_\_\_\_

Witness my signature this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**SCHAUS, LLC**

By: \_\_\_\_\_  
Danny Shows  
President and CEO

Witness: \_\_\_\_\_  
\_\_\_\_\_

**A RESOLUTION APPROVING A  
SUBSTANTIAL AMENDMENT (#1) TO THE ANNUAL ACTION PLAN (2019-2020)**

WHEREAS, A Five-Year Consolidated Plan was prepared by the Jackson Housing Authority for the purpose of identifying needs, setting goals and objectives, establishing priorities and developing strategies for the Jackson Community Development Program for the period of July 1, 2015 through June 30, 2020; and

WHEREAS, the Five-Year Consolidated Plan (2015-2020) was adopted and approved as a guide to the Jackson Housing and Community Development Program by the Mayor and City Council of Jackson, Tennessee on May 5, 2015; and

WHEREAS, the City Council approved the FY 2019-2020 Action Plan and Budget (Action Plan) on June 4, 2019 for the two federal grant programs funded by the U.S. Department of Housing and Urban Development (HUD); and

WHEREAS, on April 2, 2020 the City received the award letter for \$342,526 in CDBG-CV funding authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act); and

WHEREAS, there is an immediate need to prevent, prepare and respond to the coronavirus pandemic among eligible individuals and families and to lessen the impacts of coronavirus (COVID-19).

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF JACKSON,  
TENNESSEE

THAT the current Annual Action Plan (2019-2020) is hereby amended to include \$342,526 in CDBG-CV funds for the use the CARES Act provisions to combat COVID-19; and

THAT the appropriate budget for the City of Jackson and the Jackson Housing Authority be amended to reflect this request.

BE IT FURTHER RESOLVED

The approval of the substantial amendment to the Annual Action Plan, 2019-2020 is hereby approved by the Mayor and City Council of Jackson. Tennessee.

Passed and approved by the Mayor and City Council this \_\_\_\_\_ day of May 2020.

\_\_\_\_\_  
Scott Conger  
Mayor

\_\_\_\_\_  
Alan Laffoon  
City Recorder

**Community Development  
Substantial Amendment #1 to the FY 2019-2020 Annual Action Plan & Budget**

**BACKGROUND**

The City of Jackson was awarded \$342,526 in CDBG-CV funding authorized under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). Under the Citizen Participation Plan process, adjusting the adopted action plan budget by 15% or more, requires a substantial amendment process that includes a 30-day public comment period prior to any City Council action. However, the CARES Act reduced the public comment period to not less than 5 days for FY 2019 and FY 2020, along with CARES Act funding (CDBG-CV).

**PROPOSED ACTION**

In an effort to assist vulnerable populations affected by COVID-19, such as loss of employment, the \$342,526 in CDBG-CV funding is recommended for housing assistance to prevent homelessness (rent/mortgage/utilities) as priority need. Other public service activities in direct relation to COVID-19 prevention, preparation, and/or response, such as food assistance, job training, etc., will be determined as priority needs arise and as funds allow. Services for assistance will be sourced through the agency United Way.

Public may provide comments to the Community Development Office via email at [lfason@jacksonha.com](mailto:lfason@jacksonha.com) or in writing to:

Community Development  
125 Preston Street  
Jackson, TN 38301  
Attn: AP Amendment

<b>Applicant</b>		Jackson Housing Authority-CD Office		
<b>Project</b>		<b>CDBG-CV</b>		
<b>Activity title</b>				
<b>Activity description</b>		Funds will be used for eligible activities that prevent prepare, and/or respond to the spread of infectious diseases such as the coronavirus disease 2019 under the CARES Act.		
<b>Location</b>	City-wide	<b>Output indicator</b>		
<b>Priority need category</b>	<input checked="" type="checkbox"/> Public Services <input checked="" type="checkbox"/> Homeless	<b>Previous year funding carryover</b>	<b>CDBG</b>	0
			<b>HOME</b>	0
			<b>Program Income</b>	0
			<b>Other</b>	0
<b>IDIS project number</b>	<i>Not yet assigned</i>	<b>Current year CDBG</b>		0
<b>HUD matrix code</b>	05Q-Subsistence Payments 05W-Food Banks 05Z-Other Public Services	<b>Current year HOME</b>		0
<b>Code citation</b>	§24 CFR 570.207(b)(4) §24 CFR 570.201(e) §24 CFR 570.482(c)(2)	<b>Current year CDBG-CV</b>		342,526
<b>CDBG national objective</b>	LMC			
	-----	<b>Total funding from Community Development</b>		342,526
<b>Primary purpose</b>	<input type="checkbox"/> Homeless <input type="checkbox"/> Persons with HIV/AIDS <input type="checkbox"/> Persons with disabilities <input type="checkbox"/> Public housing needs	<b>Other funds (match)</b>		0
<b>Comments</b>	FY 2019 AP Amendment	<b>Other funds (leverage)</b>		0
<b>Start date</b>	7/1/2019	<b>Other funds total</b>		0
<b>Completion date</b>	6/30/2020	<b>Total activity cost</b>		342,526

Amendment of the current 2019-2020 Annual Action Plan to include CDBG CARES Act funding in the amount of \$342,526 to address priority needs within the City of Jackson as it relates to CO-VID 19 pandemic.

