

MINUTES
CITY COUNCIL MEETING

May 5, 2020

Call to Order, Invocation, & Pledge, and Roll Call

The Council of the City of Jackson met in regular session on Tuesday, **May 5, 2020**, at 9:00 a.m. via Go-To-Meeting due to the COVID -19 pandemic. Mayor Scott Conger called the meeting called the meeting to order and asked Councilmember Gary Pickens gave the invocation and led the audience in the Pledge of Allegiance to the Flag. The Mayor then called the roll. Councilmembers Ernest Brooks II, Harvey Buchanan, David Cisco, Johnny Dodd, Russ McKelvey, Gary Pickens, Ross Priddy, Paul Taylor, and Marda Wallace were present. For the City of Jackson, Mr. Bobby Arnold, Finance, Mr. Stan Pilant, Planning, Ms. Susan White, Purchasing. Guests also in attendance were Ms. Fason from Jackson Housing Authority, Pam Finney, and Kelly Boyd. Also present was Sandy Maxwell recorder of the minutes.

Approval of Minutes:

The minutes for April 7, 2020, meeting were approved and signed.

Proclamations:

1. None

Invitation for Public Comment:

This was the time and place advertised for public comment to items for opposition or in favor of items on the first readings. Comments would have been done before the meeting via Social Media Outlets, calls, or emails to the Mayor's office or Councilmembers. This meeting is held remotely in accordance with Governor Bill Lee's Executive Order #16 public meetings can now be broadcast electronically due to the COVID-19 pandemic.

First Readings:

1. None

Second Readings:

1. **Consideration of a Budget Amendment for the Toyota Keep Jackson Beautiful Grant.**

Councilmember Wallace made a motion, seconded by Councilmember Cisco, to approve the agenda item as submitted. Upon a call for a vote, all voted aye, motion passed unanimously.

2. **Consideration of a Budget Amendment for the Tennessee Counts Census Grant.**

Councilmember Buchanan made a motion, seconded by Councilmember Brooks, to approve the agenda item as submitted. Upon a call for a vote, all voted aye, motion passed unanimously.

3. **Consideration of a Budget Amendment to Reclass Animal Control from Solid Waste Fund to General Fund.**

Councilmember Cisco made a motion, seconded by Councilmember Wallace, to approve the agenda item as submitted. Upon a call for a vote, all voted aye, motion passed unanimously.

4. **Consideration of a Budget Amendment to Reclass Street Sweeping, Property, and Leaf Maintenance from Solid Waste Fund to General Fund.**

Councilmember Pickens made a motion, seconded by Councilmember Dodd, to approve the agenda item as submitted. Upon a call for a vote, all voted aye, motion passed unanimously.

5. **Consideration of a Budget Amendment to Write Off Inter-Fund Receivables and Payables between the General Fund and the Solid Waste Fund.**

Councilmember Cisco made a motion, seconded by Councilmember Dodd, to approve the agenda item as submitted. Upon a call for a vote, all voted aye, motion passed unanimously.

6. **Consideration of a Budget Amendment to Write Off Inter-Fund Receivables and Payables between General Fund and Sportsplex Fund.**

Councilmember Taylor asked if this amendment would impact this FY. Bobby Arnold stated this budget amendment amount is not to exceed \$400,000. That number was based on the status of operations at the Sportsplex. At that particular time, it predated COVID-19 impact, which has created a great deal of uncertainty across the City, particularly the Sportsplex operations. As for future tournaments, some have been canceled, some are on hold, and some may still happen. The Sportsplex management team has, under the direction of the leadership of the Mayor, made efforts to reduce cost during this interim time. The results for the Sportsplex FY20, are still very much in flux and unclear. Hopefully, the actions that have been taken will allow us to stay within this budget amendment, but the impact could be more than that. Mayor Conger stated that if we exceed the maximum budget amendment that we will have to bring it back before the Council to amend the amendment. We're still looking at the impact. We have a skeleton crew at the Sportsplex right now. We won't know the impact probably; June will be known our full budget impact potentially. Councilmember Brooks asked if games are canceled through May. Mayor Conger stated, yes. And for June, we will make that determination by May 15 for the June 5 tournament, based on the state & Health Department decisions.

Councilmember Wallace made a motion, seconded by Councilmember Cisco, to approve the agenda item as submitted. Upon a call for a vote, all voted aye, motion passed unanimously.

7. Consideration of a Budget Amendment to Write Off Inter-Fund Receivables and Payables between Debt Service Fund and Sportsplex Fund.

Councilmember Taylor stated we don't expect any impact on debt service. Mr. Bobby Arnold agreed.

Councilmember Cisco made a motion, seconded by Councilmember Brooks, to approve the agenda item as submitted. Upon a call for a vote, all voted aye, motion passed unanimously.

8. Consideration of an Ordinance to annex and an Ordinance to zone property referred to as "Kingston Creek" located on Cooper Anderson Road, east of Emerald Breeze Drive and south of Gatewick Drive, comprising 53.73 acres, more or less.

