

AGENDA

JACKSON CITY COUNCIL MEETING

APRIL 7, 2020 – 9:00 A.M.

GEORGE A. SMITH MEETING ROOM

- I. CALL TO ORDER.**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG.**
(COUNCILMAN DAVID CISCO)
- III. ROLL CALL.**
- IV. APPROVAL OF MINUTES OF THE MARCH 3, 2020 MEETING.**
- V. PROCLAMATIONS.**
- VI. INVITATION FOR PUBLIC COMMENT.**
- VII. FIRST READINGS:**
 1. Consideration of a Budget Amendment for the Toyota Keep Jackson Beautiful Grant.
 2. Consideration of a Budget Amendment for the Tennessee Counts Census Grant.
 3. Consideration of a Budget Amendment to Reclass Animal Control from Solid Waste Fund to General Fund.
 4. Consideration of a Budget Amendment to Reclass Street Sweeping, Property and Leaf Maintenance from Solid Waste Fund to General Fund.
 5. Consideration of a Budget Amendment to Write Off Inter-Fund Receivables and Payables between General Fund and Solid Waste Fund.
 6. Consideration of a Budget Amendment to Write Off Inter-Fund Receivables and Payables between General Fund and Sportsplex Fund.
 7. Consideration of a Budget Amendment to Write Off Inter-Fund Receivables and Payables between Debt Service Fund and Sportsplex Fund.
 8. Consideration of an Ordinance to annex, a Resolution to adopt a Plan of Service and the proposed zoning of property referred to as "Kingston Creek" located on Cooper Anderson Road, east of Emerald Breeze Drive and south of Gatewick Drive, comprising 53.73 acres, more or less. The proposed zoning classification for the annexation area is RS-2/FH (Single Family Residential/Special Food Hazard) District.

VIII. SECOND READINGS:

1. Consideration of a Budget Amendment – Arts Access Grant
2. Consideration of an Ordinance to amend the text of the City Zoning Ordinance, ARTICLE V, SPECIFIC DISTRICT REGULATIONS, Section 18. F-H (SPECIAL FOOD HAZARD) District.

IX. NEW BUSINESS:

1. Consideration of a contract with Sysco for the Sportsplex concessions, based upon unit pricing.
2. Consideration of a contract with Stansell Electric Company for a signal upgrade of South Highland at Harts Bridge Road, based upon unit pricing.
3. Consideration of a contract for the street resurfacing project, based upon unit pricing.
4. Consideration of Safe Hope Center Grant Application with Match.
5. Consideration of a Street Acceptance Request for U.S. Highway Bypass Frontage Road from 228 feet north of the centerline of Sterling Farms Drive to Old Humboldt Road.
6. Consideration of appointment of Dr. Martha Robinson and Kara Reeves to the Jackson Madison County Education Foundation.
7. Consideration of reappointment of Pam Finney, Candy Campbell and Councilman Ross Priddy to the Municipal Solid Waste Regional Planning Board.
8. Consideration of invoices over \$10,000.

X. ADJOURN.

MINUTES
CITY COUNCIL MEETING
April 7, 2020

The Jackson, Tennessee, City Council met for their regular monthly meeting on Tuesday, April 07, 2020, at 9:00 a.m. in the George A. Smith Meeting Room at City Hall with Mayor Scott Conger and Councilmembers Ernest Brooks II; Harvey Buchanan, David Cisco Johnny Dodd; Russ McKelvey; Gary Pickens; Ross Priddy; Paul Taylor; and Marda Wallace present via Go-to Meeting. Also present was Sandy Maxwell recorder of the minutes.

Councilman David Cisco gave the invocation and led the audience in the Pledge of Allegiance to the Flag.

The minutes for March 7, 2020, meeting were approved and signed.

There were no proclamations today.

This was the time and place advertised for public comment to items for opposition or in favor of items on the first readings. Comments would have been done before the meeting via Social Media Outlets, calls, or emails to the Mayor's office or Councilmembers. This meeting is held remotely in accordance with Governor Bill Lee's Executive Order #16 public meetings can now be broadcast electronically due to the COVID-19 pandemic.

This was the time and place advertised for consideration of a Budget Amendment for the Toyota Keep Jackson Beautiful Grant that was passed on the first reading. On the motion of Councilmember Cisco, seconded by Councilmember Brooks, the motion carried with a unanimous vote on the second reading.

This was the time and place advertised for consideration of a Budget Amendment for the Tennessee Counts Census Grant that was passed on the first reading. On the motion of Councilmember Dodd, seconded by Councilmember Buchanan, the motion carried with a unanimous vote on the first reading.

This was the time and place advertised for consideration of a Budget Amendment to Re-class Animal Control from Solid Waste Fund to General Fund that was passed on the first reading. Bobby Arnold said this consistent with the Tennessee Comptroller's office request to reclassify and move the item to the general fund. On the motion of Councilmember Buchanan, seconded by Councilmember Pickens, the motion carried with a unanimous vote on the first reading.

This was the time and place advertised for consideration of a Budget Amendment to Re-class Street Sweeping, Property, and Leaf Maintenance from Solid Waste Fund to General Fund that was passed on the first reading. Mr. Arnold reminded the council that reclassifying items to the general fund is keeping with the Comptroller's recommendation. Councilmember Taylor asked if management structure any or is this accounting. Mayor Conger stated management structure is changing as well. Property, Street, and leaf maintenance, those will be going to Groundskeeping and the Street Department. Budgets and equipment will be moving with the change. Councilmember Pickens asked if this was from the Comptroller's Office. Mayor Conger stated, yes. On the motion of Councilmember Pickens, seconded by Councilmember Wallace, the motion carried with a unanimous vote on the first reading.

This was the time and place advertised for Consideration of a Budget Amendment to Write Off Inter-Fund Receivables and Payables between General Fund and Solid Waste Fund. that was passed on the first reading. Mr. Arnold said again that the Tennessee comptroller's Office requirements are requiring us to write off the Inter-Fund liability that exists between the funds by the end of the fiscal year. He said that it is an estimated amount, not to exceed \$500,702. On the motion of Councilmember Wallace, seconded by Councilmember Brooks, the motion carried with a unanimous vote on the first reading.

This was the time and place advertised for consideration of a Budget Amendment to Write Off Inter-Fund Receivables and Payables between General Fund and Sportsplex Fund that was passed on the first reading. Mr. Arnold said this amount, not to exceed \$400,000. On the motion of

Councilmember Cisco, seconded by Councilmember Pickens, the motion carried with a unanimous vote on the first reading.

This was the time and place advertised for consideration of a Budget Amendment to Write Off Inter-Fund Receivables and Payables between Debt Service Fund and Sportsplex Fund that was passed on the first reading. Per Mr. Arnold, once again the same as items 5 and 6, not to exceed \$300,000 On the motion of Councilmember Buchanan, seconded by Councilmember Wallace, the motion carried with a unanimous vote on the first reading. Bobby Arnold stated that on a daily basis, the budget had been disrupted due to COVID-19 situation, but none, the less, work has continued, and you can expect that in the days ahead. Councilmember Brooks asked if we are looking at any specific kind of modeling during COVID-19 relative to the lack of revenue. Bobby Arnold stated that yes, and we've had discussions with the Comptroller's Office as well as the State Department of Revenue. We are monitoring the situation daily. We will have to make some decisions regarding the impact before we bring a proposed budget for your consideration. We are working hard to understand the state stimulus opportunities and other grant opportunities that may help mitigate some of that revenue interruption.

This was the time and place advertised for consideration of an Ordinance to annex the property referred to as "Kingston Creek" that was passed on the first reading. On the motion of Councilmember Buchanan, seconded by Councilmember Brooks, the motion carried with a unanimous vote on the first reading.

This was the time and place advertised for consideration of a Resolution to adopt a Plan of Service. The proposed zoning of property referred to as "Kingston Creek" located on Cooper Anderson Road, east of Emerald Breeze Drive and south of Gatewick Drive, comprising 53.73 acres, more, or less that was passed on the first reading. On the motion of Councilmember Dodd, seconded by Councilmember Brooks, the motion carried with a unanimous vote on the first reading.

This was the time and place advertised for consideration of The proposed zoning classification for the annexation area is RS-2/FH (Single Family Residential/Special Food Hazard)

District that was passed on the first reading. On the motion of Councilmember Pickens, seconded by Councilmember Dodd, the motion carried with a unanimous vote on the first reading.

This was the time and place advertised for Consideration of a Budget Amendment – Arts Access Grant that was passed on the first reading. On the motion of Councilmember Brooks, seconded by Councilmember Taylor, the motion carried with a unanimous vote on the second reading.

This was the time and place advertised for Consideration of an Ordinance to amend the text of the City Zoning Ordinance, ARTICLE V, SPECIFIC DISTRICT REGULATIONS, Section 18. F-H (SPECIAL FOOD HAZARD) District that was passed on the first reading. On the motion of Councilmember Taylor, seconded by Councilmember Dodd, the motion carried with a unanimous vote on the second reading.

On the motion of Councilmember Buchanan, seconded by Brooks, to approve a contract with Sysco for the Sportsplex concessions, based upon unit pricing. Motion passes unanimously.

On the motion of Councilmember Pickens, seconded by Taylor, to approve a contract with Stansell Electric Company for a signal upgrade of South Highland at Harts Bridge Road, based upon unit pricing. Motion passes unanimously.

On the motion of Councilmember Dodd, seconded by Buchanan, to approve a contract for the street resurfacing project, based upon unit pricing. Motion passes unanimously.

On the motion of Councilmember Buchanan, seconded by Brooks, to approve Safe Hope Center Grant Application with Match. Motion passes unanimously.

On the motion of Councilmember Cisco, seconded by Brooks, to approve Street Acceptance Request for U.S. Highway Bypass Frontage Road from 228 feet north of the centerline of Sterling Farms Drive to Old Humboldt Road. Motion passes with one abstaining.

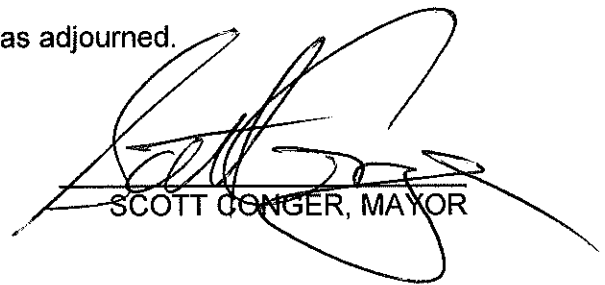
On the motion of Councilmember Brooks, seconded by Taylor, to approve the appointment of Dr. Martha Robinson and Kara Reeves to the Jackson Madison County Education Foundation. Motion passes unanimously.