**Amended 2019 – 2020 Annual Action Plan Budget**

<b>Revenues</b>	<b>CDBG</b>	<b>HOME</b>	<b>CDBG-CV</b>	<b>Total by Subtotal</b>
New Grant Allocations	\$ 526,940	\$ 294,460	\$ 342,526	
Estimated Program Income	\$ -	\$ 20,000		
Estimated Unobligated Funds	\$ 11,469	\$ 20,000		
<b>Total Revenues</b>	<b>\$ 538,409</b>	<b>\$ 334,460</b>	<b>\$ 342,526</b>	<b>\$ 872,869</b>
<b>Expenditures</b>				
<b>Housing</b>				
Target Rehabilitation Program	\$ -	\$ 180,014		
Minor/Emergency Repair	\$ 78,721	\$ -		
Down Payment Asst	\$ -	\$ -		
CHDO Housing	\$ -	\$ 125,000		
Special Needs (JCIL)	\$ 7,000	\$ -		
<i>Subtotal</i>	<b>\$ 85,721</b>	<b>\$ 305,014</b>	<b>\$ -</b>	<b>\$ 390,735</b>
<b>Public Services</b>				
Fair Housing	\$ 19,000	\$ -		
Youth Programs	\$ 40,000	\$ -		
Homelessness Programs	\$ -	\$ -		
Other Public Services (COVID-19 response) *note	\$ -	\$ -	\$ 325,400	
<i>Subtotal</i>	<b>\$ 59,000</b>	<b>\$ -</b>	<b>\$ 325,400</b>	<b>\$ 384,400</b>
<b>CBDO Public Services</b>				
Genesis/Boys & Girls Club	\$ 48,300	\$ -		
<i>Subtotal</i>	<b>\$ 48,300</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 48,300</b>
<b>Neighborhood Revitalization</b>				
Section 108 Loan Repayments	\$ 240,000	\$ -		
Public Infrastructure	\$ -	\$ -		
<i>Subtotal</i>	<b>\$ 240,000</b>	<b>\$ -</b>		<b>\$ 240,000</b>
<b>Administration/Planning</b>				
<i>Subtotal</i>	<b>\$ 105,388</b>	<b>\$ 29,446</b>	<b>\$ 17,126</b>	<b>\$ 151,960</b>
<b>Total Expenditures</b>	<b>\$ 538,409</b>	<b>\$ 334,460</b>	<b>\$ 342,526</b>	<b>\$ 1,215,395</b>
*CDBG-CV funds may be amended or carried forward in the FY2020 Plan				

**WHEREAS**, Tennessee Public Chapter No. 651, Title III-22, Items 10.33-34 established the Governor's Local Government Support Grants which provides funding that local governments may request, and,

**WHEREAS**, the City of Jackson is in need of funding for a project(s) that meets all of the requirements of Tennessee Public Chapter No. 651, Title III-22, Items 10.33-34, and,

**WHEREAS**, the City of Jackson is requesting \$1,506,446.00 for projects in the spending category of **Road Projects** and,

**WHEREAS**, it is agreed that the City of Jackson will comply with the Terms of Agreement prescribed by the State Department of Finance and Administration, and,

**WHEREAS**, the City of Jackson authorizes the Mayor to submit the application to the State Department of Finance and Administration, requesting approval to proceed with this project, and,

**WHEREAS**, it will be necessary to budget a total of \$1,506,446.00 in additional funds in the \_\_\_\_\_ Fund, and,

**NOW, THEREFORE, BE IT RESOLVED** that the local legislative body of the City of Jackson requests the State Department of Finance and Administration for initial approval of this project to fund \_\_\_\_\_ in accordance with the provisions of Tennessee Public Chapter No. 651, Title III-22, Items 10.33-34. A list of expenditures included in this project on behalf of the City of Jackson is attached.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2020, by the local legislative body of Jackson, Tennessee.

APPROVED:

\_\_\_\_\_

Scott Conger, Mayor

ATTEST:

\_\_\_\_\_

Al Laffoon, City Recorder

I hereby certify that this is a true and exact copy of the foregoing Resolution which was approved and adopted at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the original which is on file in this office in Minute Book \_\_\_\_\_, page \_\_\_\_\_.

I further certify that the local legislative body of Jackson, TN consists of 9 members, and that \_\_\_\_\_ members voted in favor of the Resolution.