Councilmember Buchanan made a motion, seconded by Councilmember Pickens, to approve the agenda item as submitted. Upon a call for a vote, all voted aye, motion passed unanimously.

The proposed zoning classification for the annexation area is RS-2/FH (Single Family Residential/Special Food Hazard) District.

Councilmember Brooks made a motion, seconded by Councilmember Dodd, to approve the agenda item as submitted. Upon a call for a vote, all voted aye, motion passed unanimously.

New Business:

1. Update on the FY 21 Budget and COVID 19 Impact.

Per Mayor Conger, this new business item is informational only, so no vote is required for the Councilmembers. Mr. Bobby Arnold gave an update of the City's current as well as future budget modifications due to the COVID-19 pandemic. He spoke to the ever-changing effect on the revenue streams and our need to cut expenses. For the full details, listen to the May 5, 2020 video at <https://www.youtube.com/c/CityofJacksonTN73>, from time marker 15:02 – 42:23.

2. Consideration of a contract award to Schaus, LLC for assistance with Coronavirus Pandemic Administrative Assistance including FEMA Public Assistance Project Application, Grants Portal Entry, and Project Management.

Susan White reminded the Council that several years ago, the City use this company when we had some tornadoes, and they proved to be an asset in the recovery. Mayor Conger stated that this company is also being used by Madison County, EMA Madison County, and was healthcare, and the fee for their service is entirely reimbursable.

Councilmember Buchanan made a motion, seconded by Councilmember Taylor, to approve the agenda item as submitted. Upon a call for a vote, 7 Councilmembers voting aye, with Councilmember Brooks and Pickens abstaining, the motion passed.

3. Consideration of a Resolution to Approve Substantial Amendment to Annual Action Plan 2019-2020, Community Development.

Ms. Fason from Jackson Housing Authority explained that they received a grant and need to amend the budget so they can add the funds to the budget. The grant funds will be used to help citizens struggling with rent and utility payments during the COVID-19 pandemic. The screening process will be done through the United Way, and case management will be done through Southwest Human Resource Agency.

Councilmember Buchanan made a motion, seconded by Councilmember Dodd, to approve the agenda item as submitted. Upon a call for a vote, all voted aye, motion passed unanimously.

4. Consideration of a Resolution to approve an application for the Governor's Local Government Support Grant.

Per Mayor Conger, initially, the Governor's first budget, first pass, was 100 million for the entire state, and our allocation was about \$752,000 for local projects, capital projects, road resurfacing, things like that. The Governor has amended this, and we will be presenting this when the legislature comes back in June for \$200 million, which will double what we have, which put it about 1.5 million dollars. The caveat to that are we have to determine what are spending the money on, pass a resolution, and pass a budget before July 1. Because we have no other capital funding this time, the Plan is for utilizing, roughly, give or take, \$475,000. If we get approved for the TA grant, for starting to restructure the process of Airways, and then the rest of those funds will be to street resurfacing.

Councilmember Taylor made a motion, seconded by Councilmember Brooks, to approve the agenda item as submitted. Upon a call for a vote, all voted aye, motion passed unanimously.

5. Consideration of a Street Acceptance Request for Wynchase Section 17-B, #325 - #381 Stornaway Drive

Councilmember Buchanan made a motion, seconded by Councilmember Dodd, to approve the agenda item as submitted. Upon a call for a vote, all voted aye, motion passed unanimously.

6. Consideration of a Street Acceptance Request for Shepherd's Field Section 8A and 9B, #62 - #98 Samuel Drive, and #3 - #22 Jeremiah Drive.

Councilmember Cisco made a motion, seconded by Councilmember Brooks, to approve the agenda item as submitted. Upon a call for a vote, all voted aye, motion passed unanimously.

7. Consideration of a Street Acceptance Request for Shepherd's Field Section 10, #107 - #155 Abraham Drive, #45 - #58 Nathan Drive, and all of Jabez Cove.

Councilmember Brooks made a motion, seconded by Councilmember Dodd, to approve the agenda item as submitted. Upon a call for a vote, all voted aye, motion passed unanimously.

8. Consideration of reappointment of Pam Finney to Jackson Energy Authority Board.

Councilmember Buchanan made a motion, seconded by Councilmember Dodd, to approve the agenda item as submitted. Upon a call for a vote, all voted aye, motion passed unanimously.

9. Consideration of appointment of Kelly Boyd to Jackson Transit Authority Board.

Councilmember Brooks made a motion, seconded by Councilmember Pickens, to approve the agenda item as submitted. Upon a call for a vote, all voted aye, motion passed unanimously.

10. Consideration of invoices over \$10,000.

Councilmember Dodd made a motion, seconded by Councilmember Pickens, to approve the agenda item as submitted. Upon a call for a vote, all voted aye, motion passed

ADJOURN.



SCOTT CONGER, MAYOR