On the motion of Councilmember Wallace, seconded by Buchanan, to approve the reappointment of Pam Finney, Candy Campbell, and Councilman Ross Priddy to the Municipal Solid Waste Regional Planning Board. Motion passes unanimously.

On the motion of Councilmember Buchanan, seconded by Pickens, to approve invoices over \$10,000. Motion passes unanimously.

Councilmember Brooks asked how we are engaging the homeless community related to the virus. Mayor Conger stated that we are working with Area Relief Ministries, and they are asking their volunteers not to come in. We have worked with one hotel owner, who owns two hotels. He's offered his hotels, one as a triage center for surge capacity and the other as a shelter for the homeless population. Matthew Marshall with United Way and Jason with EMA is working with TEMA and FEMA on how to classify the hotel as a shelter for the homeless population if need be, then if we have to move them, we have the availability. Councilmember Brooks asked if the totals for Madison County, do we know how many may have contracted the virus in the City? Mayor Conger stated no because they don't give addresses, just Madison County. Councilmember Brooks asked if there are any demographics information on race and gender of those infected with the virus. Mayor Conger stated no, we only get age and gender.

There being no further business, the meeting was adjourned.



SCOTT CONGER, MAYOR

CITY OF JACKSON
 FY20 Budget Amendment
 BUDGET ORDINANCE/AMENDMENTS

Amendment #: 10

MAYOR APPROVAL DATE: _____

COUNCIL APPROVAL DATE: _____

Account/Description	APPROVED FY20 BUDGET	BUDGET AMENDMENT	TOTAL AMENDED FY20 BUDGET
TOYOTA KEEP JACKSON BEAUTIFUL GRANT 31625			
GRANT REVENUE 110-XXXXX	-	10,000.00	10,000.00
TOTAL GRANT REVENUE	-	10,000.00	10,000.00
EXPENDITURE			
Account/Description	APPROVED FY20 BUDGET	BUDGET AMENDMENT	TOTAL AMENDED FY20 BUDGET
AMEND FOR GRANT			
KEEP JACKSON BEAUTIFUL GRANT XXXXX-321	-	10,000.00	10,000.00

Keep Jackson Beautiful grant. Funds already received on March 1st from Toyota.

NOTES

AMENDMENTS ENTERED BY: _____

AMENDMENTS ENTERED DATE: _____

Created Date: 3/5/2020 By: Cathy Keck

CITY OF JACKSON
 FY20 Budget Amendment
 BUDGET ORDINANCE/AMENDMENTS

Amendment #: 11

MAYOR APPROVAL DATE: _____

COUNCIL APPROVAL DATE: _____

Account/Description	APPROVED FY20 BUDGET	BUDGET AMENDMENT	TOTAL AMENDED FY20 BUDGET
TN COUNTS (CENSUS)			
GRANT REVENUE	110-XXXXX	-	10,000.00
TOTAL GRANT REVENUE	-	10,000.00	10,000.00

EXPENDITURE Account/Description	APPROVED FY20 BUDGET	BUDGET AMENDMENT	TOTAL AMENDED FY20 BUDGET
AMEND FOR GRANT			
SUPPLIES	XXXXX-320	-	8,000.00
TRAVEL/TRAINING	XXXXX-280	-	2,000.00
TOTAL GRANT EXPENDITURE	-	10,000.00	10,000.00

Complete Count Census project that support local efforts to increase awareness of and participation in the 2020 Census.

NOTES

AMENDMENTS ENTERED BY: _____

AMENDMENTS ENTERED DATE: _____

Created Date: 3/5/2020 By: Cathy Keck

CITY OF JACKSON
 FY20 Budget Amendment
 BUDGET ORDINANCE/AMENDMENTS

Amendment #: 12

MAYOR APPROVAL DATE: _____

COUNCIL APPROVAL DATE: _____

Account/Description	APPROVED FY20 BUDGET	BUDGET AMENDMENT	TOTAL AMENDED FY20 BUDGET
H&S ANIMAL CONTROL TO ANIMAL CARE			
TOTAL GRANT REVENUE	-	-	-
EXPENDITURE			
Account/Description	APPROVED FY20 BUDGET	BUDGET AMENDMENT	TOTAL AMENDED FY20 BUDGET
AMEND TO MOVE TO GENERAL FUND ANIMAL CARE			
SALARIES	131-44143-111 73,804.80	(73,804.80)	-
OVERTIME SALARIES	131-44143-112 40,000.00	(40,000.00)	-
BENEFITS	131-44143-130 39,611.33	(39,611.33)	-
TELEPHONE, CELL PHONE	131-44143-245 1,200.00	(1,200.00)	-
TRAVEL/TRAINING	131-44143-280 5,000.00	(5,000.00)	-
OPERATING SUPPLIES	131-44143-320 3,500.00	(3,500.00)	-
UNIFORMS & CLOTHING	131-44143-326 1,000.00	(1,000.00)	-
MOTOR VEHICLES FUEL	131-44173-331 9,000.00	(9,000.00)	-
MOTOR VEHICLES	131-44143-339 3,000.00	(3,000.00)	-
TOTAL 131 FUND	176,116.13	(176,116.13)	-
AMEND TO MOVE FROM H&S ANIMAL CONTROL			
SALARIES	110-41903-111 375,090.40	73,804.80	448,895.20
OVERTIME SALARIES	110-41903-112 2,500.00	40,000.00	42,500.00
BENEFITS	110-41903-130 66,473.32	39,611.33	106,084.65
TELEPHONE, CELL PHONE	110-41903-245 500.00	1,200.00	1,700.00
TRAVEL/TRAINING	110-41903-280 1,500.00	5,000.00	6,500.00
OPERATING SUPPLIES	110-41903-320 8,000.00	3,500.00	11,500.00
UNIFORMS & CLOTHING	110-41093-326 1,250.00	1,000.00	2,250.00
MOTOR VEHICLES FUEL	110-41903-331 3,500.00	9,000.00	12,500.00
MOTOR VEHICLES	110-41903-339 1,500.00	3,000.00	4,500.00
TOTAL 110 FUND	460,313.72	176,116.13	636,429.85
TOTAL EXPENDITURE	636,429.85	-	636,429.85

Move Animal Control from fund H&S fund 131 to General Fund 110. There will be no need to move revenue since General Fund revenue has a surplus of \$507,859.86 in current FY20 budget.

NOTES

AMENDMENTS ENTERED BY: _____

AMENDMENTS ENTERED DATE: _____

Created Date: 3/20/2020 By: Cathy Keck

CITY OF JACKSON
 FY20 Budget Amendment
 BUDGET ORDINANCE/AMENDMENTS

Amendment #:

13

MAYOR APPROVAL DATE: _____

COUNCIL APPROVAL DATE: _____

Account/Description		APPROVED FY20 BUDGET	BUDGET AMENDMENT	TOTAL AMENDED FY20 BUDGET
H&S TO GROUNDSKEEPING/STREET				
STATE REIMB - SWEEPING	131-34315	130,000.00	(130,000.00)	-
STATE REIMB - SWEEPING	110-31942	-	130,000.00	130,000.00
UNRESERVED FUND BALANCE	110-27150		(879,550.17)	(879,550.17)
FROM FUND BALANCE (Revenue Acct)	110-37900	-	879,550.17	879,550.17
TOTAL GRANT REVENUE		130,000.00	-	130,000.00

Account/Description		APPROVED FY20 BUDGET	BUDGET AMENDMENT	TOTAL AMENDED FY20 BUDGET
EXPENDITURE				
AMEND TO MOVE TO GENERAL FUND				
SALARIES	131-43230-111	1,713,191.18	(579,113.60)	1,134,077.58
BENEFITS	131-43230-130	588,586.95	(237,436.57)	351,150.38
UNIFORMS & CLOTHING	131-43230-326	15,000.00	(7,000.00)	8,000.00
MOTOR VEHICLES FUEL	131-43230-331	100,000.00	(50,000.00)	50,000.00
MOTOR VEHICLES EXP	131-43230-339	225,000.00	(125,000.00)	100,000.00
UTILITIES - UNION ST	131-43230-241	11,000.00	(11,000.00)	-
TOTAL 131 FUND		2,652,778.13	(1,009,550.17)	1,643,227.96

AMEND TO MOVE FROM H&S				
SALARIES	110-43190-111	1,231,958.54	171,310.40	1,403,268.94
BENEFITS	110-43190-130	483,722.82	70,237.26	553,960.08
UNIFORMS & CLOTHING	110-43190-326	5,700.00	1,750.00	7,450.00
MOTOR VEHICLES FUEL	110-43190-331	52,000.00	10,000.00	62,000.00
MOTOR VEHICLES EXP	110-43190-339	120,000.00	25,000.00	145,000.00
UTILITIES - UNION ST	110-43190-241	-	11,000.00	11,000.00
SALARIES	110-44730-111	844,547.18	407,803.20	1,252,350.38
BENEFITS	110-44730-130	334,902.54	167,199.31	502,101.85
UNIFORMS & CLOTHING	110-44730-326	3,973.10	5,250.00	9,223.10
MOTOR VEHICLES FUEL	110-44730-331	25,375.13	40,000.00	65,375.13
MOTOR VEHICLES EXP	110-44730-339	23,149.99	100,000.00	123,149.99
TOTAL 110 FUND		3,125,329.30	1,009,550.17	4,134,879.47
TOTAL EXPENDITURE		5,778,107.43	-	5,778,107.43

NOTES

Move Employees, and associated uniforms, fuel, and vehicle expense from H&S fund 131 to General Fund 110 Groundskeeping and SSA-Street Maintenance. Moving State Sweeping revenue to help cover Revenue. Leaves balance of \$798,550.17 in Revenue to be moved from Unreserved Fund Balance to General Fund Revenue.

AMENDMENTS ENTERED BY: _____

AMENDMENTS ENTERED DATE: _____

Created Date:

3/26/2020 By:

Cathy Keck

CITY OF JACKSON
 FY20 Budget Amendment
 BUDGET ORDINANCE/AMENDMENTS

Amendment #: 14

MAYOR APPROVAL DATE: _____

COUNCIL APPROVAL DATE: _____

Account/Description	APPROVED FY20 BUDGET	BUDGET AMENDMENT	TOTAL AMENDED FY20 BUDGET
GENERAL FUND TO H&S FUND			
UNRESERVED FUND BALANCE	110-27150	-	(500,702.00)
TRANSFER FROM OTHER	131-37840	-	500,702.00
TOTAL GRANT REVENUE	-	-	-

Account/Description	APPROVED FY20 BUDGET	BUDGET AMENDMENT	TOTAL AMENDED FY20 BUDGET
EXPENDITURE			
DUE TO SINKING FUND	110-21415	-	(500,702.00)
DUE FROM GENERAL FUND	131-13610	-	500,702.00
TOTAL EXPENDITURE	-	-	-

NOTES

Transfer from General Fund Unreserved Fund balance to H&S Revenue to offset H&S due to/from that is owed to General Fund. This amount is not to exceed \$500,702.00 for year end.