\_\_\_\_\_

(Signature)

\_\_\_\_\_

(Title)



**GOVERNOR'S LOCAL GOVERNMENT SUPPORT GRANTS  
Application for Funding and Uses Certification**

**1. Local Government Information:**

Name	<input type="text" value="City of Jackson"/>
Address	<input type="text" value="101 E Main Street"/>
	<input type="text" value="Jackson, TN 38301"/>
Project Name	<input type="text"/>
Fund Where Proceeds Will Be Accounted For	<input type="text"/>
Mayor's Name	<input type="text" value="Scott Conger"/>
Contact Name (if other than Mayor)	<input type="text"/>
Contact Email Address	<input type="text" value="sconger@cityofjackson.net"/>
Contact Telephone Number	<input type="text" value="731-425-8320"/>

**2. Project Category (check box):**

IT Hardware Upgrades <input type="checkbox"/>	Capital Maintenance* <input type="checkbox"/>	Utility System Upgrades <input type="checkbox"/>
Road Projects* <input type="checkbox"/>	Public Safety* <input type="checkbox"/>	Covid-19 Response <input type="checkbox"/>

*\*Could include tornado relief projects for Benton, Bradley, Carroll, Davidson, Gibson, Hamilton, Marion, Monroe, Polk, Putnam, Scott, Smith, Washington, and Wilson counties*

**3. Total Project Cost:**

State Grant Funds Requested	<input type="text" value="\$ 1,506,446.00"/>
Local Funds (not required)	<input type="text"/>
<b>Total Project Funding</b>	<input type="text" value="\$ 1,506,446.00"/>

**4. Description of Project:**

*Add detail for what will be completed with these funds. Submit a separate document if needed for description. Use Item 5, Summary of Uses of State Grant Funds, below to outline budget.*

**5. Summary of Uses of State Grant Funds:**

Description	Amount
<b>Total Expenditures:</b>	<b>\$ 0.00</b>

**6. Agreement to Terms and Conditions:**

In order to request funding from this project, you must agree to the terms and conditions specified in the PC 651 enacted by the 2020 General Assembly. The Mayor should sign the box below indicating the acceptance or the completion of each item:

I agree to present a resolution to the local governing body which will authorize participation in this project and outline the necessary budget amendments that will be necessary to account for the expenditures. A copy of this resolution must be included with this request.

I agree that under no circumstances shall the county/city use these funds in a manner other than what has been requested and approved.

I acknowledge that the county/city has the option to use this funding as a portion of a larger project and, if so, the full project budget will be requested including the amount and source of local funding added to the project and the budget submitted will include the total of requested funds and local funds.

I acknowledge that this funding is only to be used for the non-recurring purposes as approved. I understand that this funding is not to be used for general operations, bonuses or raises for employees, or for the repayment of debt. This funding cannot be passed through to another entity.

I acknowledge that this funding is subject to audit by the Comptroller of the Treasury as to the expenditure and obligation of such funds. I further acknowledge that any unspent grant funds remaining after completion of the approved project will be returned to the state.

Signature	<input type="text"/>
Title	<input type="text"/>

**Application Deadline is April 30, 2021.**  
*Return completed and signed Application for Funding and Uses Certification, along with approved resolution, to Troy Williamson at [Localgov.Grants@tn.gov](mailto:Localgov.Grants@tn.gov).*  
Please refer to [www.tn.gov/localgovgrants](http://www.tn.gov/localgovgrants) for FAQ Document and additional information.

<b>For State Use Only:</b>	
<b>Reviewed and approved by representative of the Department of Finance and Administration</b>	
Signature	<input type="text"/>
Name	<input type="text"/>
Title	<input type="text"/>
Email	<input type="text"/>
Date	<input type="text"/>

Stan Pilant  
111 E. Main St.  
Suite 201  
Jackson, Tennessee 38301



Telephone: 731-425-8286  
Fax: 731-425-8281  
Email: [spilant@cityofjackson.net](mailto:spilant@cityofjackson.net)

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## MEMORANDUM

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**TO: Mayor Scott Conger**

**FROM: Byanker Cole, Planning Coordinator**

**SUBJECT: Planning Related Council Agenda Items for May 2020**

**DATE: April 24, 2020**

Please place the following planning related council agenda item under Second Reading on the May, 2020 City Council Agenda:

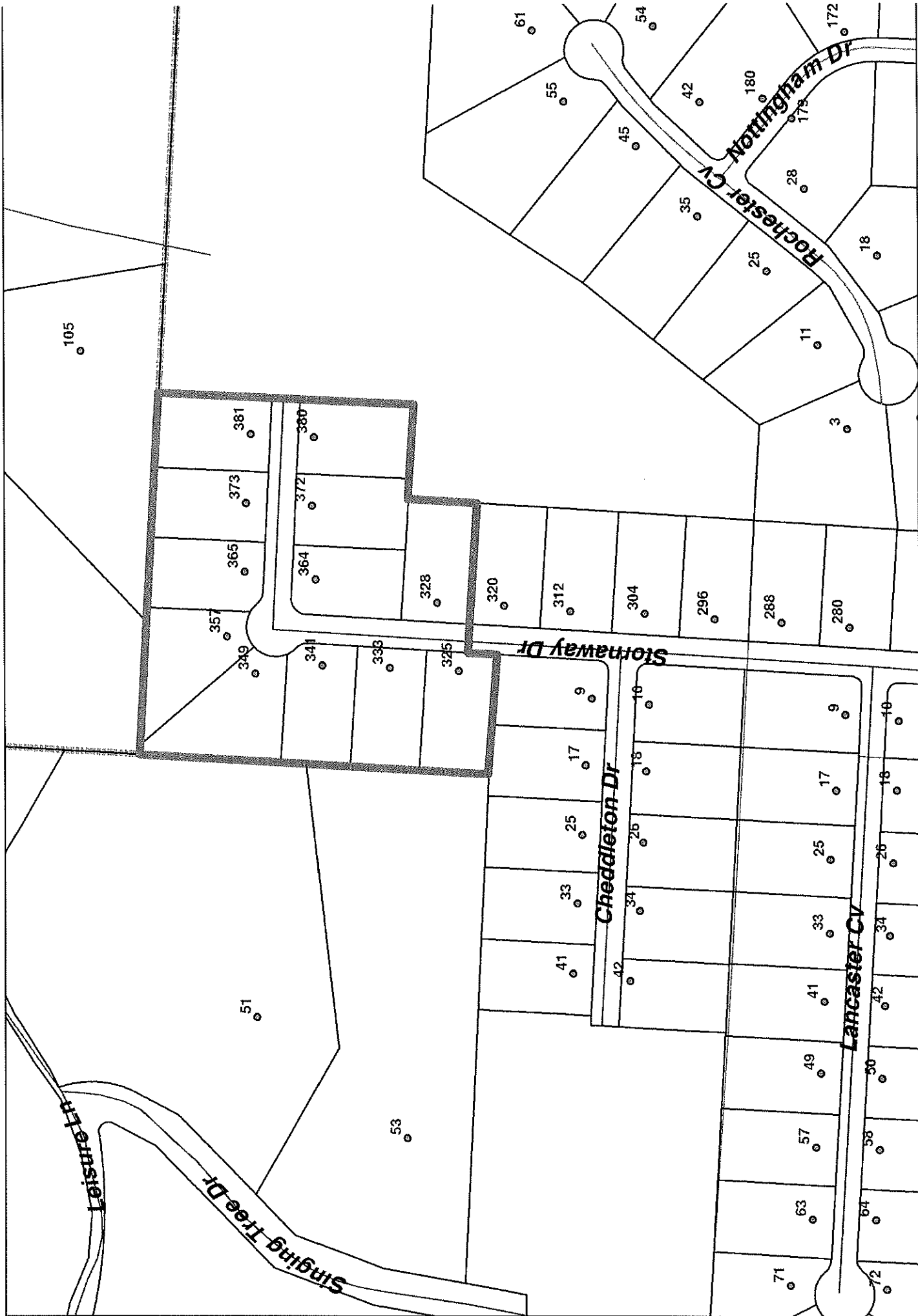
1. Consideration of an Ordinance to annex and an Ordinance to zone property referred to as "Kingston Creek", located on Cooper Anderson Road, east of Emerald Breeze Drive and south of Gatewick Drive, comprising 53.73 acres, more or less. The proposed zoning classification for the annexation area is RS-2/FH (Single Family Residential/Special Flood Hazard) District.

Please place the following planning related council agenda item under New Business on the May, 2020 City Council Agenda:

1. Consideration of a Street Acceptance Request for Wynchase Section 17-B, #325 - #381 Stornaway Drive
2. Consideration of a Street Acceptance Request for Shepherd's Field Section 8A and 9B, #62 - #98 Samuel Drive and #3 - #22 Jeremiah Drive
3. Consideration of a Street Acceptance Request for Shepherd's Field Section 10, #107 - #155 Abraham Drive, #45 - #58 Nathan Drive, and All of Jabez Cove

Scott Conger, Mayor

**NOTICE OF STREET ACCEPTANCE  
WYNDCHASE SECTION 17-B - #325 THRU #381 STORNAWAY DRIVE**









**NOTICE OF STREET ACCEPTANCE  
SHEPHERD'S FIELD SECTION 10**

**#107 THRU #155 ABRAHAM DRIVE, #45 THRU #58 NATHAN DRIVE & ALL OF JABEZ COVE**





## Kelly R. Boyd

731.426.4844

kboyd@lanecollege.edu

98 Sebastian Drive, Jackson, TN 38305

**Objective** With 20 years of higher education experience, my primary objective is to lead a dedicated and well trained staff in the area of Enrollment Management. Specifically, to be innovative in planning and pursuing the goals of the college while remaining true to the mission of the institution.