AMENDMENTS ENTERED BY: _____

AMENDMENTS ENTERED DATE: _____

Created Date: 3/30/2020 By: Cathy Keck

CITY OF JACKSON
 FY20 Budget Amendment
 BUDGET ORDINANCE/AMENDMENTS

Amendment #: 15

MAYOR APPROVAL DATE: _____
 COUNCIL APPROVAL DATE: _____

Account/Description	APPROVED FY20 BUDGET	BUDGET AMENDMENT	TOTAL AMENDED FY20 BUDGET
GENERAL FUND TO SPORTSPLEX FUND			
UNRESERVED FUND BALANCE (DEBIT) 110-27150	-	(400,000.00)	(400,000.00)
TRANSFER FROM GENERAL FUND (CREDIT) 124-37841	-	400,000.00	400,000.00
TOTAL GRANT REVENUE	-	-	-

EXPENDITURE Account/Description	APPROVED FY20 BUDGET	BUDGET AMENDMENT	TOTAL AMENDED FY20 BUDGET
DUE FROM OTHER FUNDS (CREDIT) 110-13610	-	400,000.00	400,000.00
DUE TO GENERAL FUND (DEBIT) 124-21411	-	(400,000.00)	(400,000.00)
TOTAL EXPENDITURE	-	-	-

NOTES

Transfer \$400,000.00 from General Fund Unreserved Fund balance to Sportsplex Revenue to offset \$400,000 Sportsplex due to/from that is owed to General Fund. Total amount is not to exceed \$400,000.

AMENDMENTS ENTERED BY: _____

AMENDMENTS ENTERED DATE: _____

Created Date: 3/31/2020 By: Cathy Keck

CITY OF JACKSON
 FY20 Budget Amendment
 BUDGET ORDINANCE/AMENDMENTS

Amendment #: 16

MAYOR APPROVAL DATE: _____

COUNCIL APPROVAL DATE: _____

Account/Description	APPROVED FY20 BUDGET	BUDGET AMENDMENT	TOTAL AMENDED FY20 BUDGET
DEBT SERVICE FUND TO SPORTSPLEX FUND			
UNRESERVED FUND BALANCE (DEBIT) 211-27150		(300,000.00)	(300,000.00)
TRANSFER FROM DEBT SERVICE (CREDIT) 124-37842	-	300,000.00	300,000.00
TOTAL GRANT REVENUE	-	-	-

Account/Description	APPROVED FY20 BUDGET	BUDGET AMENDMENT	TOTAL AMENDED FY20 BUDGET
EXPENDITURE			
DUE FROM OTHER FUNDS (CREDIT) 211-13611	-	300,000.00	300,000.00
DUE TO OTHER FUNDS (DEBIT) 124-21420	-	(300,000.00)	(300,000.00)
TOTAL EXPENDITURE	-	(300,000.00)	(300,000.00)

NOTES

Transfer \$300,000.00 from Debt Service Fund Unreserved Fund balance to Sportsplex Revenue to offset \$300,000 that Sportsplex owes Debt Service. Total amount is not to exceed \$300,000.

AMENDMENTS ENTERED BY: _____

AMENDMENTS ENTERED DATE: _____

Created Date: 3/31/2020 By: Cathy Keck

Stan Pilant
111 E. Main St.
Suite 201
Jackson, Tennessee 38301



Telephone: 731-425-8286
Fax: 731-425-8281
Email: spilant@cityofjackson.net

MEMORANDUM

TO: Mayor Scott Conger

FROM: Byanker Cole, Planning Coordinator

SUBJECT: Planning Related Council Agenda Items for April 2020

DATE: March 24, 2020

Please place the following planning related council agenda item under First Reading on the April, 2020 City Council Agenda:

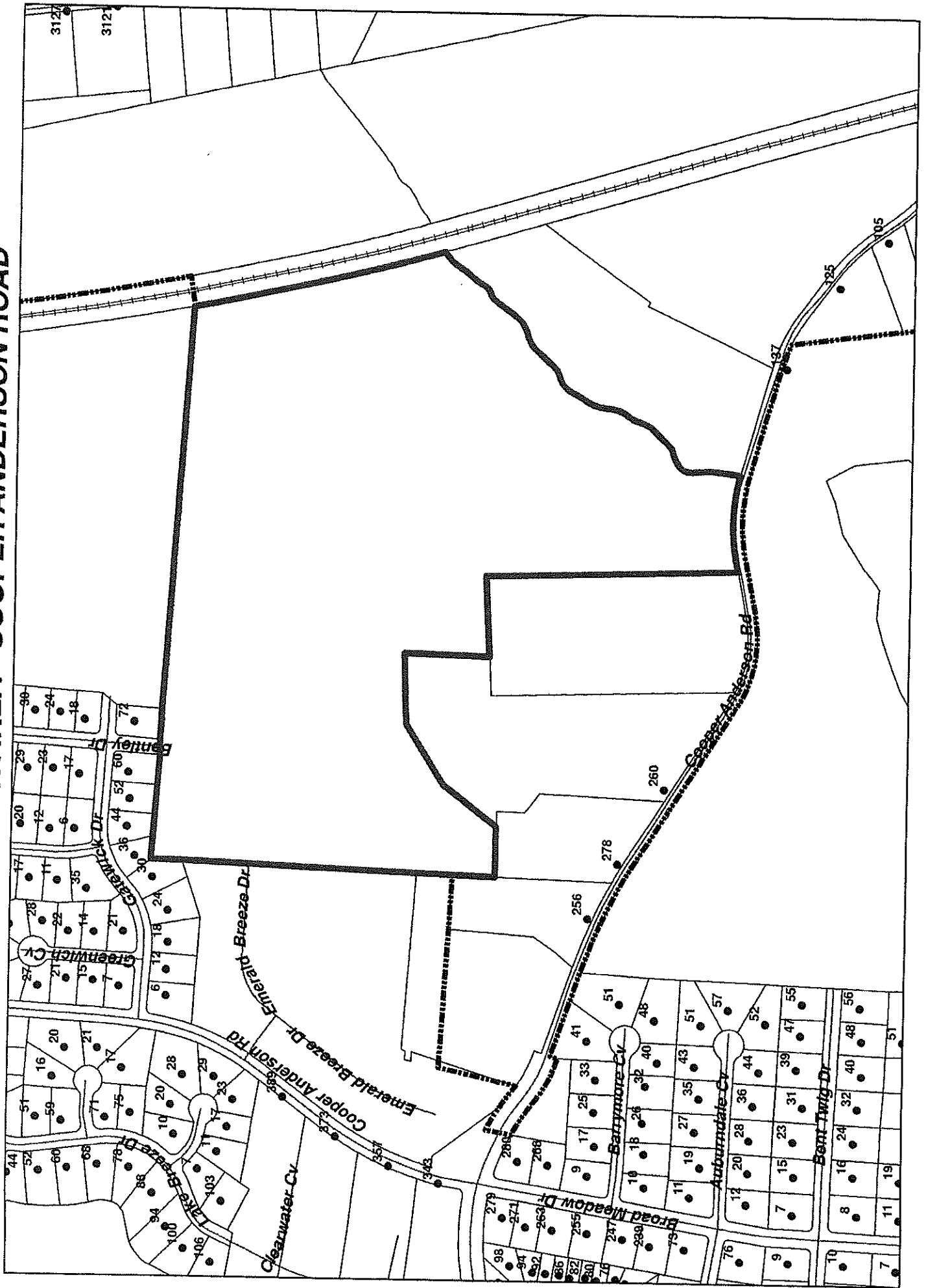
1. Consideration of an Ordinance to annex, a Resolution to adopt a Plan of Service and the proposed zoning of property referred to as "Kingston Creek", located on Cooper Anderson Road, east of Emerald Breeze Drive and south of Gatewick Drive, comprising 53.73 acres, more or less. The proposed zoning classification for the annexation area is RS-2/FH (Single Family Residential/Special Flood Hazard) District.

Please place the following planning related council agenda item under Second Reading on the April, 2020 City Council Agenda:

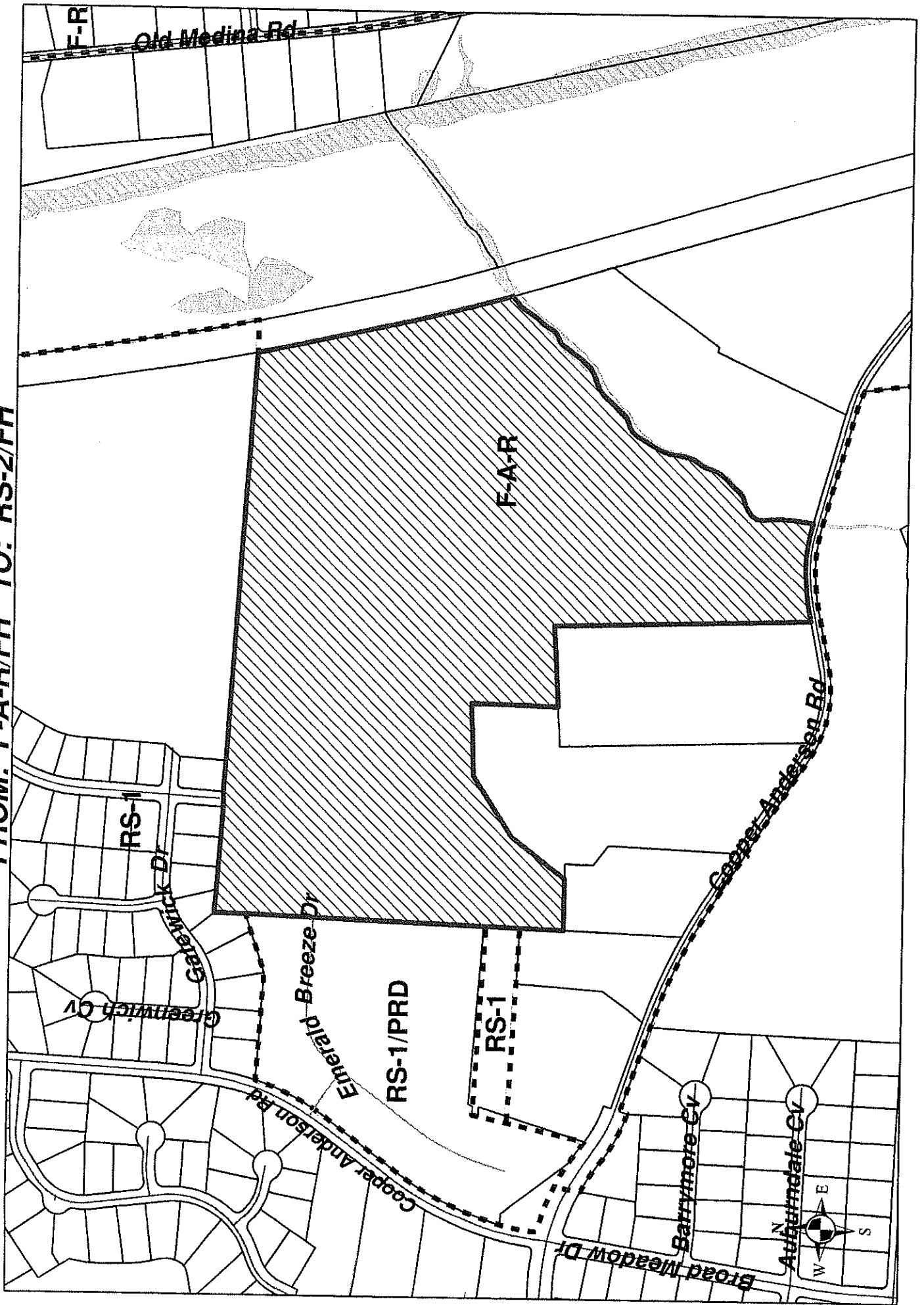
1. Consideration of an Ordinance to amend to the text of the City Zoning Ordinance, ARTICLE V, SPECIFIC DISTRICT REGULATIONS, Section 18. F-H (SPECIAL FLOOD HAZARD) District.

Scott Conger, Mayor

NOTICE OF PROPOSED ANNEXATION KINGSTON CREEK AREA - COOPER ANDERSON ROAD



**PROPOSED ZONING - KINGSTON CREEK AREA
COPPER ANDERSON ROAD
FROM: F-A-R/FH TO: RS-2/FH**



**AN ORDINANCE TO AMEND THE OFFICIAL MAP OF THE
CITY OF JACKSON**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF JACKSON; THAT

SECTION I. The Official Zoning Ordinance of the City of Jackson and the Zoning Map, which is part thereof, is hereby amended by changing from a county zoning classification of FAR/FH (Forestry Agriculture Recreation/Special Flood Hazard) District to a city zoning classification of RS-2/FH (Single Family Residential/Special Flood Hazard) District, an annexation area referred to as "Kingston Creek", comprising 53.73 acres more or less, generally located on Cooper Anderson Road just east of Emerald Ridge Drive, and being more fully described as follows:

Beginning at the intersection of a ditch and the center of Cooper Anderson Road and being Joe Collins' southwest corner as described in Deed Book 726 Page 1724 in the Register's Office of Madison County, Tennessee; Runs thence with the center of Cooper Anderson Road, North 74 degrees 37 minutes 40 seconds West a distance of 16.63 feet; Runs thence along a curve to the left having a radius of 550.00 feet, 252.45 feet, said curve having a chord direction of North 87 degrees 46 minutes 37 seconds West and a chord length of 250.24 feet; Runs thence South 79 degrees 04 minutes 26 seconds West a distance of 50.09 to Kevin Martin's southeast corner as described in Deed Book 742 Page 1261; Runs thence with Martin's east line, and iron pin being set at 25 feet in the north margin of said road, North 01 degrees 53 minutes 39 seconds West a distance of 831.95 feet to an iron pin set (all iron pins set are 18 inch long, 1/2 inch rebar with an identification cap stamped Surveying Services); Runs thence with Martin's north line, South 87 degrees 40 minutes 56 seconds West a distance of 260.03 feet to a fence corner, being an interior corner of Kevin Martin as described in Deed Book 711 Page 1271; Runs thence with Martin's east line (fence line) North 01 degrees 33 minutes 31 seconds East a distance of 278.55 feet to a fence corner; Runs thence with Martin's north line (fence line) South 87 degrees 59 minutes 09 seconds West a distance of 232.97 feet to a fence corner; Runs thence with Martin's north line (fence line) South 57 degrees 34 minutes 23 seconds West a distance of 232.00 feet to a fence corner; Runs thence with Martin's north line, South 37 degrees 22 minutes 56 seconds West a distance of 218.65 feet to an iron pin found in the north line of Lot 2 of the King Bradley Subdivision, a plat of which is of record in Plat Book 10 Page 699; Runs thence with said north line, North 89 degrees 53 minutes 56 seconds West a distance of 186.93 to an iron pin found in the east line of Lot 1 of the King Bradley Subdivision, a plat of which is of record in Plat Book 10 Page 578; Runs thence with said east line of said Lot 1, then with Robert Austin's east line (Deed Book 727 Page 637) and thence the east line of Emerald Breeze Partners (Deed Book 751 Page 1727), North 03 degrees 18 minutes 04 seconds East a distance of 1130.91 feet to an iron pin found in the south line of Walnut Trace North, Section 13, a plat of which is of record in Plat Book 10 Page 181; Runs thence with the south line of said Section 13, and then the south line of Trace Partners as described in Deed Book 737 Page 1407, South 86 degrees 24 minutes 19 seconds East a distance of 1802.56 feet to an iron pin found in the west margin of the West Tennessee Railroad (50 feet from the centerline); Runs thence with said west margin along a curve to the left having a radius of 11214.36 feet, 841.46 feet along said curve, said curve having a chord direction of South 13 degrees 18 minutes 05 seconds East and a chord length of 841.27 feet to the intersection of a ditch and being a corner of the Joe Collins as described aforesaid; Runs thence with Joe Collins' north and west line, a drainage ditch, South 42 degrees 03 minutes 40 seconds West a distance of 128.00 feet; Runs thence South 45 degrees 21 minutes 15 seconds West a distance of 258.39 feet; Runs thence South 45 degrees 22 minutes 43 seconds West a distance of 146.24 feet; Runs thence South 76 degrees 56 minutes 44 seconds West a distance of 50.69 feet; Runs thence

South 25 degrees 25 minutes 09 seconds West a distance of 321.40 feet; Runs thence South 51 degrees 01 minutes 09 seconds West a distance of 179.90 feet; Runs thence South 03 degrees 50 minutes 30 seconds West a distance of 201.59 feet to the **Point of Beginning containing 53.73 acres more or less.**

SECTION II. This Ordinance becomes effective 30 days after its adoption, the public welfare requiring

it.

INTRODUCED: _____

_____ MAYOR

ADOPTED: _____

**AN ORDINANCE TO ANNEX CERTAIN TERRITORY
AND TO INCORPORATE SAME WITHIN THE CORPORATE BOUNDARIES
OF THE CITY OF JACKSON, TENNESSEE FOR AN AREA REFERRED TO AS
KINGSTON CREEK**

WHEREAS, a public hearing before this body was held on the 7th day of April, 2020 and notice thereof published in the Jackson Sun on the 23rd day of March 2020; and

WHEREAS, it now appears the prosperity of this city and of the territory herein described will be materially retarded and the safety and welfare of the inhabitants and property thereof endangered if such territory is not annexed; and

WHEREAS, the annexation of such territory is deemed necessary for the welfare of the residents and property owners thereof and of the city as a whole; and

WHEREAS, a plan of service for this area was adopted by Resolution on March 5, 2019 as required by Tennessee Code Annotated Section 6-51-103.

NOW, THEREFORE, be it ordained by the Council of the City of Jackson, Tennessee:

SECTION 1. In accordance with TCA Sections 6-51-102 through 6-51-113, there is hereby annexed to the City of Jackson, Tennessee, and incorporated within the corporate boundaries thereof, the following described territory adjoining the present corporate boundaries:

Embracing that certain part of Madison County, Tennessee, being more particularly described, as follows:

Beginning at the intersection of a ditch and the center of Cooper Anderson Road and being Joe Collins' southwest corner as described in Deed Book 726 Page 1724 in the Register's Office of Madison County, Tennessee; Runs thence with the center of Cooper Anderson Road, North 74 degrees 37 minutes 40 seconds West a distance of 16.63 feet; Runs thence along a curve to the left having a radius of 550.00 feet, 252.45 feet, said curve having a chord direction of North 87 degrees 46 minutes 37 seconds West and a chord length of 250.24 feet; Runs thence South 79 degrees 04 minutes 26 seconds West a distance of 50.09 to Kevin Martin's southeast corner as described in Deed Book 742 Page 1261; Runs thence with Martin's east line, and iron pin being set at 25 feet in the north margin of said road, North 01 degrees 53 minutes 39 seconds West a distance of 831.95 feet to an iron pin set (all iron pins set are 18 inch long, 1/2 inch rebar with an identification cap stamped Surveying Services); Runs thence with Martin's north line, South 87 degrees 40 minutes 56 seconds West a distance of 260.03 feet to a fence corner, being an interior corner of Kevin Martin as described in Deed Book 711 Page 1271; Runs thence with Martin's east line (fence line) North 01 degrees 33 minutes 31 seconds East a distance of 278.55 feet to a fence corner; Runs thence with Martin's north line (fence line) South 87 degrees 59 minutes 09 seconds West a distance of 232.97 feet to a fence corner; Runs thence with Martin's north line (fence line) South 57 degrees 34 minutes 23 seconds West a distance of 232.00 feet to a fence corner; Runs thence with Martin's north line, South 37 degrees 22 minutes 56 seconds West a distance of 218.65 feet to an iron pin found in the north line of Lot 2 of the King Bradley Subdivision, a plat of which is of record in Plat Book 10 Page 699; Runs thence with said north line, North 89 degrees 53 minutes 56 seconds West a distance of 186.93 to an iron pin found in the east line of Lot 1 of the King Bradley Subdivision, a plat of which is of record in Plat Book 10 Page 578; Runs thence with said east line of said Lot 1, then with Robert Austin's east line (Deed Book 727 Page 637) and thence the east line of Emerald Breeze Partners (Deed Book 751 Page 1727), North 03 degrees 18 minutes 04 seconds East a distance of 1130.91 feet to an iron pin found in the south line of Walnut Trace North, Section 13, a plat of which is of record in Plat Book 10 Page 181; Runs thence with the south line of said Section 13 and then the south line of Trace Partners as described in Deed Book 737 Page 1407, South 86 degrees 24 minutes 19 seconds

East a distance of 1802.56 feet to an iron pin found in the west margin of the West Tennessee Railroad (50 feet from the centerline); Runs thence with said west margin along a curve to the left, having a radius of 11214.36 feet, 841.46 feet along said curve, said curve having a chord direction of South 13 degrees 18 minutes 05 seconds East and a chord length of 841.27 feet to the intersection of a ditch and being a corner of the Joe Collins as described aforesaid; Runs thence with Joe Collins' north and west line, a drainage ditch, South 42 degrees 03 minutes 40 seconds West a distance of 128.00 feet; Runs thence South 45 degrees 21 minutes 15 seconds West a distance of 258.39 feet; Runs thence South 45 degrees 22 minutes 43 seconds West a distance of 146.24 feet; Runs thence South 76 degrees 56 minutes 44 seconds West a distance of 50.69 feet; Runs thence South 25 degrees 25 minutes 09 seconds West a distance of 321.40 feet; Runs thence South 51 degrees 01 minutes 09 seconds West a distance of 179.90 feet; Runs thence South 03 degrees 50 minutes 30 seconds West a distance of 201.59 feet to the Point of Beginning containing 53.73 acres more or less.