**Experience** **Lane College Library and Learning Center 1998 – 2000**

Library Staff/Assistant to the Head Librarian

- Assisted in planning work schedules
- Checked out books and documentation
- Scheduled AV equipment check in and out

**Dyersburg State Community College 1998 – 2000**

Adjunct Professor

- Taught Basic Reading and Developmental Writing

**Lane College Office of Loan Default Management and Office of Admissions and Recruitment 2000 – 2004**

Student Loan Default Manager and Admissions Counselor

- Monitored delinquent federal student loans
- Worked with lenders and borrowers to bring delinquent loans current
- Provided the President and Vice Presidents with monthly reports
- Monitored and successfully challenged Federal Cohort Default Rates
- Recruited and enrolled high school students
- Provided travel reports and follow up plans for recruitment events

**Lane College Office of Admissions and Recruitment 2004 – 2006**

Associate Director of Admissions and Recruitment

- Coordinated Admission Counselor's travel
- Monitored quotas and goals
- Reported enrollment trends to the Director and President
- Spearheaded special projects that increased enrollment

**Lane College Office of Enrollment Management 2006 – 2012**

Director of Enrollment Management

- Coordinated enrollment efforts between the Offices of Admissions, Financial Aid, Housing and the Registrar
- Planned and directed New Student Orientation Weekend
- Reported directly to the President and EVP trends, goals, and projections
- Reached record enrollment of 2222 in 2010

**Lane College Office of Academic Retention and Monitoring (ARM) 2012-2014**

Director of ARM

- Identified students at risk of losing Financial Aid eligibility due to poor academic performance
- Created Student Success Plans
- Trained students on time management, study skills, and academic planning
- Conferenced with students and professors to improve academic outcomes
- Monitored student attendance to ensure early intrusion efforts
- Supervised Retention Counselors

**Lane College Office of Admissions and Recruitment 2014-2018**

Associate Director of Admissions and Recruitment

- Coordinated Admission Counselor's travel
- Monitored quotas and goals
- Coordinated the review of applicant files with the Admissions Committee
- Developed a Student Interview Program for students who performed poorly in high school

**Lane College Office of Enrollment Management 2018-Present**

Interim Director of Enrollment Management

- Develop an annual student recruitment plan
- Direct and Coordinate Admissions and Financial Aid Departments' activities
- Direct staffing, training, and performance evaluations
- Direct recruitment, follow-up, conversion and overall enrollment of all undergraduates (traditional students, transfer students and adult learners)
- Propose and manage an annual detailed budget for the Office of Enrollment Management

**Education Lane College – Jackson, TN – BA in English**

- 1998

**Bethel University – McKenzie, TN - MBA**

**Memberships and** TACRAO Member

**Certifications** ATIXA Certified Title IX Investigator

Delta Sigma Theta Sorority, Incorporated

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 Invoice History Report

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Number	Name	Invoice	Inv Date	PO Number	Check Num	Chk Date	Man	Description	Invoice Amt
29121	ALLISON CONTRACTING COM	2020-1	3/09/2020		144766-C	3/27/2020		FLOOR COVERING-CITY	17,500.00
			315-41811-900					EX 17,500.00	
			315-21121					AP 17,500.00	
			110-11213					CA 17,500.00	
***VENDOR TOTALS***									
									17,500.00
14968	AREA RELIEF INDUSTRIES	12/18/19	12/18/2019		144772-C	3/27/2020		DONATION-ROOM AT TH	10,000.00
			110-41900-720					EX 10,000.00	
			110-21121					AP 10,000.00	
			110-11213					CA 10,000.00	
***VENDOR TOTALS***									
									10,000.00
901643	BLACK & DECKER US INC	2019-002423 TAX	4/14/2020		145055-C	4/15/2020		Property Tax Refund	12,948.00
			110-11119					EX 12,948.00	
			110-21121					AP 12,948.00	
			110-11213					CA 12,948.00	
***VENDOR TOTALS***									
									12,948.00
26036	BUCHANAN INSURANCE GROU	1663	3/12/2020		144791-C	3/27/2020		AVIATION INS-COJ	24,373.00
			110-41900-519					EX 12,438.00	
			110-41900-513					EX 5,935.00	
			110-21121					AP 24,373.00	
			110-11213					CA 24,373.00	
***VENDOR TOTALS***									
									24,373.00
23952	GRESHAM SMITH	0740096	3/08/2020		144850-C	3/27/2020		PE:US #5 BYP SO EXT-	39,261.47
			315-43190-922					EX 39,261.47	
			315-21121					AP 39,261.47	
			110-11213					CA 39,261.47	
***VENDOR TOTALS***									
									39,261.47
27094	JACKSON COMMUNITY REDEV	30528	3/10/2020		144718-C	3/27/2020		FY'20/CY'19-DIST 1 L	261,251.00
			110-41900-760					EX 261,251.00	
			110-21121					AP 261,251.00	
			110-11213					CA 261,251.00	
***VENDOR TOTALS***									
									261,251.00
24223	MADISON COUNTY DEVELOPM	0000036108	3/31/2020		145206-C	4/15/2020		LANDFILL DUMPING-H&S	12,710.10
			131-43230-226					EX 12,710.10	
			131-21121					AP 12,710.10	
			110-11213					CA 12,710.10	
***VENDOR TOTALS***									
									12,710.10
24223	MADISON COUNTY DEVELOPM	Apr-20	3/31/2020		145206-C	4/15/2020		LANDFILL DUMPING-H&S	281,481.34
			131-43230-242					EX 281,481.34	

Number	Name	Invoice	Inv Date	PO Number	Check Num	Chk Date	Man	Description	Invoice Amt
24223	MADISON COUNTY DEVELOPM	FEB-20(2)	1/31-21121		144904-C	3/27/2020	AP	281,481.34	264,415.68
			110-11213				CA	281,481.34	
			2/29/2020				LANDFILL PUMPING-H&S		
			1/31-43230-242				EX	264,415.68	
			131-21121				AP	264,415.68	
			110-11213				CA	264,415.68	
***VENDOR TOTALS***									
24902	MIDSOUTH SPORTS PRODUCT	2145	3/09/2020		144916-C	3/27/2020	EX	13,425.00	13,425.00
			124-44505-170				AP	13,425.00	
			124-21121				CA	13,425.00	
			110-11213						
***VENDOR TOTALS***									
29500	MUNICIPAL EMERGENCY SER	IN1437866	3/17/2020		144923-C	3/27/2020	EX	15,645.76	15,645.76
			315-42220-900				AP	15,645.76	
			315-21121				CA	15,645.76	
			110-11213						
***VENDOR TOTALS***									
7107	SPRAGINS BARNETT & COBB	21096-04/15/20	4/06/2020		145244-C	4/15/2020	EX	10,416.66	10,416.66
			110-41300-250				AP	10,416.66	
			110-21121				CA	10,416.66	
			110-11213						
(Legal Services)									
7307	SPRAGINS BARNETT & COBB	95742 JAR	2/14/2020		145243-C	4/15/2020	EX	11,368.85	11,368.85
			110-41300-250				AP	11,368.85	
			110-21121				CA	11,368.85	
			110-11213						
***VENDOR TOTALS***									
26694	SYNCR/AMAZON	STWT-03/10/20	3/10/2020		144750-C	3/27/2020	EX	12,583.31	12,583.31
			110-42115-320				EX	125.00	
			110-44730-320				EX	119.68	
			110-44730-320				EX	7.95	
			110-41640-320				EX	209.23	
			110-44420-330				EX	443.55	
			110-42100-320				EX	70.18	
			124-44505-320				EX	364.66	
			110-43590-330				EX	1,284.67	
			110-42100-237				EX	47.94	
			110-44422-330				EX	8.99	
			110-44460-310				EX	17.99	
			110-41840-320				EX	203.37	
			110-41200-310				EX	106.72	
			110-41200-310				EX	58.44	
***VENDOR TOTALS***									
(COS purchases)									

Number	Name	Invoice	Inv Date	PO Number	Check Num	Chk Date	Man	Description	Invoice Amt
***VENDOR TOTALS***									
30285	TAG TRUCK CENTER OF JAC	620051835.01	3/23/2020		145249-C	4/15/2020		PARTS/LABOR ON FIRE	14,381.26
			110-42240-328				EX	537.56	
			124-44505-320				EX	110.47	
			110-42600-260				EX	23.98	
			110-42600-260				EX	478.00	
			110-42115-320				EX	29.98	
			110-41640-320				EX	68.98	
			110-42185-320				EX	89.75	
			110-42250-238				EX	6,985.93	
			110-42250-238				EX	995.90	
			110-44410-320				EX	98.99	
			110-44720-330				EX	16.99	
			110-21121				AP	12,108.18	
			124-21121				AP	475.13	
			110-11213				CA	12,108.18	
			110-11213				CA	475.13	
									12,583.31
***VENDOR TOTALS***									
7654	TLM ASSOCIATES INC	JS402 - 65	3/27/2020		145254-C	4/15/2020		PROJ: F B WRIGHT DR-E	11,474.23
			315-43190-936				EX	11,474.23	
			315-21121				AP	11,474.23	
			110-11213				CA	11,474.23	
									11,474.23
***VENDOR TOTALS***									
16262	TN DEPARTMENT OF SAFETY	31475	4/07/2020		145047-C	4/15/2020		MISC FINES/FEES/VIOL	11,151.57
			110-21127				EX	11,151.57	
			110-21121				AP	11,151.57	
			110-11213				CA	11,151.57	
									11,151.57
***VENDOR TOTALS***									
16262	TN DEPARTMENT OF SAFETY	33149	4/06/2020		145046-C	4/15/2020		MISC FINES/FEES/VIOL	12,615.29
			110-21127				EX	12,615.29	
			110-21121				AP	12,615.29	
			110-11213				CA	12,615.29	
									23,756.86
***VENDOR TOTALS***									
30407	TRANSPORTATION CONTROL	6972	3/30/2020		145259-C	4/15/2020		EQUIP-TRAF SIGNALIZA	13,920.00
			315-43596-900				EX	13,920.00	
			315-21121				AP	13,920.00	
			110-11213				CA	13,920.00	
									13,920.00
***VENDOR TOTALS***									