SECTION 2. This Ordinance shall become effective thirty (30) days after its passage, the public welfare requiring

it.

First Reading: _____

_____ MAYOR

Second Reading: _____

Effective Date: _____

**RESOLUTION TO ADOPT A
PLAN OF SERVICE
FOR THE ANNEXATION OF AN AREA REFERRED TO AS
KINGSTON CREEK**

Whereas, Tennessee Code Annotated Section 6-51-102, as amended, requires that a plan of service be adopted by the governing body of a city prior to passage of an annexation ordinance;

Whereas, the City of Jackson contemplates the proposed annexation of the area described as follows:

Beginning at the intersection of a ditch and the center of Cooper Anderson Road and being Joe Collins' southwest corner as described in Deed Book 726 Page 1724 in the Register's Office of Madison County, Tennessee; Runs thence with the center of Cooper Anderson Road, North 74 degrees 37 minutes 40 seconds West a distance of 16.63 feet; Runs thence along a curve to the left having a radius of 550.00 feet, 252.45 feet, said curve having a chord direction of North 87 degrees 46 minutes 37 seconds West and a chord length of 250.24 feet; Runs thence South 79 degrees 04 minutes 26 seconds West a distance of 50.09 to Kevin Martin's southeast corner as described in Deed Book 742 Page 1261; Runs thence with Martin's east line, and iron pin being set at 25 feet in the north margin of said road, North 01 degrees 53 minutes 39 seconds West a distance of 831.95 feet to an iron pin set (all iron pins set are 18 inch long, 1/2 inch rebar with an identification cap stamped Surveying Services); Runs thence with Martin's north line, South 87 degrees 40 minutes 56 seconds West a distance of 260.03 feet to a fence corner, being an interior corner of Kevin Martin as described in Deed Book 711 Page 1271; Runs thence with Martin's east line (fence line) North 01 degrees 33 minutes 31 seconds East a distance of 278.55 feet to a fence corner; Runs thence with Martin's north line (fence line) South 87 degrees 59 minutes 09 seconds West a distance of 232.97 feet to a fence corner; Runs thence with Martin's north line (fence line) South 57 degrees 34 minutes 23 seconds West a distance of 232.00 feet to a fence corner; Runs thence with Martin's north line, South 37 degrees 22 minutes 56 seconds West a distance of 218.65 feet to an iron pin found in the north line of Lot 2 of the King Bradley Subdivision, a plat of which is of record in Plat Book 10 Page 699; Runs thence with said north line, North 89 degrees 53 minutes 56 seconds West a distance of 186.93 to an iron pin found in the east line of Lot 1 of the King Bradley Subdivision, a plat of which is of record in Plat Book 10 Page 578; Runs thence with said east line of said Lot 1, then with Robert Austin's east line (Deed Book 727 Page 637) and thence the east line of Emerald Breeze Partners (Deed Book 751 Page 1727), North 03 degrees 18 minutes 04 seconds East a distance of 1130.91 feet to an iron pin found in the south line of Walnut Trace North, Section 13, a plat of which is of record in Plat Book 10 Page 181; Runs thence with the south line of said Section 13 and then the south line of Trace Partners as described in Deed Book 737 Page 1407, South 86 degrees 24 minutes 19 seconds East a distance of 1802.56 feet to an iron pin found in the west margin of the West Tennessee Railroad (50 feet from the centerline); Runs thence with said west margin along a curve to the left having a radius of 11214.36 feet, 841.46 feet along said curve, said curve having a chord direction of South 13 degrees 18 minutes 05 seconds East and a chord length of 841.27 feet to the intersection of a ditch and being a corner of the Joe Collins as described aforesaid; Runs thence with Joe Collins' north and west line, a drainage ditch, South 42 degrees 03 minutes 40 seconds West a distance of 128.00 feet; Runs thence

South 45 degrees 21 minutes 15 seconds West a distance of 258.39 feet; Runs thence South 45 degrees 22 minutes 43 seconds West a distance of 146.24 feet; Runs thence South 76 degrees 56 minutes 44 seconds West a distance of 50.69 feet; Runs thence South 25 degrees 25 minutes 09 seconds West a distance of 321.40 feet; Runs thence South 51 degrees 01 minutes 09 seconds West a distance of 179.90 feet; Runs thence South 03 degrees 50 minutes 30 seconds West a distance of 201.59 feet to the **Point of Beginning containing 53.73 acres.**

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF JACKSON, TENNESSEE:

SECTION 1. Pursuant of the provisions of TCA Section 6-51-102, there is hereby adopted for the area bounded as described above, the following plan of service:

A. Police

1. Patrolling, radio response to calls, and other routine police services using present personnel and equipment will be provided on the effective date of annexation.
2. As the area described above begins to develop and population increases, additional police personnel and patrol cars will be added, if needed, to maintain the present level of police service throughout the city, including the newly annexed area.

B. Fire

1. Fire protection will be provided by the Jackson Fire Department supported by the Madison County Volunteer Fire Department under an existing mutual aid agreement between said departments.

2. Fire protection for the area will be accomplished using present personnel and equipment on the effective date of annexation.

C. Water

Water is currently available for this area. Access fees are due at time of request or at final plat approval. Connection fees are due at time of request. Water within the development to be installed by Developer with plans review and inspection by JEA. Extension fee of \$25 per linear foot of road frontage on the development's southern property line along Cooper Anderson due prior to final plat approval.

D. Wastewater

Wastewater extension required at Developer's cost. Access fees are due at time of request or at final plat approval. Connection fees are due at time of service request. Wastewater within the development to be installed by Developer with plans review and inspection by JEA.

E. Electricity

Electric is available on Cooper Anderson Road and neighboring subdivisions inside JEA's service territory. Developer responsible for cost difference between overhead and underground as requested. Decorative Lighting is available from JEA as well.

F. Gas

Gas is available for this area on Cooper Anderson Rd. JEA to install gas main justified by load inside any development or subdivision of this annexation area after final plat approved. Gas services and cost to be determined at the time service is requested.

G. Refuse Collection

1. The refuse collection service now provided to the city will be extended to the Kingston Creek Annexation Area.

H. Streets

1. Once developed, routine maintenance on the same basis as in the present city will begin in the annexed area, if applicable, when funds from the state gasoline tax, based on the annexed population, are received by the city (usually July 1 following the effective date of annexation).
2. If needed reconstruction and resurfacing of streets, reconstruction of curb and gutter, and other such major improvements will be accomplished under current city policy.
3. Appropriate street name signs will be installed as needed.

I. Inspection Services

1. All inspection services provided by the city (building, electrical, plumbing, gas, housing, fire, sanitation, etc.) will begin in the annexed area upon the effective date of annexation.

J. Planning and Zoning

1. The planning and zoning jurisdiction of the Jackson Municipal Regional Planning Commission presently includes the Kingston Creek Annexation Area and will continue to serve the area after the effective date of annexation.
2. Specific zoning for the annexed area will be adopted upon the effective date of annexation. The proposed zoning classification for the North Parkway East Annexation Area is RS-2/FH (Single Family Residential/Special Flood Hazard) District.

K. Street Lights

1. Street lights will be installed in the area as it develops to a level determined to warrant such installation.

L. Recreation

1. The same standards and policies now used in the present city will be followed in expanding the recreational program and facilities in the enlarged city.

M. Telecommunications

1. JEA Telecommunications is currently available to all customers in this area. No additional construction to distribution network will be required. Customers requesting service may require a service drop.

SECTION 2. This Resolution shall become effective thirty (30) days after its passage, the public welfare requiring it.

MAYOR

CITY RECORDER



PURCHASING DEPARTMENT

SUMMARY OF BIDS

ITEM: Sportsplex Concessions

NAME	COST
Sysco Memphis	\$56,269.28
Gordon Food Services(Did not meet bid specifications)	\$67,312.22
PFG Batesville (Did not meet bid specifications)	\$52,020.78
<p>The West TN Healthcare Sportsplex and the Purchasing Department recommend award to Sysco Memphis based upon unit pricing, lowest and best bid received.</p>	