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Number	Name	Invoice	Inv Date	PO Number	Check Num	Chk Date	Man	Description	Invoice Amt
3936	WASTE MANAGEMENT	03/01/20A	3/01/2020	145019-C	145019-C	3/27/2020		COMM LOOSE/RES PU &	233,871.46
			131-43230-297					EX 233,871.46	
			131-21121					AP 233,871.46	
			110-11213					CA 233,871.46	
3936	WASTE MANAGEMENT	3/1/2020B	3/01/2020	145019-C	145019-C	3/27/2020		ROLLOFF-H&S	103,988.94
			131-43230-298					EX 103,988.94	
			131-21121					AP 103,988.94	
			110-11213					CA 103,988.94	
3936	WASTE MANAGEMENT	3/1/2020C	3/01/2020	145019-C	145019-C	3/27/2020		COMM PU/ADJ-S-H&S	252,487.65
			131-43230-298					EX 252,487.65	
			131-21121					AP 252,487.65	
			110-11213					CA 252,487.65	
									590,348.05
									12,000.00
17581	WEST TN HEALTHCARE FOUN 4512		2/24/2020	145274-C	145274-C	4/15/2020		DONATION-COJ	12,000.00
			110-41900-720					EX 12,000.00	
			110-21121					AP 12,000.00	
			110-11213					CA 12,000.00	
									12,000.00
									1,553,270.57

\*\*\*VENDOR TOTALS\*\*

\*\*\*VENDOR TOTALS\*\*

\*\*\*GRAND TOTAL\*\*\*

Number	Name	Inv Date	PO Number	Check Num	Chk Date	Man	Description	Invoice Amt
29121	ALLISON CONTRACTING COM 2020-1	3/09/2020		144755-C	3/27/2020		FLOOR COVERING-CITY	17,500.00
		315-41811-900					EX	17,500.00
		315-21121					AP	17,500.00
		110-11213					CA	17,500.00
***VENDOR TOTALS***								
								17,500.00
14266	AREA RELIEF MINISTRIES	12/18/19		144772-C	3/77/2020		DONATION-ROOM AT TR	10,000.00
		110-41900-720					EX	10,000.00
		110-21121					AP	10,000.00
		110-11213					CA	10,000.00
***VENDOR TOTALS***								
								10,000.00
901643	BLACK & DECKER US INC	2019-062423 TAX	4/18/2020	145055-C	4/15/2020		Property Tax Refund	12,948.00
			110-11119				EX	12,948.00
			110-21121				AP	12,948.00
			110-11213				CA	12,948.00
***VENDOR TOTALS***								
								12,948.00
28036	RUCHANAN INSURANCE GROU	1683	3/12/2020	144791-C	3/27/2020		AVIATION INS-COU	24,373.00
			110-41900-519				EX	18,438.00
			110-41900-513				EX	5,935.00
			110-21121				AP	24,373.00
			110-11213				CA	24,373.00
***VENDOR TOTALS***								
								24,373.00
21852	GRESHAM SMITH	0740096	3/08/2020	144850-C	3/27/2020		RE:RS #5 BVP 50 EXT-	39,261.47
			315-43190-922				EX	39,261.47
			315-21121				AP	39,261.47
			110-11213				CA	39,261.47
***VENDOR TOTALS***								
								39,261.47
27094	JACKSON COMMUNITY REDEV	30525	3/10/2020	144718-C	3/27/2020		PV'20/CY'19-DIST 1 L	261,251.00
			110-41900-760				EX	261,251.00
			110-21121				AP	261,251.00
			110-11213				CA	261,251.00
***VENDOR TOTALS***								
								261,251.00
24223	MADISON COUNTY DEVELOPM	0900036106	3/31/2020	145206-C	4/15/2020		LANDFILL DUMPING-H&S	12,710.10
			131-43230-236				EX	12,710.10
			111-21121				AP	12,710.10
			110-11213				CA	12,710.10
***VENDOR TOTALS***								
								12,710.10
24223	MADISON COUNTY DEVELOPM	Ap: 20	3/31/2020	145206-C	4/15/2020		LANDFILL DUMPING-H&S	281,481.34
			131-43230-243				EX	281,481.34