CITY OF JACKSON/SPORTSPLEX 2020 FOOD BID

SLIP	Case Qty	Pack	Size	Unit	Brand	Mfr #	Desc	Case \$	BID	Case \$	BID	Case \$	BID
908724	9	4	5 LB	CS	BERKELS	34647	CHEESE AMERICAN 1.60 COUNT DDBL SLICED YELLOW	483.56	392.04	45.29	407.61	49.01	441.09
701269	75	2	12 CT	CS	JOLYMAN		ICE CREAM POLY POUCHER COOL TUBE	1377.75	1,399.88	14.50	1,245.50	15.85	1,682.50
804875	1	64	3 OZ	CS	Smeagly		Sausage Pasty, whole			25.50	29.50	25.42	23.42
464166	105	80	4 OZ	CS	HOLLER	32342	BEER PARTY SEASON BROWND 75 ROUND FROZEN	393.37	3,499.50	45.68	5,216.40	46.72	4,685.80
196423	45	1	10 LB	CS	FARFALLINO	7024921079	SALICOMA STICK ALL-NIGHT BRONZE LABEL	2746.97	1,123.65	19.38	889.85	20.51	913.85
380188	64	60	2.67OZ	CS	SYS CLS	12442	CORN DOG ALL MEAT 6X1	381.24	2,447.36	21.15	1,959.80	27.99	1,783.78
250248	171	2	5 LB	CS	BBQ LUMP	7465533137	PORKY ALL-BEEF 5 PER POUND 6"	385.59	6,094.18	30.62	5,200.11	29.52	5,114.61
703494	46	40	4 OZ	CS	SYS CLS	28847	CHICKEN BREAST GRILL PRE-COOKED MARINATED BUSINESS ENTERPRISE (MSE)	365.62	1,698.32	42.76	1,956.86	52.56	1,837.70
146220	39	2	5 LB	CS	SYS CLS	1466210795	CHICKEN TENDERS FRITTER ORIGINAL FLAT LARGE	36.39	1,415.31	29.10	1,134.90	31.82	1,260.19
697705	59	500	EACH	CS	PUNICK	4930	CAKE PUNNEL FRIS	50.75	4,726.88	65.69	4,286.17	47.32	4,400.78
408512	94	6	2 LB	CS	SYS CLS	4448164	CHEESE STICK MOZZARELLA BRIOLOSD	340.13	3,776.52	18.82	4,084.36	22.52	3,578.08
379253	104	12	12 OZ	CS	MINIMAD	106639	ICE LEMON SOFT FROZEN			18.82	1,957.28	35.89	3,732.58
379890	128	12	12 OZ	CS	MINIMAD	106601	ICE LEMONADE STRAWBERRY SOFT FROZEN			18.82	2,427.78	41.62	5,587.69
158494	28	6	5 LB	CS	SYS BEL	1.07F43	PORTAO PIV CRINKLE-OUT 1/2"	20.75	581.28	24.33	681.24	28.73	882.24
673573	13	64	1.5 OZ	CS	LAYS	44359	CHIP POTATO REGULAR LARGE SINGLE SERVING	33.15	430.95	27.99	363.87	27.45	421.85
6799157	8	64	1.5 OZ	CS	LAYS	44364	CHIP POTATO SOUR CREAM & ONION LARGE SINGLE SERVING	31.27	259.16	27.99	224.82	32.45	259.60
674312	15	64	1.75OZ	CS	DOORITOS	44375	CHIP TORTILLA NACHO CHEESE LARGE SINGLE SERVING	53.15	497.25	27.99	433.85	37.46	486.75
990746	38	36	3 OZ	CS	CRACKS	CA3075	CHIP TORTILLA YELLOW ROUND	13.24	502.59	16.24	555.82	22.99	755.69
673464	12	64	1.5 OZ	CS	LAYS	44358	CHIPS POTATO BBQ LARGE SINGLE SERVING	33.15	397.20	27.99	365.48	32.45	389.40
673401	12	64	1.75OZ	CS	DOORITOS	44374	CHIPS TORTILLA COOL BANCH LARGE SINGLE SERVING	33.54	420.48	27.99	335.88	32.45	399.40
1729246	2	24	14 OZ	CS	HERCLES	90856	CREAMER NON-DAIRY POWDER CANISTER	31.24	62.48	33.98	78.16	42.63	85.26
6097691	2	2	1.56AL	CS	HEINZ	1.39E411	DRESSING HONEY MUSTARD DISPENSER 2PK	43.89	87.78	33.92	67.84	42.63	85.26
609817	1	2	1.56AL	CS	HEINZ	98400	DRESSING HONEY MUSTARD DISPENSER 2PK	50.17	50.17	38.54	38.54	47.69	47.69
4124764	36	12	2.6AL	CS	TRIST	89475	DRINK KARLBERG/NOSE	25.29	910.44	21.72	152.04	22.07	974.52
7449851	7	2	1.56AL	CS	HEINZ	78900075	KETCHUP PANCA POLICE DISPENSER	31.09	217.63	40.80	40.80	34.48	50.77
2611739	1	2	1.56AL	CS	HEINZ	1.39E411	MUSTARD PANCA POLICE DISPENSER	51.82	51.82	25.92	50.46	26.98	50.46
7958939	2	2	1.5 GA	CS	HEINZ	1.39E411	MUSTARD PANCA POLICE DISPENSER	26.25	52.50	25.92	50.46	26.98	50.46
9466380	1	4	1.6AL	CS	CASACS	1278720211	PETTER JALAPENO SLICES	23.21	23.21	34.48	34.48	35.47	35.47
4521621	3	4	1.6AL	CS	BERKELS	1272890035	PICKLE SLICED DILL HAMMIBERGER SMOOTH CUT 1/8 INCH PLASTIC CONTAINER	14.88	159.04	23.59	191.92	27.45	216.40
8512141	6	6	#10	CS	ROLLMED	1704	SAUCE MARINARA	31.97	191.82	33.12	192.72	30.76	194.95
4518203	40	1	35 LB	CS	SYS BEL	98880004	SHORTENING FR LIQUID CLEAR ZERO TRANS FAT	19.52	780.80	21.03	1,458.20	26.46	1,458.20
784498	38	1	35 LB	CS	FRYCO	13172001	SHORTENING LIQUID ZERO TRANS FAT	36.61	1,383.58	40.69	1,542.80	32.98	1,279.92
673406	12	64	2 OZ	CS	CHERTOS	44346	SNACK CHEESE BRUNCH BAG CRAB LARGE SINGLE SERVING	24.63	246.30	25.79	257.50	21.99	219.90
593990	10	12	2 LB	CS	SYS CLS	492455	SUGAR CONNECTION LUX CAKE	33.63	33.63	29.11	29.11	29.50	29.50
1801142	1	24	22 OZ	CS	SAROKCS	90875	SUGAR GRANULATED CONASTER CAKE	17.32	1,480.24	16.79	1,371.68	20.50	1,682.00
6097722	82	1	2.5 LB	CS	SYS CLS	401499	SUGAR GRANULATED EXTRA FINE CAKE	17.32	1,480.24	7.16	859.20	10.01	1,201.20
5630364	130	35	16.9OZ	CS	C GERTR	383038	WATER SPRINK ALUMINE FLATTOP	6.61	793.20				
5030356	1	500	10LB	CS	INNOCENT	39770872	BAG PLASTIC DRAWSTRING ICE BAG (DROP SHIP)	65.73	65.73	81.35	81.35	46.76	46.76
3597285	9	1	150 CT	CS	PACTIV	YTH100250001	CONTAINER FOAM HINGED LARGE 9" X 6"	22.13	199.17	21.29	191.65	21.99	197.55

PG

Systco

Gordon

2020 Est										PGG		Sysco		Gordon	
SLIP#	Case Qty	Pack	Size	Unit	Brand	Mfr #	Desc	Case \$	BID	Case \$	BID	Case \$	BID		
15			500 ct	CS			32 ct POLAY CLIP PEDISTAL BASE	45.92	796.48	43.90	796.10	56.00	1104.38		
19			500 ct	CS			32 ct 18 ct for Superficial base	41.78	680.32	41.18	692.42	54.11	648.09		
2020982	12	20	25 CT	CS	SIFCO	3290982	CLIP FOLM 20 CT	28.87	344.04	22.04	264.48	42.75	501.36		
693757	6	1	18 IN	CS	SYS GLS	W693757	FOIL ALUMINUM ROLL HEAVY WEIGHT 90'	35.36	214.48	29.56	256.50	33.43	320.58		
693850	5	6	900CT	CS	SIFCO	W69372	FOIL SHEET 9" X 10.75" SILVER	81.87	409.35	69.56	367.80	98.68	444.45		
693915	1	10	100 CT	CS	SYS MEL	304769372	GLOVE LATEX FOODSERVICE POWDER-FREE SMALL	64.78	64.78	43.34	43.34	63.43	63.43		
693915	1	10	100 CT	CS	SYS MEL	304769374	GLOVE LATEX FOODSERVICE POWDER-FREE EXTRA-LARGE	69.45	69.45	210.85	210.85	298.85	298.85		
693915	5	10	100 CT	CS	SYS MEL	304769373	GLOVE LATEX FOODSERVICE POWDER-FREE LARGE	65.45	327.25	42.30	212.50	59.77	298.85		
693915	5	10	100 CT	CS	SYS MEL	304769372	GLOVE LATEX FOODSERVICE POWDER-FREE MEDIUM	63.45	317.25	42.30	212.50	59.77	298.85		
693915	5	10	100 CT	CS	SYS MEL	304769372	GLOVE LATEX FOODSERVICE POWDER-FREE MEDIUM	63.45	317.25	42.30	212.50	59.77	298.85		
1330687	9	12	100 CT	CS	TORNAVY	D980	NAPWON DISPENSER PRESENCE WHITE	62.38	561.24	51.99	487.51	57.77	478.89		
610982	1	8	100CT	CS	SIFCO	Y8158288	STRIBER PLASTIC STRAW BLACK 5.25 INCH	38.09	18.09	35.70	33.70	42.94	42.94		
38862	7	6	300CT	CS	FRABLE	Y8158288	STRAW W/POPPED TOP/SLUICENT GRANT 10.25 INCH	45.72	418.04	32.67	228.20	37.90	174.60		
2003880	6	4	250CT	CS	SISTINE	D87102	TRAY FOOD PAPER 14"	76.25	297.50	67.84	277.04	89.55	201.06		
2004909	7	4	250CT	CS	SISTINE	D87102	TRAY FOOD PAPER 8" 8"	22.88	158.84	25.92	251.44	28.50	198.10		
429218	16	150	CT	CS	SYS GLS	8232515	WIPER TOWEL FOODSERVICE MEDIUM BLUE 13.5" X 24"	43.24	691.84	32.54	504.08	42.61	692.78		
267849	70	200	EA	CS	SYS GLS	892488	WIPER TOWEL WET GREEN WHITE 15" X 20"	80.83	2,158.10	62.82	189.24	80.80	1,628.00		
7134473	2	12	500 CT	CS	BAGGOTT	P010112	WRAP DEL HEAVY INTERLOCK 12" X 10.75"	74.51	349.02	62.82	189.24	80.80	1,628.00		
4123717	3	5	500 CT	CS	REINOLD	7534	WRAP POLI CUSHION FOLD 10.5" X 14"	114.19	342.99	107.25	547.65	127.79	488.18		
4283856	1	5	500 CT	CS	REINOLD	7534	WRAP POLI CUSHION-FOLD CHEESEBURGER 11" X 14"	159.59	359.99	161.64	161.64	74.05	74.05		
786672	2	9	32OZ	CS	KESTON	6100047	DETERGENT HOT & PAN LIQUID BLUE READY-TO-USE	40.04	80.08	36.75	73.50	38.77	99.54		
3186654	2	2	1.5L	CS	KESTON	6100958	DETERGENT HOT & PAN SOLID PURPLE	51.19	62.88	73.13	146.26	110.99	221.98		
1344958	3	2	2L	CS	KESTON	6100117	SAUNITER QUATERNARY SOLID DISPENSER	38.77	116.31	92.78	279.84	133.75	398.25		
2292099	5	1	1.6L CT	CS	REINSH	75582	LEVON CHOICE FRESH	37.26	356.90	42.62	213.10	59.78	198.90		
DISPENSER BLEND:										46.22	881.86	47.51	1,215.18		
757796	18	12	2LB	CS	QTYGLS		COCOA MIX DISPENSER DUTCH	57.52	675.88	46.22	881.86	47.51	1,215.18		
5931492	18	120	1.5 OZ	CS	QTYGLS	347504881	COFFEE GRANOLI BLEND MEDIUM PP	35.65	641.70	57.48	1,036.44	57.07	657.26		
6206619	17	32	4OZ	CS	CITVIMP	37134	TEA ICED BREW BLACK FILTER PACK 4 OUNCE	31.95	542.35	28.45	482.34	44.97	727.94		
NEW PRODUCTS:										30.13	76.25	31.99	1,628.43		
9907786	2	2	5lb	CS	Tyson		NASHVILLE HOT THIGH FLAT 4 oz	32.46	1,655.46	30.84	1,572.84	31.99	1,628.43		
4287025	51	2	5lb	CS	Tyson		U/C SPY Hennessy Pepperc Breast Flat 4 oz	49.26	788.90	47.28	888.46	47.28	966.25		
7078899	15	3	5lb	CS	Tyson		Oven Roasted Wings 15 ct 4oz/eq	62.35	872.90	60.54	847.56	60.54	1,288.50		
6188202	14		60 ct	CS	QPC		Pilary Chocostreak Eggsills	62.38	556.40	60.54	908.25	60.54	999.75		
9907788	15		60 ct	CS	QPC		Burrito Chicken Philly Eggroll	45.88	556.40	42.39	577.45	42.39	577.45		
7078899	8	2	5lb	CS	Tyson		NASHVILLE HOT Breast Flat 2.5 oz	36.01	288.08	43.08	344.64	47.18	377.44		
1388388	4		108 ct	CS	Syco		F/C Hennessy Pepperc Breast Flat 2.25 oz	29.36	117.44	28.18	113.04	31.34	69.36		
6406615	11		120 ct	CS	Specs		Sauage Precooked 1.5 oz	44.85	577.35	25.77	283.47	28.86	317.46		
Bar Soft Boule										57.00	57.00	57.00	57.00		
TOTAL PRODUCT BID										52,000.75	51,492.58	57,799.15	67,517.21		

51,492.58 ✓
57,799.15 ✓



M E M O R A N D U M

Scott Chandler, City Engineer
City of Jackson
117 East Main Street, Suite 206
Jackson, TN 38301
Phone: (731) 425-8220
Fax: (731) 425-8209

To: Susan White
Cc: Mayor Conger
From: Scott Chandler
Date: March 20, 2020
Re: Signal Upgrade of South Highland @ Harts Bridge Road

The Engineering Department has reviewed the bid tabulations for the Signal Upgrade of S Highland @ Harts Bridge Rd and an error was found in Stansell Electric Company's bid. The corrected amount increased their bid by \$0.80 but they remain the low bidder. It is the recommendation of the Engineering Department to award this project to Stansell Electric Company in the amount of \$222,467.83. We would request the award for this contract be based on unit prices rather than the total bid amount. Please add this contract to the April 7, 2020 City Council Agenda.



PURCHASING DEPARTMENT

SUMMARY OF BIDS

ITEM: Traffic Signal Upgrade

NAME	COST
Jack Hornsby Electric	No Bid
Shelby Electric	No Bid
Desoto County Electric	No Bid
Stansell Electric Company	\$222,467.03
Wade Electric Company	\$232,224.70
The Engineering Department and the Purchasing Department recommend the award based upon unit pricing to Stansell Electric Company, lowest and best bid received.	

23



**South Highland Avenue at Harts Bridge Road
Traffic Signal Upgrade Project**

BID FORM

ITEM NO.	DESCRIPTION	UNIT	EST QUANTITY	UNIT PRICE	TOTAL PRICE
101-00	ALLOWANCE	L.S.	1	\$15,000.00	\$15,000.00
712-01	TRAFFIC CONTROL	LS	1	\$4,684.32	\$4,684.32
712-04.01	FLEXIBLE DRUMS (CHANNELIZING)	EACH	25	\$36.49	\$912.25
712-06	SIGNS (CONSTRUCTION)	S.F.	402	\$12.16	\$4,888.32
712-08.03	ARROW BOARD (TYPE C)	EACH	1	\$2,026.95	\$2,026.95
713-16.20	SIGNS (R10-10 LEFT TURN SIGNAL, OVERHEAD)	EACH	2	\$316.40	\$632.80
713-16.21	SIGNS (D-3 STREET NAME SIGN, OVERHEAD, INSTALL ONLY)	EACH	4	\$233.93	\$935.72
717-01	MOBILIZATION	LS	1	\$8,158.21	\$8,158.21
730-01.02	REMOVAL OF SIGNAL EQUIPMENT	EACH	1	\$5,254.97	\$5,254.97
730-02.09	SIGNAL HEAD ASSEMBLY (130 WITH BACKPLATE)	EACH	6	\$1,064.36	\$6,386.16
730-02.17	SIGNAL HEAD ASSEMBLY (150 A2H WITH BACKPLATE)	EACH	2	\$1,634.83	\$3,269.66
730-02.30	SIGNAL HEAD ASSEMBLY (130A3 WITH BACKPLATE)	EACH	2	\$792.72	\$1,585.44
730-03.20	INSTALL PULL BOX (TYPE A)	EACH	4	\$745.10	\$2,980.40
730-03.21	INSTALL PULL BOX (TYPE B)	EACH	5	\$861.73	\$4,308.65
730-05.01	ELECTRICAL SERVICE CONNECTION	EACH	1	\$6,672.48	\$6,672.48
730-08.02	SIGNAL CABLE - 5 CONDUCTOR	L.F.	1,350	\$1.28	\$1,728.00
730-08.03	SIGNAL CABLE - 7 CONDUCTOR	L.F.	540	\$1.50	\$810.00
730-08.04	SIGNAL CABLE - 9 CONDUCTOR	L.F.	690	\$1.57	\$1,083.30
730-08.10	SIGNAL CABLE - (APS CABLE)	L.F.	1,650	\$1.28	\$2,112.00

Stansell

BID FORM (2 of 2)

ITEM NO.	DESCRIPTION	UNIT	EST QUANTITY	UNIT PRICE	TOTAL PRICE
730-08.11	SIGNAL CABLE - (1 @ #14 AWG GROUND WIRE)	L.F.	550	\$1.01	\$555.50
730-11.01	STEEL CONDUIT RISER ASSEMBLY	EACH	1	\$348.98	\$348.98
730-12.01	CONDUIT 1" DIAMETER (PVC)	L.F.	255	\$9.93	\$2,532.15
730-12.02	CONDUIT 2" DIAMETER (PVC)	L.F.	325	\$10.35	\$3,363.75
730-12.03	CONDUIT 3" DIAMETER (PVC)	L.F.	80	\$11.31	\$904.80
730-12.13	CONDUIT 2" DIAMETER (JACK AND BORE)	L.F.	235	\$25.82	\$6,067.70
730-12.14	CONDUIT 3" DIAMETER (JACK AND BORE)	L.F.	185	\$27.22	\$5,035.70
730-12.16	CONDUIT (1.5" RGS)	L.F.	45	\$14.93	\$671.85
730-14.01	SHIELDED DETECTOR CABLE	L.F.	2,200	\$1.13	\$2,486.00
730-16.25	INSTALLATION OF CABINET AND CONTROLLER	EACH	1	\$1,189.66	\$1,189.66
730-23.30	PEDESTAL POLE (8' MOUNTING HEIGHT)	EACH	1	\$1,718.84	\$1,718.84
730-23.96	CANTILEVER SIGNAL SUPPORT (1 @ 46')	EACH	1	\$11,046.64	\$11,046.64
730-23.97	CANTILEVER SIGNAL SUPPORT (1 @ 60')	EACH	1	\$16,125.39	\$16,125.39
730-23.98	CANTILEVER SIGNAL SUPPORT (1 @ 64')	EACH	1	\$18,651.10	\$18,651.10
730-23.99	CANTILEVER SIGNAL SUPPORT (1 @ 68')	EACH	1	\$18,670.00	\$18,670.00
730-24.01	FOUNDATION (SIGNAL SUPPORT)	EACH	4	\$6,231.34	\$24,925.36
730-24.08	FOUNDATION - (SIGNAL SUPPORT, ADDITIONAL DEPTH)	VERT FT	8	\$334.94	\$2,679.52
730-24.09	FOUNDATION (CABINET BASE)	EACH	1	\$2,292.47	\$2,292.47
730-26.04	AUDIBLE PEDESTRIAN SIGNAL	EACH	1	\$3,706.10	\$3,706.10
730-26.05	COUNTDOWN PEDESTRIAN SIGNAL	EACH	8	\$893.16	\$7,145.28
730-26.09	PEDESTRIAN PUSHBUTTON WITH SIGN	EACH	8	\$1,454.58	\$11,635.84
730-26.06	PEDESTRIAN PUSHBUTTON POST	EACH	8	\$834.11	\$6,672.88
801-01	SEEDING (WITH MULCH)	UNIT	1	\$611.89	\$611.89
TOTAL BASE BID					\$222,467.03



M E M O R A N D U M

Scott Chandler, City Engineer
City of Jackson
117 East Main Street, Suite 206
Jackson, TN 38301
Phone: (731) 425-8220
Fax: (731) 425-8209

To: Susan White
Cc: Mayor Conger
From: Scott Chandler
Date: March 25, 2020
Re: Street Resurfacing Project 2020-04-07

The Engineering Department has reviewed the bid tabulations for the Street Resurfacing Project 2020-04-07. One error was found in a unit price extension of Ford Construction Company's bid; however, the total was correct and the error was verified. It is the recommendation of the Engineering Department to award this project to Ford Construction Company in the amount of \$2,302,656.60. We would request this contract be awarded as a unit price contract with the submitted unit prices. Please add this contract to the April 7, 2020 City Council Agenda.



**CITY OF JACKSON
STREET RESURFACING 2020-04-07
BID TABULATION**

FORD CONSTRUCTION

DELTA CONTRACTING CO.