Number	Name	Invoice	Inv Date	EQ Number	Check Num	Chk Date	Man	Description	Invoice Amt
24223	MADISON COUNTY DEVELOPM	Feb-20(2)	131-21121		144904-C	3/27/2020	CA	264,415.68	264,415.68
			110-11213				CA		
			2/25/2020				EX		
			131-43230-242				AP		
			131-21121				CA		
			110-11213				CA		
***VENDOR TOTALS***									
24902	MIDSOUTH SPORTS PRODUCT	2145	3/09/2020		144916-C	3/27/2020	EX	13,425.00	13,425.00
			124-44505-170				AP		
			124-21121				CA		
			110-11213				CA		
***VENDOR TOTALS***									
28590	MUNICIPAL EMERGENCY SER	IN1437066	3/17/2020		144923-C	3/27/2020	EX	15,645.76	15,645.76
			315-42220-500				AP		
			315-21121				CA		
			110-11213				CA		
***VENDOR TOTALS***									
7307	SPRAGINS BARNETT & COBB	21095 04/15/20	4/06/2020		145244-C	4/15/2020	EX	10,416.66	10,416.66
			110-41360-350				AP		
			110-21121				CA		
			110-11213				CA		
***VENDOR TOTALS***									
7307	SPRAGINS BARNETT & COBB	95762 JAR	2/14/2020		145243-C	4/15/2020	EX	11,368.85	11,368.85
			110-41360-350				AP		
			110-21121				CA		
			110-11213				CA		
***VENDOR TOTALS***									
28694	SYNCR/AMAZON	STMT-03/10/20	3/10/2020		144750-C	3/27/2020	EX	12,583.33	12,583.33
			110-42115-320				EX		
			110-44730-320				EX		
			110-44730-320				EX		
			110-41640-320				EX		
			110-44420-320				EX		
			110-42100-320				EX		
			124-44505-320				EX		
			110-43590-330				EX		
			110-42100-237				EX		
			110-44432-330				EX		
			110-44460-310				EX		
			110-41640-320				EX		
			110-41200-310				EX		
			110-41200-316				EX		

(Legal Services)

(COJ purchases)

Number	Name	Invoice	Inv Date	PO Number	Check Num	Chk Date	Man	Description	Invoice Amt
30285	TAG TRUCK CENTER OF JAC	62051835:01	3/23/2020	145249-C	4/15/2020			PARTS/LABOR ON FIRE	14,381.26
			110-42240-328				EX	637.96	
			124-44505-320				EX	110.47	
			110-42600-360				EX	23.98	
			110-42600-260				EX	478.00	
			110-42115-320				EX	29.98	
			110-41640-320				EX	68.98	
			110-42185-320				EX	89.75	
			110-42250-238				EX	6,985.93	
			110-42250-338				EX	899.90	
			110-44410-320				EX	16.99	
			110-44720-320				EX	98.99	
			110-21121				AP	12,108.18	
			124-21121				AP	475.13	
			110-11213				CA	12,108.18	
			110-11213				CA	475.13	
***VENDOR TOTALS***									12,583.31
7054	TLM ASSOCIATES INC	J5402 - 65	3/27/2020	145254-C	4/15/2020			PROJ: F WRIGHT DR-E	11,474.23
			315-43190-936				EX	11,474.23	
			315-21121				AP	11,474.23	
			110-11213				CA	11,474.23	
***VENDOR TOTALS***									14,381.26
16262	TN DEPARTMENT OF SAFETY	31475	4/07/2020	145047-C	4/15/2020			MISC FINES/FBES/VIOL	13,151.57
			110-21127				EX	11,151.57	
			110-21121				AP	11,151.57	
			110-11213				CA	11,151.57	
***VENDOR TOTALS***									11,474.23
16262	TN DEPARTMENT OF SAFETY	33149	4/06/2020	145046-C	4/15/2020			MISC FINES/FBES/VIOL	12,615.29
			110-21127				EX	12,615.29	
			110-21121				AP	12,615.29	
			110-11213				CA	12,615.29	
***VENDOR TOTALS***									23,766.86
30407	TRANSPORTATION CONTROL	8972	3/30/2020	145209-C	4/15/2020			EQUIP-TRAF SIGNAL-2A	13,920.00
			315-43590-900				EX	13,920.00	
			315-21121				AP	13,920.00	
			110-11213				CA	13,920.00	
***VENDOR TOTALS***									13,920.00

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Number	Name	Invoice	Inv Date	PO Number	Check Num	Chk Date	Net	Description	Invoice Amt
3836	WASTE MANAGEMENT	03/01/20A	3/01/2020		145019-C	3/27/2020		COMM LOOSE/RES PU & EX 233,871.46 AP 233,871.46 CA 233,871.46	233,871.46
3836	WASTE MANAGEMENT	3/1/2020B	3/01/2020		145019-C	3/27/2020		ROLLOFF-HSS EX 103,988.94 AP 103,988.94 CA 103,988.94	103,988.94
3836	WASTE MANAGEMENT	3/1/2020C	3/01/2020		145019-C	3/27/2020		COMM PU/ADJUS-HSS EX 252,487.55 AP 252,487.55 CA 252,487.55	252,487.55
***VENDOR TOTALS***									590,348.05
10581	WEST TN HEALTHCARE FOUN	4512	2/24/2020		145274-C	4/15/2020		DONATION-COJ EX 12,000.00 AP 12,000.00 CA 12,000.00	12,000.00
***VENDOR TOTALS***									12,000.00
***GRAND TOTAL***									1,652,270.57