ITEM NO.	DESCRIPTION	UNIT	EST QUANTITY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
100-01	ALLOWANCE	L.S.	1	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00
307-01.01 R	*REPAIR ASPHALT CONCRETE MIX (PG64-22) (BPMB-HM) GRADING A	TON	1,959	\$134.41	\$263,309.19	\$105.00	\$205,695.00
307-01.01	ASPHALT CONCRETE MIX (PG64-22) (BPMB-HM) GRADING A	TON	613	\$78.23	\$47,954.99	\$78.00	\$47,814.00
307-01.08	ASPHALT CONCRETE MIX (PG64-22) (BPMB-HM) GRADING B-M2	TON	989	\$75.59	\$74,758.51	\$76.00	\$75,164.00
307-01.15	ASPHALT CONCRETE MIX (PG64-22) (BPMB-HM) GRADING CS	TON	528	\$99.90	\$52,747.20	\$91.00	\$48,048.00
403-01	BITUMINOUS MATERIAL FOR TACK COAT (TC)	TON	80.2	\$667.00	\$53,493.40	\$125.00	\$10,025.00
411-01.10	ACS MIX(PG64-22) GRADING D	TON	1,385	\$85.50	\$118,417.50	\$90.00	\$124,650.00
411-01.11	ACS MIX(PG64-22) GRADING E RDWY	TON	13,180	\$74.20	\$977,956.00	\$88.50	\$1,166,430.00
411-03.10	ACS MIX(PG76-22) GRADING D	TON	2,097	\$88.14	\$184,829.58	\$94.00	\$197,118.00
415-01.01	COLD PLANING BITUMINOUS PAVEMENT	TON	15,211	\$12.50	\$190,137.50	\$17.00	\$258,587.00
712-01	TRAFFIC CONTROL	LS	1	\$25,772.05	\$25,772.05	\$16,000.00	\$16,000.00
716-02.05	PLASTIC PAVEMENT MARKING (STOP LINE)	L.F.	1,137	\$17.50	\$19,897.50	\$17.50	\$19,897.50
716-02.04	PLASTIC PAVEMENT MARKING(CHANNELIZATION STRIPING)	S.Y.	122	\$29.50	\$3,599.00	\$29.50	\$3,599.00
716-02.06	PLASTIC PAVEMENT MARKING (TURN LANE ARROW)	EA	87	\$200.00	\$17,400.00	\$200.00	\$17,400.00
716-02.08	PLASTIC PAVEMENT MARKING (8" DOTTED LINE)	L.F.	300	\$3.00	\$900.00	\$3.00	\$900.00
716-02.03	PLASTIC PAVEMENT MARKING (CROSSWALK)	L.F.	1,195	\$14.00	\$16,730.00	\$14.00	\$16,730.00
716-02.09	PLASTIC PAVEMENT MARKING (LONGITUDINAL CROSS-WALK)	L.F.	250	\$40.00	\$10,000.00	\$40.00	\$10,000.00
716-04.01	PLASTIC PAVEMENT MARKING (STRAIGHT-TURN ARROW)	EA	6	\$385.00	\$2,310.00	\$385.00	\$2,310.00
716-04.15	PLASTIC PAVEMENT MARKING (BIKE SYMBOL/ARROW SHARED)	EA	66	\$305.00	\$20,130.00	\$305.00	\$20,130.00
716-13.06	SPRAY THERMO PVMT MRKNG (40 mil) (4IN LINE)	L.M.	19.2	\$3,485.00	\$66,912.00	\$3,485.00	\$66,912.00
717-01	MOBILIZATION	LS	1	\$80,402.18	\$80,402.18	\$31,000.00	\$31,000.00
TOTAL					\$2,302,656.60	TOTAL	\$2,413,409.50

GRANT APPLICATION BUDGET APPROVALS

Department: Safe Hope Center

Grantor: State of TN

Grantor Acronym: _____

Grant Number: Renewal of grant 35604, Navigator

Grant Title: VOCA Navigator

Agency Tracking #: 35604

City Contact: Lt. Danielle Jones

City Contact Phone #: 731-425-8524

City Contact E-mail: djones@cityofjackson.net

Application Date: 3/30/2020

Contract Approval Date: _____

Beginning Date: 7/1/2020

End Date: 6/30/2023

Amended Date: _____

Grant Fiscal Years: FY 2021 - FY 2023

City Fiscal Years: FY 2021 - FY 2023

Total Contract Amount: \$135,801

Match Percentage: 20%

City Match: 20%

Grantor Match: 80%

Sub-Contractor Applied?	NO
Federal?	
State?	

Grantor Contact: Amy Baynes, State of TN

Grantor Phone #: 615-532-2988

Grantor Fax #: _____

Grantor E-mail: amy.baynes@tn.gov

Sub-Contractor Contact: _____

Sub-Contractor Phone #: _____

Sub-Contractor Fax #: _____

Sub-Contractor E-mail: _____

Evaluation

Purpose: This grant is a renewal to the current Navigator grant we currently have which is 35604. The grant will be extended through FY 2023.

Implementation: _____

Type of Contract: State funded contract through Victims of Crime Act (VOCA)

Maintain and monitor: _____

Reimbursement Request Regulations: _____

Must be requested by 15th of each month for reimbursement of prior month expenses

File Retention Duration: 5 years from end grant date

Exclusions: _____

Termination Clause: _____

Application Approval _____

Mayor Signature: _____

Council Notification/Approval (Matching): _____

Date: _____

Budget Amendment _____

Council Approval: _____

Date: _____

MEMORANDUM

TO: Mayor Scott Conger

FROM: Byanker Cole, Planning Coordinator

SUBJECT: Street Acceptance Request for the April 2020 Jackson City Council

DATE: March 23, 2020

The Planning Department submits the following street acceptance request for the Jackson City Council Agenda as New Business:

1. U.S. Highway Bypass Frontage Road from 228 feet north of the centerline of Sterling Farms Drive to Old Humboldt Road.

NOTICE OF PROPOSED STREET ACCEPTANCE
U. S. HIGHWAY 45 BYPASS FRONTAGE ROAD
FROM 228 FT. NORTH OF THE CENTERLINE OF STERLING FARMS DR. TO OLD HUMBOLDT RD.



CITY OF JACKSON BOARD BIOGRAPHY

NAME : **Dr. Martha Robinson**

PERSONAL

Residence: 43 Double Creek Dr, Jackson, TN 38305
Telephone: (731) 425-5058 work, (731) 988-6783 cell
Email: mdrbnson@memphis.edu

EDUCATION

High School: Halls High School, Halls, TN
College: Tennessee State University, B.S., MBA
College: Vanderbilt University, Ed.D.

EMPLOYMENT

Present employer: The University of Memphis
Title: Professor of Management
Previous employer: The Tennessee Department of Mental Health and Developmental
Disabilities
Title: Director of Public Information and Education

COMMUNITY INVOLVEMENT

Community Boards: President, Board of Directors, Area Relief Ministries, member Board,
Madison County Imagination Library, 3rd Vice President, Jackson Madison County NAACP,
Executive Board, The Links Inc. (Jackson, TN) Chapter, Member of Trustee Board, Historic
First Baptist Church

Church: Historic First Baptist Church

General Interests: Reading, advocacy, researching culture, enjoying the arts

Kara Reeves

541 Wisdom
Jackson, TN 38301

(901) 484-4022
kara.l.reeves@gmail.com

EXPERIENCE

Jackson State Community College, Jackson, TN - Completion Coach

October 2017 - Present

- Identifies students at risk of attrition through weekly reporting and faculty/staff referrals
- Makes connections to appropriate student support services on and off campus as needed by students
- Designs and executes sessions that promote transfer opportunities after graduation from JSCC
- Tracks student interactions through the use of AdvisorTrac, DegreeWorks, SignalVine, and Banner
- Collaborates with other campus offices, including centers, during pre-college orientation and registration
- Co-chairs ATD subcommittee that focuses on the retention of African-American male students
- Oversees the day-to-day implementation of the Talent, Innovation, and Equity grant (Lumina Foundation)
- Oversees the day-to-day implementation of the Relational Advising grant (Tennessee Board of Regents)

Jackson State Community College, Jackson, TN - Information Research Analyst

April 2016 - October 2017

- Worked with individuals across the institution, the state, and vendors nationwide to ensure data is solid and reports were completed accurately
- Distributed all IR generated/TBR/THEC mandated surveys according to protocol and posted results
- Collected, organized, and analyzed data for external surveys and for internal reports

Shelby County Schools, Kate Bond Middle School, Memphis, TN - 6th grade math teacher

August 2013 - November 2015

- Collected, analyzed, and utilized assessment data to inform continued planning and to optimize learning
- Planned and implemented a challenging curriculum
- Provided intervention for students at varied levels
- Developed an effective communication plan between students, parents, and teacher
- Provided demonstration lessons and training in curriculum and teaching techniques
- Facilitated the development of a quality and effective learning environment

Memphis City Schools, Treadwell Elementary School, Memphis, TN - Instructional Facilitator

June 2011 - June 2013

- Served on school's administrative team and supervised teachers, staff, and students as principal's designee
- Created and managed systems for tracking school-wide progress
- Made connections with community resources for student and family support
- Observed teachers and advised them on improvements to create best practices

-
- Provided demonstration lessons and training in curriculum and teaching techniques
 - Planned, marketed, and organized school events for all stakeholders
 - Maintained and completed documentation for Title I/Federal Programs budget and monitoring
 - Managed district and site-based instructional programs/initiatives

Memphis City Schools, Treadwell Elementary School, Memphis, TN - 3rd and 4th grade teacher

August 2005 - June 2011

- Designed, planned, and implemented a district-wide curriculum
- Trained, supervised, and mentored new educators
- Helped team members set, track, and achieve goals
- Designed and differentiated instruction to manage the needs of large and diverse groups
- Identified, planned, organized, and conducted professional development relevant to school or district needs

EDUCATION

University of Illinois, Champaign, IL - Doctorate of Education, Diversity and Equity

August 2019 - present

University of Memphis, Memphis, TN - Master of Arts in Teaching

August 1999 - December 2001

University of Memphis, Memphis, TN - Bachelor of Arts, Psychology

August 1994 - May 1999

CERTIFICATIONS

Professional Tennessee Teaching License for Elementary Education 1-8, Highly Qualified Status

LifeBound's Academic Coaching Intensive Training

Race Forward: Racial Justice Leadership Institute

Texas Instruments Teacher Leader Cadre

EPGY Math Master Teacher and EPGY Language and Writing Master Teacher

Memphis Literacy Academy Laureate

COMMUNITY INVOLVEMENT

Founding Member, I AM JCM Coalition: Partners In Education (PIE), Jackson Central-Merry Early College High

Organizer, Jackson Central-Merry Annual Alumni Tailgating Event

Facilitator, Neighborhood Story Project

Former Candidate, Jackson Madison County School Board, District 5 - Position 2

Member, Jackson-Madison County Schools Memorabilia Committee

Speaker, Butterflies and Bookworms Career Day for Girls